

Senate Executive Committee Minutes

May 11, 2017

3:00 – 5:00, Academic Affairs Conference room

Abstract

Agenda amended and approved. Minutes of 4/28/17 approved. Chair Report. President Report. Revision to the Acting Concentration in Theater Arts and Dance referred back to EPC. Provost Report. Statewide Senator Report. Shared governance discussion prompted by CSUSB no confidence vote. Vice President of Administration and Finance Report. APARC Report. Feedback on electronic agendas and using iPads. Senate agenda approved. Associated Students report. EPC Report. Good of the Order.

Present: Ben Ford, Carmen Works, Richard J. Senghas, Tom Targett, Catherine Nelson, Michael Visser, Laura Watt, Steven Winter, Ron Lopez, Sam Brannen, Jennifer Mahdavi, Judy Sakaki, Jeri Echeverria, Stan Nosek, Elaine Newman

Guests: Rachel McCloskey, Bill Kidder, Paul Draper, Scott Horstein

Absent: Michael Young

Approval of Agenda – item added: Discussion of no confidence vote at CSU San Bernardino implications. **Approved.**

Minutes of 4/28/17 – Approved.

Chair Report – B. Ford

B. Ford noted that there was a reception for Jacob Yarrow, the new Executive Director of the GMC in Overlook the next day from 3:30 to 5:00pm. He invited everyone to come. This evening was the dinner recognizing distinguished alumni and honorary degree recipients in Prelude. Today, is Senior Send Off in the Trione Plaza at the GMC. He said he was now convinced that Commencement would happen as he went to a walk through. He noted the agreement from the Deans to preserve the faculty role in the commencement ceremonies and asked the members to keep an eye on what it looked like in this new format and provide feedback for next year. He discussed the Fee Advisory Committee (FAC) and reminded the members that the committee decided to create an IRA review committee separate from Fee Advisory. The Chair of the Faculty or designee would remain on Fee Advisory and three faculty would be needed for the IRA committee. He said most IRA requests were funded this year, but not all were fully funded. The trickiest issue this year was the fee for the Graduate Writing Assessment Requirement. Typically, the fee has been assessed each time a student took the test. FAC was proposing that students pay a one-time fee, a \$35 GWAR fee, that would support a test or a course to satisfy the GWAR. It was too late for fees this year and it was not clear where that would fit in the schedule of fees. He asked Student Affairs for an update on the Time, Place and Manner policy. They said they were incorporating feedback from AFS and probably wouldn't have it done until the fall. A member asked why there was a fee

for the GWAR. The Chair said the assessment requirements for the GWAR are more intensive than in typical courses and oversight of the GWAR program would be paid out of these fees.

President Report – J. Sakaki

J. Sakaki reported that the Governor's May revise was out and they were looking at it closely. So far it showed a \$4 million reduction from the January budget and \$2 million added for research on transportation. The good news is that the budget shows a steady incremental recovery of state support for higher education. She noted the UC is under fire for their audit results. She said more would come about what this budget would mean to SSU. She said the no confidence vote at CSU San Bernardino was concerning and she appreciated the collaborative relationship between faculty governance and student governance at SSU. She updated the members about the shooting by an SSU police officer. There was concern about that because SSU was responding to a request from the Cotati Police for mutual aid. An SSU Police officer shot a suspect who was on parole and has known gang related ties. There was concern about the officer and his family. She said they reached out to the Chancellor's office for Critical Response Unit (CRU) support. The Chancellor's office supported the request. Today, they had a known protest going on and they didn't know how big it was going to be and were able to ask for other police officers to help. Everything went smooth with the protest. S. Nosek said they have the police officer in a safe location with this spouse. The President said that Vince Sales started on Monday and has already had busy week. She highlighted the celebratory events going on for students graduating. The protest was about survivors of sexual violence. The President and others interacted with those students. She discussed the BSU list of requests. She said she was encouraged by the Commencement activities and noted that Emeritus faculty wanted to participate and she thought providing gowns was encouraging current faculty to participate. Afterwards, they will be briefed and see what can be done better. She said she had been recognized by the North Bay Business Journal as a Women in Business Leader. She said when she is recognized she always knows it is because of the people around her. She was also recognized by the CSSA. Each year they pick one President in the CSU to recognize. She would be introduced by Emily Hinton at the Board of Trustees meeting. The Chair asked if the CSU was looking into body cameras for the police. S. Nosek said at the meeting of CSU business officers there was discussion about how to fund that. There was not a decision yet, but they were talking about it. The Chair appreciated the expansion with the Santa Rosa Symphony. He hoped the Music department would be part of that discussion as much as possible. He said he and the Vice Chair had met with the President to talk about visiting departments. The President wanted to do that, but they could not find a meeting time in the last two weeks of classes that would work. The Chair suggested next year that Commencement ticketing could be handled differently. A member suggested that the President start by meeting with Councils of Department Chairs. R. McCloskey said she was seeing more on social media about the BSU requests that did not seem to match up with what the President was saying and asked her to speak about it more. The President discussed the progression of events and what was being done. She said that they missed the deadline for responding to the BSU and now the BSU was interpreting that she didn't care. They would respond soon. It was not the case at all that she

didn't care and she appreciated R. McCloskey's help communicating that to students.

