

**Student Affairs Committee**  
**Meeting of 09/15/04**

**Attendance**

Karin Enstam, Mark Fermanich, Phil Huang, Doug Jordan, Brigitte Lahme, Rand Link, Greg Roberts, Janet Swing, Lindsay Wilson

Guest speaker: Kris Montgomery

Recorder: Doug Jordan

**Minutes of 09/01/04**

Approved with no changes.

**Agenda of 09/15/04**

Approved with the addition of a new item 2: Cheating and Plagiarism Policy. Move former item 2 to number 3.

**Reports:**

Academic Senate report by Brigitte Lahme. Brigitte reported that the Senate did not discuss anything of relevance to SAC. The course outline policy is still with FSAC and has not made it to the Senate yet.

Executive Committee report by Brigitte Lahme. Same report as for the Academic Senate.

Administration Report by Rand Link. Rand reported that there has been a big push to get students registered to vote. There was a front page article in the Press Democrat 9/15 about student voter registration. This coming weekend there will be the 21<sup>st</sup> annual Leadership retreat for about 70 students in Occidental. There is also going to be a meeting for all student-athletes to inform them about campus resources that are available to them.

ESAS by Janet Swing. Janet had no report this week.

AS report by Lindsay Wilson: Lindsay reported that AS is trying to get all of its Senate seats filled and is also trying to get in touch with all their constituents. AS is also active in the effort to get students registered to vote.

No other committee reports.

**Business**

02/03: 07 Advising Policy Review. Brigitte met with Rose Bruce who provided her with some advising survey data from 1999 and 2002. Overall, SSU scored lower on advising than COPLAC or other CSU schools. Rose said that it is certainly possible for SAC to do our own survey. Options include e-mail, a touch-screen machine, or a classroom survey of selected classes. There was an extended discussion of the best way to do the survey. The consensus is to try and do both a touch-screen survey and classroom surveys. Brigitte asked all members of the committee to e-mail her with items or questions that should be included in the survey. There was also some discussion about the Faculty Advising

Workshop to be held Friday 9/17. Brigitte is going to get advising on the Academic Senate agenda so she can inform the Senate about what SAC is doing concerning advising.

04/05: 02 Cheating and Plagiarism Policy. Kris Montgomery addressed SAC about SSU's cheating and plagiarism policy. The main problem is that a Trustee audit found that SSU does not have a central repository for data about students who cheat in multiple classes. Kris is going to write a draft of wording to address this issue and will present it to SAC at our next meeting. It is also likely that the whole policy should be looked at in detail given the large changes in internet and wireless technology that have occurred over the last few years.

04/05: 03 SAC Plan for 2004 / 2005: Issues to be addressed by SAC this year include academic advising, the cheating and plagiarism policy, the class of 2005 enrollment plan (Gustavo Flores is going to speak to the committee at our next meeting), excess units, and probably SSU grievance and grade appeal policies.

The meeting adjourned at 11:52.