

**Student Affairs Committee**  
**Meeting of 09/01/04**

**Attendance**

Karin Enstam, Mark Fermanich, Phil Huang, Doug Jordan, Brigitte Lahme, Rand Link, Brad Mumaw, Greg Roberts, Janet Swing, Lindsay Wilson

Recorder: Doug Jordan

**Minutes of 05/12/04**

Approved with the removal of the following sentence from the ESAS report:

Janet reported that Provost Ochoa has put forth a proposal that the grade of "W" be removed as an official grade that can be given to students.

**Agenda of 09/01/04**

Approved with the addition of a new item 2: Policy on Course Information Draft. Former items 2 and 3 moved to 3 and 4 respectively.

**Reports:**

Brigitte opened the meeting by reporting that Janet put together an advising handout over the summer that was given to faculty at School and Department meetings on the day of the Fall convocation. Brigitte and Terry Lease from the Professional Development Subcommittee also worked together to organize a faculty advising workshop that will take place September 17.

Academic Senate report by Brigitte Lahme. Brigitte reported that the main item on the Senate agenda is the WASC report.

Executive Committee report by Brigitte Lahme. As with the Senate, Brigitte reported that the main item on the Executive agenda is the WASC report.

Administration Report by Rand Link. Rand reported that the state budget approved on July 31 is an improvement for the CSU. SSU's budget will be reduced by \$3.5 million rather than \$5 million and there is only a 3.2% enrollment reduction. SSU now has 6722 FTES with an average unit load of 12.79 units. This unit load is almost exactly what it was last Fall which indicates that students on the whole have been able to get the classes they need. The yield for first time freshman is 1125 students. On campus housing has a 97% occupancy rate. There has been a \$1.2 million permanent addition for instruction. Dr. Michael Daine is the new Director of Counselling and Psychological Services. The new student Recreation Center on campus is open.

ESAS by Janet Swing. Janet reported that a web team has been formed of people from different departments whose goal is to make access to information easier for faculty and students.

Brad Mumaw reported that students strongly support bill AB2710 in Sacramento and that they are hoping Governor Schwarzenegger will sign it this week. The Coalition for Student Interest (CSI) is going to meet monthly to discuss student issues that they want Associated

Students to work on. AS is committed to having a student representative on every campus committee in order to have more student input into campus governance.

No other committee reports.

Business

04/05: 01 Assign Liaison Positions. The following liaison positions have been assigned.

Athletic Counsel: Karin Enstam

Scholarship Committee: Doug Jordan

Fee Advisory Committee: Greg Roberts

Campus Climate: Phil Huang

Academic Advising Subcommittee: Mark Fermanich

Secretary: Doug Jordan

04/05: 02 Policy on Course Outline Information Draft. Brad Mumaw expressed concern about faculty adding items to a syllabus in a timely manner. SAC is going to recommend that a sentence be added to the draft saying that outside classroom activities should not be added to the syllabus after the first two weeks of the semester.

02/03: 07 Advising Policy Review. There was a discussion of how the advising sessions held on convocation day went. The general consensus was that they went well and were well received by faculty. There was also discussion about who exactly is going to give the talks during the faculty advising workshop on September 17. There was some discussion of SAC trying to initiate a series of Peoplesoft workshops for faculty at the Department level. SAC will recommend that a statement about add and drop dates be added to the Policy on Course Outline Information draft. There was also some discussion about SAC proposing or initiating a student survey about advising.

04/05: 03 Academic Affairs Strategic Plan – Draft. SAC will recommend that a statement about faculty mentoring and/or advising be included in the General Strategies and/or Strategic Initiatives portions of the draft because the phrase “encourages close mentoring relationships” is the first bullet point of the Mission statement.

SAC is going to invite Gustavo Flores back to speak to the committee.

The meeting adjourned at 11:57.