

**Executive Committee Meeting**  
February 15, 2007  
3:00 – 5:00, Sue Jameson Room

**Present:** John Wingard, Carlos Ayala, Doug Jordan, Larry Furukawa-Schlereth, Catherine Nelson, Elaine McDonald-Newman, Steve Wilson, Tim Wandling, Edith Mendez, Art Warmoth, Mary Halavais, Elizabeth Martínez, Elizabeth Stanny

**Absent:** Ruben Armiñana, Eduardo Ochoa

**Guests:** Steve Wilson, Birch Moonwomon, Katharyn Crabbe, [Katie Pierce](#)

**Approval of Agenda** – item added: Faculty Workload Resolution – T. Wandling.  
*Approved.*

**Approval of Minutes of 2/1/07** – *Approved.*

The Chair had no report.

**Statewide Senator report – C. Nelson**

C. Nelson reported on the meeting with the Fiscal and Governmental Affairs committee of the Statewide Senate. This committee will be putting forth a resolution regarding graduate FTES and the differential rate at the March Plenary that will ask that all graduate FTES be funded at the differential rate. Conversations continue with Patrick Lenz about the Governor's budget. He says it will be hard to get money above the compact, so holding out for money for a fee buy-out might be unrealistic. Given what happened in the our Senate last week, Statewide Senators are starting to discuss the accreditation of Business and other professional schools and wheels are in motion for the Statewide Senate to take up the issue.

**Chair-Elect report – T. Wandling**

T. Wandling gave an update on the state of nominations for the Spring election.

**Workload Report – B. Moonwomon**

B. Moonwomon brought forward the report from the Senate Workload Task Force. She described the methodology of the study and noted its major findings. The mean compensated workload for faculty is 139%. 92% are doing uncompensated labor. Two-thirds report a decline in health since working here. She also noted correlated comments with the Sick and Tired case study and comments captured on the surveys. She asked to bring this report to the Senate. It was suggested that a narrative summary of the findings was needed as a cover sheet for the Senate.  
*Approved for Senate agenda.*

## Faculty Governance Assigned Time

The Chair noted that she had spoken to the Provost about showing faculty governance assigned time as course releases rather than units per position. There was discussion about how course release would work out with varying unit loads for classes among departments. The Senate Analyst was asked to work with the Provost's office to produce a document that shows course release for faculty governance.

## Report Proposals from Katharyn Crabbe

K. Crabbe said she has two things she thought the Senate might like to have an update on or have information about. One was the University Center at Elsie Allen High School and the other was a publication on first generation students put together by staff in Learning Skills Services. She described both. She asked if the Senate might invite the Steering committee of the Elsie Allen High School project to give a report to the Senate. She thought the Senate would be proud of what they are accomplishing. She also asked that Jeff Davis come to the Senate to talk about the book they have published on first generation students. K. Crabbe was reminded that she also indicated she wanted to give a report to the Senate about '07 freshman student demographics. A Senator noted that there was a similar program, Roseland Prep, similar to Elsie Allen. K. Crabbe agreed that this was also something the Senate would be proud to know about. It was suggested that the list of reports for the Spring Senate meetings be prioritized.

## Resolution on Faculty Workload – T. Wandling

T. Wandling introduced the resolution. He said the resolution was proactive and still wanted to respect the academic freedom of faculty and departments. It attempts to set a standard for workload. He asked for feedback from the committees, but they (including the co-sponsors of the resolution – E. McDonald-Newman and E. Stanny) want it to be a Senate resolution. They welcomed support from the administration. There was discussion about the readiness of the document. The Chair of FSAC noted that they had brought a resolution on workload before the Senate and it had been postponed until the RTP policy came forward. T. Wandling said that the point was well taken, but they had heard the need for an over-arching policy on workload. There were arguments for and against the resolution going forward to the Senate. *It was approved to go to the Senate with some formatting changes.*

## Excellence in Teaching Award at Convocation – K. Pierce

K. Pierce said that last year in the Commencement Planning committee they were trying to find ways to shorten the ceremony. For that reason they suggested taking the Excellence in Teaching Awards out of the Commencement ceremony and finding another venue for the Awards. She noted that previously the President would acknowledge the winners at Commencement and then in the Fall, the Provost has hosted a reception. Last year the reception was held on the day of Fall Convocation and had the best attendance. She then suggested that the acknowledgement of the award happen at Fall Convocation. The body then

discussed the proposal. Generally, the proposal was disapproved and arguments were made why the Award should be kept at Commencement, primarily because students are present.

