

## **FSAC Minutes**

**April 23, 2009**

1:00 - 3:00 Sue Jameson Room

**Present:** Sunil Tiwari, Paula Hammett, Richard Senghas, Jane Sutanonpaiboon, Beth Warner, Melinda Barnard, Victor Garlin, Helmut Wautischer (recorder)

**Absent:** Carlos Ayala

**Convened at 1:07 p.m.**

**Approval of Agenda:** Approved as amended: add business item #7 evaluating criteria for FADS, SFR, and FTES; and business item #8 retention evaluation criteria for lecturers.

**Approval of 3/19 Minutes:** Approved with two minor corrections: move "V. Garlin" to "Members," and correct spelling of "Goldsteins."

**Approval of 4/2 Minutes:** Approved with minor corrections at three locations: (1) date of the minutes is 24 April 2009, (2) corrected wording for AFS report: "Tryon Woods has been re-elected as chair. There will be a significant turnover in the subcommittee for next AY. ... so they are ready for new business to take care of." (3) add to item #3 final sentence: "Recommend to EPC that FSAC sees no reason for changes in SETES."

### **Reports:**

Tiwari (chair of FSAC) reports that Structure&Function will look into moving school elections to an earlier date. A letter to the Goldsteins will be drafted to thank them for their award funding.

Barnard (faculty affairs) – (1) There is a procedural gap to address issues related to a faculty member's concern about intimidation by a student. The specific complaint matter was reviewed by SSU judicial affairs and by CFA, and is about to be resolved. For future cases, a timely response procedure and clear identification as to who should be contacted will need to be established. (2) The student athletic representative (Duane Dove) is concerned about attendance policy for classes and requests clarification. (3) All searches are completed, 14 new faculty hired (a total of 16, including two hires in Spring), 3 searches failed.

Wautischer (academic freedom subcommittee) – no report.

Sutanonpaiboon (professional development subcommittee) – submitted printed report. The discussion clarified that the correct name for the CTPD replacement position is "Faculty Teaching Associate," which a release-time position. The correct count for new hires is 16 (including 2 starting in Spring).

Hammett (RTP committee) – The revised RTP policy has been approved by the Senate. The FSAC task force for departmental criteria has 37 department responses, 16 approved, 19 in process, and 2 in waiting status.

### **Business Items:**

**Item 1,** Departmental RTP criteria. Hammett requests that FSAC send their committee members to the Council of Chairs meeting for presenting the value of the RTP changes. She will prepare "talking points" and distribute at next FSAC meeting. All documents will be presented to FSAC at last meeting of this semester – this also establishes the cut-off date for departments to present their criteria.

**Item 2,** Excellence in Teaching Awards policy. EITA is at today's Senate meeting for its second reading. Warner and Tiwari have prepared some minor stylistic changes, with no change in meaning.

**Item 4**, Faculty Development Fund. Provost Ochoa identifies FSACs task as: "Information gathering as to a list of priorities how the moneys will be distributed." Available funds are as follows: 09/10 800,000 (600+200 unused from previous year), 10/11 800,000, 11/12 1mio. For 08/09, 150,000 were given to schools and library, prorated by # of full-time permanent faculty. Since the funds will increase by 4 times, new distribution patterns are targeted: (a) double last year's allocations to schools and library, (b) mandate to fund sabbaticals, 135-150,000, (c) creating a \$500.00 faculty development expense account, (d) Division-wide initiatives (for example, stipends for interdisciplinary programs). Development funds are for permanent faculty and 3-year full-time temporary faculty only. Most useful would be at a policy level to look at general objectives for faculty development – simply broad guidelines, context, and framework. Barnard suggests that FSAC invites CTPD (Karina Neilsen, Raye LynnThomas) for fact-finding; Hammett will query URTP members for input on distribution criteria.

**Item 3**, Textbook adoption policy. No language has been drafted yet. The task force is searching for ways to circumvent the bookstore debate from the policy.

**Item 5**, Response to President's August 2008 memo. Not discussed.

**Item 6**, Statement on Professional Responsibility and the Faculty Bill of Rights. Not discussed.

New Items 7 and 8 not discussed.

**Adjourned 3:00 p.m.**