Revision to the Acting Concentration in Theater Arts and Dance – L. Watt, P. Draper, S. Horstein

L. Watt introduced the item. She noted that the revision was to change acting courses that used to be in a "block" format to individual courses. It would make scheduling easier and help students understand the program better. She discussed some process issues with this proposal that identified issues with the MCCCJs for this revision. She thought the fix for the MCCCJs was probably easy. P. Draper discussed the revision in detail. L. Watt noted that 5 courses were being put forward with course numbers that were already in use, so that would need to change. There was discussion regarding readiness. It was not approved for the Senate agenda. **It was referred back to EPC.**

Provost Report – J. Echeverria

J. Echeverria said it was clearly the end of the year and she noted the things that characterized that for her office. She said the Chancellor's office said there would be some funding for the Math stretch courses next year. Another \$120,000 would come to use for the Graduation Initiative and technology. She thought an early warning system might be used. She said there was preliminary evidence that the graduation rate might be higher and she hoped that was due the hard work of the faculty in November. She said the external reviewer for the GE program meeting happened today. She hoped the external reviewer report would provide good recommendations. She said the VP of Faculty Affairs would be announced the next week. There was an update on the VP of Academic Resources search. She shared that it was privilege to work with faculty governance this year and appreciated all the work done over the year. A member asked when departments would know about tenure-track hires. J. Echeverria argued for the cabinet to present a budget showing how much everyone receives and then start moving toward a predictable budget and look at the plan APARC and CFA have been working on for equity. The cabinet is looking at equity for faculty, staff, and MPPs. She encouraged the cabinet to start with staff and faculty. A member asked if the allocation numbers were available. J. Echeverria said the campus was high in salaries, even though individual salaries were low. They needed to do a "wall to wall" review of positions and see if there could be any salary savings. There were some tough decisions there. A member noted that the GE external reviewer asked about the budget process and the faculty in attendance didn't really know what to say. The Provost said the way it's been going is that for each School an aggregated number is produced for all salaries and then a little OE is given to departments and the Dean's office. She wanted to do it a different way. She noted that there were some things that haven't been looked at, such as departments lowering the caps on courses once registration has started which has a fiscal impact. There had not been a lot of accountability in any part of the university for classes. The Chair looked forward to more conversations on this topic.

The Chair noted other changes to the Ex Com beyond J. Echeverria's departure.

Statewide Senator Report – C. Nelson

C. Nelson said she posted everything going on to Senate-Talk. The Vice President of Student and Academic Affairs statewide had pulled together a series of six workgroups to start work in the summer and continue on to next year as part of the Student Preparation Initiative. The workgroups cover everything the university does to make sure students are prepared and ready to succeed. The groups have faculty and Chancellor's office staff. There was an aggressive timeline for this and she thought they were getting a lot of pressure from the Legislature to demonstrate that the CSU is doing everything it can improve to graduation rates. She said six people were to be requested to serve from each campus and she did not know if that had come to campus yet. The Chair said the Senate hopes that, whenever faculty were needed for service of this type, the administration use faculty governance to find those faculty. A member said it sounded as though the burden was on the faculty to make sure that students graduate and he thought a reasonable contribution from both faculty and students that helped graduation. C. Nelson said that perspective has been raised in the discussion and she was frustrated that the responsibility of the students has not gotten more attention in the discussion. There was further discussion about the administration using faculty governance to find faculty for service or representation.

Shared governance discussion prompted by CSUSB no confidence vote

B. Ford said this discussion was not about the specifics of the no confidence vote. He thought it was a good opportunity to discuss shared governance at SSU. A member noted that over the years, there have been no confidence votes for Presidents and nothing happens from the Chancellor's office. He noted that those votes indicate a morale problem and that faculty do not do that lightly. He wanted to see a process that would follow a no-confidence vote to determine the cause and how to move forward. He did not think it was appropriate for the Chancellor's office to fully support Presidents receiving a no confidence vote. It was noted that the Statewide Senate had passed a resolution on this. A member agreed that the conversation about shared governance was a worthy project. A member said that shared governance was more consultative than having real power and that the assumption by some that the administration making a decision different from a faculty governance decision did not mean that faculty were not listened to. He agreed that a discussion about what we mean about faculty governance at SSU was important. The Chair noted that Title V did give power to the faculty over the curriculum. It was noted that the revision to the Faculty Consultation in Decision Making does state what we mean by shared governance and was on the President's desk. A member suggested endorsing the Stanislaus statement of support for our colleagues in San Bernardino and, more significantly, disapproving of the op-ed by former Board of Trustees member, Lou Monville breaching the confidential nature of Presidential searches. The faculty followed the confidentially rules of Presidential searches even while advocating for a more open process. The Board of Trustees needs to do the same. A member wanted to add to the resolution the issue of disparaging of faculty governance in the op-ed. The Resolution Queen (RQ) offered to write a resolution and two members offered to review it. There was a short

discussion about putting the resolution on the Senate agenda. The Vice Chair suggested a conversation next year about stigmas in our faculty governance.

