



# CALIFORNIA STATE UNIVERSITY CHANNEL ISLANDS ADMINISTRATIVE POLICY MANUAL

## **Student Affairs**

**Approved By:** Richard R. Rush  
President

**Policy Number:** SA.02.007

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## **Policy on Intent to Enroll**

### **PURPOSE:**

Admitted applicants may reserve a space at the University for the term of admission by filing an Intent to Enroll form. The University requests the Intent to Enroll as an enrollment management tool to gauge the yield from the applicant pool and to manage the available resources to support enrollment.

### **BACKGROUND:**

EO 863 Enrollment Confirmation Deposit Fee

### **POLICY:**

#### **Accountability:**

Enrollment Services

#### **Applicability:**

Any undergraduate applicant who has been offered admission to the University.

#### **Definition(s):**

Intent to Enroll: Form used by applicant to notify the University of his/her acceptance of the offer of admission.

#### **Text:**

Admitted undergraduate applicants are required to indicate their acceptance of the offer of admission by submitting the Intent to Enroll form and enrollment confirmation deposit, if requested, by the published deadline. Failure to submit the Intent to Enroll by the deadline may result in the applicant's inability to enroll in classes or otherwise be accommodated at the University.