

STUDENT LIBRARY ADVISORY COMMITTEE

Thursday November 20, 2008
2:00 PM
Library Dean's Conference Room

Agenda

- I. Assessment Outcomes
 - a. Library Assessment Analysis Meeting
 - b. Key Operational Projects for 2008/2009
- II. Thoughts from the Group
 - a. If the library got funding to stay open 4 more hours a week or 8 more hours a week, where would you want these hours added to the current schedule.
 - b. How could we make the library more inviting for students?
 - c. What services could the library add that would be of help to students?
 - d. What digital equipment or checkout-able items could be added that would be of help to our students?
 - e. What resources could be added that would be of help to students?
 - f. What do you think might make library staff more approachable?
 - g. Do you have other thoughts or concerns?

Library Assessment Analysis Meeting
7/23/08

Summary

Public Printer and Copiers (Talk to Copier Committee)

- Improve Up-Time
- Take Money for Papercut
- Change
- Address Refunds-Complaints since there is no current mechanism
- Allow faculty to print to public printers and use public copiers

More Hours Desired

- Open at 7:30 M-F
- Open at 9:00 Sat
- Open 24 for two weeks at the end of the semester (S 1pm –Th Midnight).
- Find a better way to secure the back entrance when not staffed, so can stay open 24/7

Noise

- Look at ways to minimize noise from campus events at the end of the semester
- Better and more informative signage in Quiet Study
- Better promotion of quiet study areas and study rooms
- Allow no phones in quiet study, and encourage people to talk outside the library
- Explore sound deadening devices
- No docent tours last two weeks of the semester

Classes Needed

- More classes on using digital media for faculty
- More classes on using digital equipment for students

Public Computers

- Shift more laptops from 4-hour to one-week
- Provide a list of programs on laptops, desktops

Vending Machines Desired

- Explore snack, drink, and supplies (pens, paper, scantron, etc.)
- Explore how the coffee shop café impact this need in the future

Improve Physical Space

- Outdoor Furniture for 3rd floor
- Supply wipees for clean-up
- Campaign to encourage people to throw away trash

Key Operational Projects for 2008/2009

Collection Development

- Shift some focus to free and lost cost acquisitions
- Seek collections gifts like the Chicano collection
- Identify new special collections and archival materials to be placed into image databases and the institutional repository (includes digital faculty-library grants program)
- Ingest CSUCI Newsclips and other existing archival materials into the institutional repository

Collections – Electronic Assess

- Library website re-design
- Implement Xerxes instance on the library website
- Upgrade integrated library system hardware and explore options for the future of the integrated library system
- Consider how IT's plan to move to virtual servers will impact our budget
- Install laptops in the stacks
- Set-up the open GIS lab
- Install laptops in the stacks and get the Encarta system up and running

Collections – Physical Access

- Install additional shelving in archival rooms in basement
- Catalog and make available the Flores Collection and other gift collections
- Finish cataloging the Western Foundation for Vertebrate Zoology journals

Collections – Preservation

- Stabilize the environment in the special collections and archival rooms in basement.
- Participate in the LOCKSS program with other CSUs

Services – Interlibrary Loan

- Modify to Iliad user interface and & templates to make it more user friendly
- Seek additional consortial or reciprocal agreements to expand the range of institutions
- Create better instructions for operating the ST-200X microscanner
- Revisit policies regarding overdue fines, dollar amount limits for different patron types, and service level expectations

Services – Information Literacy and Outreach

- Conduct the second year of the IL Assessment Grant (includes faculty grants)
- Expand library instruction
- Work with IT and OPC to get the various classroom operational for teaching
- Develop an overall outreach plan and expand activities while exceeding expectations on existing activities like the faculty welcome and the faculty scholarship celebration.
- Do more to engage the Student and Faculty Library Advisory committees.

Services – Access Services (Circulation & Reserves)

- Implement policies and provide information on the new community card
- Become a satellite cashiering site to intake fines, fees, and papercut money
- Expand print, electronic, and streaming server reserves

Library As Place

- Continue to expand the docent program
- Create a plan to better promote quiet study

Assessment

- Conduct student and faculty surveys in the Spring
- Conduct graffiti assessment in the Spring
- 2nd year of the IL grant
- Summarize assessment data and create a plan to implement change