

**Academic Senate Meeting
Tuesday, November 13, 2007
Collaboratory Room – BT 1302
Minutes**

Attendance

Virgil Adams, Bill Adams, Simone Aloisio, Julia Balén, Terry Ballman, Anna Bieszczad, Geoff Buhl, Burriss, Catherine, Castaneda, Lillian, Beatrice de Oca, Jesse Elliott, Scott Frisch, Jeanne Grier, Andrea Grove, Ivona Grzegorzcyk, Phil Hampton, Beth Hartung, Debra Hoffmann, Tiina Itkonen, Karen Jensen, Joan Karp, Liz King, Kristen LaBonte, Kathryn Leonard, Alex McNeill, Catie Mihalopoulos, Trudy Milburn, Brad Monsma, Andrew Morris, Nitika Parmar, Joan Peters, Luda Popenhagen, Elizabeth Quintero, Don Rodriguez, Tom Schmidhauser, Jaye Smith, Peter Smith, Steve Stratton, Kaia Tollefson, Eric Toshalis, Amy Wallace, Ching Hua Wang, Greg Wood, Cindy Wyels, Joanne Coville, Therese Eyermann, Nancy Gill, Steve Lefevre, Maureen McQuestion, Ed Nuhfer, Barbara Thorpe, Ashish Vaidya, Dan Wakelee, Cris Powell

Call to order

-2:37 p.m.

Approval of the Minutes from the last (Oct. 23) Senate meeting

-approved.

Intent to raise questions

In response to the question about on-campus child care.

- *Eddie Washington summarized it as follows: I was able to obtain a complete copy of the Child Care Planning Committee Report and am attaching it to this email for your review. Looking at the Outcomes and Committee Recommendations of the report, it appears that in 2005 the Committee recommended that the campus "contract directly with outside management vendor for operation of the child care program." It looks like the Space sub-committee visited two possible locations for the facility on campus but was then "directed to stop all space visitations until funding was approved for the project." I believe this was the last action of the committee.*
- Please contact Rosario Cuevas if you would like a copy of the report.

In response to the question about faculty input on the newly acquired parcel of land.

- Deborah Wylie, AVP of OPC, responded with the following: "In 2004, a Campus Master Plan Amendment was prepared. This amended the EIRs (Environmental Impact Reports) previously certified for the campus. The Amendment identified planned uses for the land including the new entry road and surface parking. In addition, "In keeping with the 2000 Master Plan, other uses would include a variety of outdoor athletic fields, a wetland mitigation area, a detention/desilting basin ...located immediately north and

adjacent to the Camarosa Wastewater Treatment Facility”.

Further it indicates the following sizes for these items:

- 5,200 surface parking spaces
- 6.5-acre wetland mitigation
- Retain existing 5.5-acres irrigation water storage pond
- Retain 1.6-acre stand of willow mulefat scrub
- 4.4 acre combined detention and desilting basin
- 2.25 acre recycled water storage basin; and per State University Administrative Manual, a contingent of Physical Education fields and stations (10 teaching areas, with 24 stations each). For example, one venue could be (6) tennis courts (playing doubles), (1) soccer field, or (1) baseball diamond.”

In response to the question about an escape plan in case of fire.

-Chief John Reid said that there is an "All Hazards" emergency operations plan that gives us the ability to manage the reaction to a wide variety of emergencies—including fire. Emergencies are very fluid and dynamic and require a situational response. In a fire, for example, it may be best to evacuate or it may be best to shelter in place. Our plan gives is the opportunity to make the best decision based upon the known variables. The campus also complies with all regulations and suggestions for fire mitigation practices. Some of these include brush removal and the creation of irrigation buffer zones around occupiable structures.

In response to the question about the Transportation and Parking attendants escorting staff to their homes in UGlen.

-Ray Porras stated that at the present time the carts take residents up to the 'round about' on Rincon and Anacapa Island. The university does not currently own enough carts and that the few carts that are available, run out of power quickly. New carts would need to be purchased before being able to offer this other service.

New Questions

- I. Grzegorzczuk expressed concern about the recent failure of servers and loss of data. Can the current procedure for backing up data be run at least once a week? Can we install “ghost?”
- B. Adams would like to know if it is legal for the University to rent space to religious schools like the Carden Academy?
- J. Peters would like to know what can be done to reduce the increasing amount of spam in our email?
- J. Elliott would like to know why the price for groceries at Sodexo is twice as much as a grocery store? What is the progress on having a grocery store in the town center?

Report from the Provost

Chair Ballman read the report from the Provost in which he apologized for not being able to attend Senate today. He urged faculty to consider serving on the Search Committee for Provost and Vice President for Academic Affairs. The committee will have a majority of its membership from the Division of Academic Affairs, including four faculty representatives.

Report from the Chair

-Chair Ballman informed everyone that for the first time we would be placing the campus committees and boards list on the Senate website, with the name of its committee, its chair person, its charge if available, and the list of faculty representatives only. Those having questions should consult the person listed as chair of a particular board or committee.

