

Educational Policies Committee Meeting Minutes
October 26, 2017

Members Present: Melinda Milligan (Chair), John Palmer, Christina Baker-Foley, Kathryn Chang, Chiara Bacigalupa, Richard Whitkus (as proxy for Jennifer Lillig), Tia Watts, Laura Watt, Kaitlin Springmier, Luisa Grossi, Karen Moranski, Katie Musick

Meeting called to order at 11:00am

Agenda approved with the following change:

Removal of consent item 3 (MCCCFs Sum18 + F18 Implementation GE)

September 28 minutes approved.

New Business: College of Marin Offsite Business Degree (K. Thompson, R. Eyler), 11:05 TC

- Initially proposed last year, as revision to existing program, but EPC did not approve. Was then considered at excomm. Presently, EPC is reviewing proposal and process for off-site degree locations and will report to excomm.
- Plan is to offer same program and curriculum as state side.
- *Does this supplant state side (EO 1099)?*
 - No. Only a violation if only offered through “self support.”
 - As long as program is off site, not for students who are campus students, it’s OK (K.Moranski)
- *Who will be teaching the courses? Should we ensure that the program will not be taught primarily by adjuncts who may have no connection to university?*
 - All faculty are considered “adjuncts” when teaching in self support, regardless of SSU or tenure status. Process for selecting faculty will be the same as with other self-support classes. Being an adjunct does not mean that faculty are not connected to university (R. Eyler)
 - Process and criteria for selecting faculty will need to be addressed but the important issue is that an SSU department has *oversight*. Department that sponsors program should ensure that faculty have strong affiliation with SSU and this oversight should be incorporated into criteria (K Moranski)
 - This may place burden on home department that they may not be prepared for. “Curricular drift” may occur (L Watt)
- If not all options for the program are available to students off site, state side and off site programs are actually not parallel – This means that a catalog revision will need to come to EPC (M. Milligan)
- Interface between SEIE and EPC is not as strong as it could be. Recommends that EPC move forward on fact finding between integrating two processes, with this off site process is an example of this disconnect (M Milligan)
- K Springmier requests more information about what library is expected to provide. Other questions related to compensation. T Watts suggests using lake county as possible vehicle for developing policy. R Eyler states that this is on their radar, once process is complete.
- C Bacigalupa suggests expanding discussion on assessment.

Primary comments/suggestions from EPC: This should be approached as a curricular change. Need more transparency about process between SEIE and EPC.

MM will send comments to EPC, proposer, Excomm

New Business: Applied Physics - Astrophysics BS 11:40 TC (S. Severson, L Cominski, T Targett) 11:40 TC

First reading

- Revision based on finding that the underutilized applied physics degree should be astrophysics.
- Only one student in applied degree currently. Will be able to easily teach out student.
- L Cominski Highlights that the importance of communicating through capstone is presentation is key for students (Phys 491). Weekly meetings will help students communicate/present their interests in science (presentations, youtube, posters)
- K Springmier requests that learning outcomes/knowledge practices that student will be able to achieve are addressed more clearly in the proposal.
- *Why are courses not the same in side by side? Change in units?*
 - There is no actual change to curriculum, only to labelling.
 - Will relabel courses (S Severson)

Recommendations for second reading: More clearly address learning outcomes (i.e. "knowledge practices" that student will be able to achieve) and clarify unit allocation/distribution in side-by-side comparison.

Old Business: WGS 300 (C1, ES, Perm) (L McQuade) 12:00 TC

C Baker moves that course is approved without C1 or ES designation. J Palmer seconds.

- J Palmer: Because of changes in C category, we cannot predict long term consequences. We don't yet know what c1 will happen with.
- Heather smith (GE subcommittee chair): confirms support of course
- Ethnic studies bottleneck is discussed
- Vote by hand count: 2 approved. 7 opposed. Motion fails.

Time extended.

C Baker moves to approve course as permanent with GE (C1, ES) designation as experimental. J. Palmer seconds.

- *Are experimental courses in catalog?*
 - Yes (K Musick)
- L Ch'ien (from the department of Art and Art History) expresses concerns about C1 designation for course - More about appreciation than art analytically.
- If offered experimentally this piece can be addressed over time (C Renaudin, Chair, A&H curriculum committee)
- Vote by hand count: 2 approved. 7 opposed. Motion Fails.

L Watt: moves to approve the course as permanent with GE (C1, ES).

- C Bacigalupa expresses issue of ownership of GE. R Whitkus expresses the importance of recognizing the value of disciplinary expertise within GE.

- C Renaudin points out that the postponement of approving new GE courses has been applied to all schools and department across campus, including A & H depts.
- Vote by Hand count: 7 approve. 2 oppose. Motion passes.

Consent items:

GEP 389 is taken out of consent agenda.

All other items are approved (#1, 2, 4)

Old Business: Dual Lang. Hist. Certificate (K. Noonan, S. Bittner)

Can students count on reliable offering of courses?

Can offer at least two courses in every language group each year.

L Watt moves to approve. Seconded.

Approved unanimously.

New Business: Pilot: Expedited Curriculum Revision Proposal Review

M Milligan requests support in making part of catalog update memo.

M Milligan motions to approve. Seconded. Approved unanimously.

Old Business: WGS Program Revision (L McQuade)

L McQuade discusses EPC recommendations from first reading: Reformatted table of contents. New revised catalog text. Resources statement. Revised side by side comparison. Merged learning outcomes. Included statements from faculty. Included online policy.

Further discussion delayed until next meeting due to time.

M Milligan: will set up discussion page to expedite process at next meeting. Requests that EPC members provide comments up to Friday, Nov. 3.

12:50: Meeting adjourns