#### Advising Policy Revision – D. Jordan

D. Jordan gave background about why the advising policy had been revised. The revisions came from the CSU's 22 points for facilitating graduation. He noted the major changes. There was some discussion and questions. *It was approved for the Senate agenda.*

#### Cost Share Policy – C. Ayala

C. Ayala reminded the body of the legislative history of the Cost Share Policy and the issue of faculty volunteer time as cost share. He reported that FSAC reviewed the revision and asked that it go forward to the Senate again. *It was approved for the Senate agenda.*

#### Vice President of Administration and Finance Report – L. Furukawa-Schlereth

L. Furukawa-Schlereth reported on the recent developments regarding the California Institute on Human Services (CIHS). He provided background on the Institute and noted they are entirely supported by grants and contracts. The financial services area routinely monitors activities associated with grants and contracts in the post award area. In years previously, CIHS had financial authority delegated to it, so his office was not involved that much in oversight of CIHS. The A133 audit, an annual audit of federal funds, produced a finding of \$63 in CIHS that had to do with procurement and contract activities. I think we should ask Larry for language. The financial office then did an analysis of the finding and uncovered certain issues that led him to recommend to the President, who agreed, to pull all the contracting and procurement authority from CIHS. Subsequent to that activity, the financial office became aware of certain charges to grants and contracts that they were not comfortable seeing. The charges were not in accordance with the specifics of the grants. He said he then recommended all human resource, financial and contract and procurement activities be pulled back into the financial area from CIHS. The President had a conversation with the appropriate parties and decided to pull the authority and put Tony Apolloni and George Triest on administrative leave with pay. He said administrative leave should not be considered a sign of any wrong-doing. They put people on administrative leave for a variety of reasons, in this case there are activities still to be reviewed, and they need to separate the parties from the data so the integrity and purity of the data remains. He said that they have asked staff from the Trustees' audit office to help with the review to help with objectively. The role of George Triest is being held now by Leticia Coate. There are about seven administrative personnel in CIHS. They are being moved to the second floor of Salazar with their files. Tony Apolloni had another role as the Associate Vice President of Research and Sponsored Programs, and that role will be filled temporarily by Carol Blackshire-Belay. He thought the review would take about two weeks to a month, possibly longer. He said he could not speculate on the financial impact at this point in time. Whatever it turns out to be will have to be managed by

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the campus. He also noted that CIHS' indirect costs were very low and they will be taking a careful look at the grants and contracts as they come up to see if they should be renewed. He will work collaboratively with the Provost on this task.

#### Questions

| What are the kinds of financial implication scenarios that could play out as a result of the investigation? L. Furukawa-Schlereth said his office is questioning if they should seek reimbursement from the federal government for charges they think were not appropriate. If they don't get reimbursement, then the campus will have to pay for those charges. He said he thought there was a rule that if you commission an audit of federal funds you have to alert the Inspector General of the federal government, which could generate a separate audit from the federal government and if they have findings, there could be fines. Other costs and audits could also apply. He commended his staff for their work on this issue.

| A Senator asked questions about NSF grants being worked on in his School, which L. Furukawa-Schlereth answered

A Senator asked about something she read in the Press Democrat that Tony Apolloni said this would not have happened if \$800,000 had not been taken from CIHS. L. Furukawa-Schlereth reviewed what the \$800,000 represented, namely, the post retirement health care benefit. He did not agree with Dr. Apolloni's comments.

#### APC report – A. Warmoth

A. Warmoth reported that in two weeks they expect to have the FYE budget assessment brought to this committee. They are also working on closure on the name change issue. They have been working with EPC on the EMT issue and the GE subcommittee on planning issues. He has been particularly concerned about the EMT issue. There are some problems with EMT in that it may be that the program has changed so much since its approval, that the Senate may not want to grant credit.

#### Senate Agenda

##### AGENDA

Report of the Chair of the Senate - Elaine McDonald-Newman

Correspondences

Consent Items:

Approval of the Agenda

Approval of Minutes 2/8/07 - emailed

☛ Ongoing report: Update on WASC

#### SPECIAL SESSION: Discussion of CSU Access to Excellence draft

Attachments: Resolution from San Bernardino; APC Task Force Workload Report – B. Moonwomon; Resolution on Workload – T. Wandling

## **BUSINESS**

1. Sabbatical Policy Revision – Second Reading – C. Ayala – attachment
2. **Postponed by EPC to March 8<sup>th</sup> meeting** - Recommendation from EPC re: Unclassified Grad admits

### **Deferred to March 8<sup>th</sup> by Senate Executive Committee**

3. Discussion of impaction and related admissions issues
4. Accreditation of Business School – budgetary implications
5. Advising Policy revision –First Reading - D. Jordan - attachment
6. Cost Sharing Policy revision – First Reading – C. Ayala – attachment

## **Adjourned**

*Respectfully submitted by Laurel Holmström*