

Lee Riggan

From:

To:



Sent: Thursday, March 22, 2012 10:40 PM

Attach: VCCWReportonStatusofWomenGirls3.26.12.pdf;
ManualforAssessingtheStatusofWomenattheCountylevel.pdf;
VCCWConsultantAgreement.Draft3.16.12.doc; VCCCommissionerAppointmentsFebruary2012.doc

Subject: Report from the VCCW Study on the Status of Women and Girls - please print and bring to the meeting on Monday, March 26

Dear Commissioners -

Debra Bagley and I will not be at Monday's meeting because we will be taking part in our sorority's annual Delta Days in Sacramento. This is an opportunity for us to visit the offices of our elected officials and advocate for issues important to our community, particularly women and children. We have appointments set up with most of our Ventura County delegation and plan to carry many of the issues important to us as women in Ventura County.

I have attached the report on the Study on the Status of Women and Girls, draft of the Scope of Work and a manual that is helpful in understanding the strategy behind how we will conduct the study. Both Lee and Diana may have additional information to share. I have also attached a draft of the press release. I have highlighted in yellow a question/additional information needed. This press release was completed with information provided by our new commissioners. If there is more information they want to share or omit, please let me know. The sooner you respond to my request, the sooner I can send out to the media.

If anyone has questions or you need to reach me, please call 310-594-9890.

Sincerely,

Shanté Morgan-Durisseau

VCCW

03/23/2012

9

VCCW Status of Women and Girls Scope of Work

The consult will oversee the five-phases of the VCCW Study of Women and Girls in Ventura County, including keeping the project on task and on time with a start date of April 1. A draft of the entire project should be completed by September 2012. The deadlines for completion may change if the VCCW-VCCF agree to the change. Specifically, the consultant will oversee completion of Phase I, updating the secondary demographic information with the most up-to-date Census data; Phase II, the consultant will work with the VCCW to find experts and partners to comment and develop conclusions on the data; Phase III, the consultant with the help of research assistants will coordinate and conduct community focus groups/and or town hall meetings. That work will include compiling tables, gathering nonprofit and government data; Phase IV, the consultant will oversee the editing process along with the VCCW including developing appendices, figures and tables and baseline measures for future monitoring of women's progress in Ventura County; Phase V, the consultant will assist in distribution including developing strategies for distribution, fact sheets and key findings. In addition, the consultant will oversee the basic training of members of the Ventura County Commission for Women and student research assistants involved in the collection of data and any work needed to assist with the project as outlined.