Vice President of Administration and Finance Report – S. Nosek

S. Nosek reported further on the Governor's budget and what he learned at the recent Business Officers meeting. The current administration in Sacramento had committed to a 4% increase over the next few years, and then reduced it to 3%. There would be a new administration in Sacramento, so it was unknown what would happen with that commitment. The Graduation Initiative results have been well received in the Legislature and it was clarified that money for the initiative coming to campus could be used however the campus thought it would be most effective. He reported on the conversation about faculty / staff housing. The current 90 acres the campus owns is worth about \$4.3 million currently. The result of the conversation included an interest in obtaining acreage closer to the campus. They wanted to approach the corporation that owns the acreage and talk to them. A member that had been at the meeting noted that building housing close so people can walk to work and outside the urban growth boundary issues of Rohnert Park were appealing ideas. A member asked if the campus would sell the 90 acres. S. Nosek said there were a few ideas about that - to sell it outright, or swap it with the acreage closer to campus or go into a public/ private partnership to build housing and bring some revenue to campus. S. Nosek said SSE owns the property. If they gifted it to the university, then it becomes state land and that the campus gives more flexibility with what can be done with it, but less flexibility to sell it. S. Nosek the new administration wanted to find ways to save base funds to fill some of the holes that exist for programs being paid for with one time funds that are regularized programs. They identified a target figure of \$2 million. One example was a change to the cell phone policy, which would save \$30,000 a year. There were salary savings from MPP layoffs. They identified that \$973,000 a year that was being paid to SSE for use of Salazar and that would no longer be paid. He charged his folks to look at ways to save money in their departments. He discussed the potential changes to the dispatch service in the police department. This idea prompted a discussion with the Cotati police and it seems as though that service could be provided by Cotati. There would be a meet and confer with the Union on June 12th. During that conversation with the Union, they would see if this ideas has "legs." He stressed that they are looking at all kinds of ways to create efficiencies that make sense. It was clarified that the proposal for dispatch was just about where the call center would be. Campus police would always respond to campus concerns. B. Kidder noted that it was important to the President that the Chief of Police in Cotati had years of experience in the higher education environment. It was clarified that no one would lose their jobs by this change. S. Nosek said they had received a number of calls regarding the arts integration program and were very excited that faculty want to be involved.

APARC Report – M. Visser

M. Visser reported on the discussion about the hours that academic buildings should be open. He noted that the middle doors of Darwin Hall would be open 24/7 for the last week of the semester to help out needs in the School of Science and

Technology. Police will be patrolling the area and APARC will task ATISS to take up this question and understand the implications of keeping buildings open longer.

Feedback on electronic agendas and using iPads – L. Holmstrom-Keyes

L. Holmstrom-Keyes asked for feedback on using iPads this year for the Executive Committee agendas. A member asked for a paper copy of the agenda cover only at the meeting. Members generally liked going paperless. There was a suggestion that Structure and Functions discuss going paperless further in the Fall. A member noted that using devices could provide more distractions. A member pointed out that not using paper was not necessarily more sustainable. The EPC Chair said they had gone paperless and found the consistency of committee members reviewing materials to be low. A member asked for the pages to be numbered for the Senate.

Senate Agenda

AGENDA

Report of the Chair of the Faculty – Ben Ford
Approval of Agenda
Approval of Minutes

Special Report: PDS and Faculty Center Report – M. Lares and J. Lipp TC 4:00

Business:

1. Election of At-Large members to Ex Com
2. From APARC: Revision to the University Program Review policy – Second Reading - M. Visser (*5/4 agenda & attached*)
TC 3:45
3. From FSAC: Revision to the RTP policy – Second Reading – S. Winter
4. From SAC: Revision to the Student Grievance Policy – Second Reading - R. Lopez - attached
5. From SAC: Revision to the Cheating and Plagiarism policy – Second Reading - R. Lopez (*4/27 agenda & attached*)
6. Resolution in Response to CSU San Bernardino no-confidence vote – First Reading – S. Brannen – attached
7. Changing of the Guard TC 4:50

There was a discussion about the revision to the Food Policy. It was decided that S. Nosek would report about that at the Senate.

Agenda approved.

Associated Students Report – R. McCloskey

R. McCloskey said she did not have a report. The members thanked Rachel for her service.

Motion to extend meeting by 5 minutes. Second. Approved.

EPC Report – L. Watt

L. Watt reported that she, Melinda Milligan and Karen Moranski will be working on getting the curriculum guide up and running this summer. She said she hoped they would be approving the Math stretch courses to be credit/no credit only at their last meeting of the year.

Question for S. Nosek

A member asked for the agenda packets and minutes for the PBAC to be made available online.

Good of the Order

B. Ford said Stan had invited the Senate members to an informal conversation in the A&F conference room after the last Senate meeting. The CFA rep invited everyone to the CFA end of year party the next Wednesday in Lobos.

Adjourned.

Minutes prepared by L. Holmstrom-Keyes