

FSAC

November 13, 2008, Sue Jameson Room

Present: Sunil Tiwari (chair), Melinda Barnard, Paula Hammett (recorder), Richard Senghas, Janejira Sutanonpaiboon, Beth Warner, Helmut Wautischer

Absent: Carlos Ayala

Proxies: none

Guests: Victor Garlin, Maria Hess

Agenda amended and approved:

- Corrected TC to 1:15.
- Added Business item 5 – Policy on enrollment unit load & 16 unit standard.
- Added Business item 6 – Academic Freedom Subcommittee charge is outdated and needs revision.

Minutes (October 30, 2008) amended and approved:

- Absent: Melinda Barnard, Paula Hammett, Janejira Sutanonpaiboon, Beth Warner.

Reports –

1. Chair: FSAC approved AFS's version of the Statement on Collegiality on 5-10-07, but it never made it to ExCom or the Senate for approval. Ex-Com had many questions and referred it back to FSAC for clarification.
2. Vice Provost: Post Promotion Increase Program is in place (procedures set by CFA and CSU). FSAC needs to create an appeals panel by February, consisting of 5 full professors who are not themselves candidates for increases. Separate issue: sabbatical policy. Lots of concerns about implementation and inconsistencies. Barnard (working with Hammett from URTP) will itemize the concerns and bring to next FSAC meeting for consideration and possible "clean-up" legislation to take to Senate.
3. Academic Freedom Subcommittee: reviewing the code of conduct regarding the job fair, a "Time, Place, & Manner" policy, and the free speech permit currently in place.
4. Professional Development Subcommittee: workshops should be geared toward both old and new faculty; report on Professional and Organizational Development Conference in Reno, Oct. 23-25, 2008; donors are being cultivated for a Faculty Research and Innovation Award; spring workshop planning is underway.
5. URTP: lots of questions about Sabbatical and RTP policies and processes. Hammett will bring summary of issues and "clean-up" language to FSAC in early February.

Business –

1. Revisiting the SSU Statement on Collegiality – Questions from ExCom were discussed, and minor revisions suggested. Wautischer will revise as approved by FSAC, 11-13-08 and forward to Tiwari to take to ExCom.
2. Excellence in Teaching Award – Hess explained issues involved in current process: continuing pool of candidates from prior years, lack of clarity regarding what and how much documentation is needed. FSAC recommended that nominees be in the pool the year they are nominated and the next year. After that, renomination is needed. If enough acceptable candidates are not nominated, the one or both awards can be deferred a year. The current policy is clear about length of documentation. Change “Curriculum vitae” to “Teaching vitae.” Verify with Laurel Holmstrom that all nominees get detailed email regarding documentation needed. Warner will draft revised policy and bring to next FSAC meeting.
3. Textbook Adoption Policy in light of ATI : policy should reflect concerns of all parties, but avoid specific details that may need to change regularly (e.g. dates). Senghas and Hammett (both of whom are on the ATI Steering Committee) will look at existing policies and communications regarding this issue and bring a recommendation to FSAC.

Business items 4-6 were not addressed.

Adjourned at 2:58pm.

--Paula Hammett (recorder)