-The General Education Program Review Task Force has been formed and will hold its first meeting in December. Its members are: Julia Balén, Brad Monsma, Marie Francois, Phil Hampton, Trudy Milburn, and Amy Wallace, so it has representation from centers, Humanities, Social Sciences, Math and Sciences, and Library.

-The Enrollment Management and Student Success Committee is currently working on setting enrollment targets for next year. It is trying to identify the appropriate upper-division and lower-division student mix. Please contact the committee members for more specific information on enrollment targets.

-The University Planning and Coordinating Council hosted two meetings with Academic Affairs hosted by Bill Cordeiro and Terry Ballman to collect input to inform its recommendations on revising the university's strategic plan. Thanks to those who participated.

Reports from Senate Standing and Other Committees

Senate Executive

-Chair Ballman reminded everyone that the deadline to submit your nominations to serve on the Provost Search Committee is Friday, November 16th. The Committee on Committees will run the election on-line the following week.

Committee on Centers and Institutes

-C. Burriss reported they were still working on revising the By-laws.

Committee on Committees

-J. Balén reported they were working on documenting their protocol and still working on choosing an official voting system.

Curriculum Committee

-J. Grier reported the committee was really busy with three pages worth of courses to review. They meet Wednesdays at 1:30 p.m. in Sage Hall.

Faculty Affairs

-No Report

Fiscal Policies

-S. Frisch reported the ARC will meet on December 5th and then again in January to review budgets.

General Education

-Meet on Wednesdays and are very busy.

Student Academic Policies and Procedures

-No Report

Faculty Development Advisory Committee

-J. Peters reported they have formed a task force along with Ed Nuhfer which will be looking into creating a new student evaluation form. A major issue from last year's survey was "work place overload" and they are working on creating a balance.

-J. Peters distributed an informational sheet about the mini-grant review process. The Committee has outlined three different options for a review board that would be convened separate from FDAC.

-There was discussion about faculty reviewing applications if they had submitted a request. It was also suggested that faculty who receive awards may be obligated to serve on the committee in later years.

-J. Peters requested that additional comments be submitted to her.

Instructionally Related Activities Board

-This Board is chaired by a student named Dustin Russell. Simon Aloisio and Catherine Burris are the faculty representatives to this committee. They meet weekly and the deadline to submit proposals for spring events has passed. Currently there are more requests for funding than funding available. The tentative deadline for funding in Fall 2008 is March 15, 2008.

Other

-S. Stratton reported that the Strategic Budget committee would hold its first meeting that week.

-B. Hartung encouraged everyone to apply to serve as a Resident Director in another country, and some of the countries that need residents are China, Japan, France and Mexico and the deadline is December 1st.

Consent Agenda

Revision to SP 06-21 Calendar 2008-09

-The approved calendar needs to be revised because the Chancellor's Office has indicated we need to have a minimum of 170 class days and the calendar only included 168 days. The revised calendar has moved the Spring semester up an additional 4 days which would put us at 172 days.

-S. Aloisio asked that it be moved to a new business item.

Old Business

SP 07-04 Academic Affairs Unit Bylaws

-J. Elliott would like to know what the process would be for changing the Bylaws as we grow. He also asked if there would be guidelines on best and worst practices, to which R. Christopher responded that Faculty Affairs would produce a template to be used by the Units.

-T. Milburn asked what would happen when new "units" were developed.

-J. Grier would like to know when the policy would officially go into effect and what would happen when programs split.

-A. Wallace questioned "what is a unit?" stating that there needs to be a definition first.

- I. Grzegorzczuk expressed concern about the policy being too detailed and wondered if the Unit definition included colleges. She suggested the Dean be included on the list so that Bylaws apply to them as well.
 - K. Jensen would like to know what the relationship of these Bylaws are in relation to disciplines with bylaws dictated by accreditation such as is the case with Nursing.
 - A. Wallace clarified that the references refer to “units” or equivalent. She added that this policy was not created to address everything but instead to focus on key issues.
 - There was discussion about whether voting would be by a simple majority or if 2/3 vote was required.
 - J. Grier expressed concern over voting on the policy today when there were still so many unanswered questions.
 - I. Grzegorzczuk made a motion, seconded by K. LaBonte, to postpone the vote and send the policy back to the committee for answers to some of the questions.
- Vote on motion to send back to committee:
Yes: 29
No: 1
Abstain: 6

Motion passed

SP 07-05 Commencement Policy

- D. Rodriguez stated that this change made the policy more consistent with other CSUs.
- I. Grzegorzczuk stated she felt this was a family event and did not want to penalize students who planned to walk.
- B. de Oca added that our current policy, if enforced, would not allow many students to walk in the commencement ceremony.
- S. Aloisio pointed out that because we also bestow university honors at the ceremony, allowing students with lots of units to complete, could also alter the honors recipients.
- C. Powell inquired when the policy would be put into effect if passed today and how would it affect students who have already submitted graduation applications. N. Gill informed him that if students had already been accepted for graduation then they would not be denied due to the new policy.
- C. Powell stated that as a student, he was in support of the new policy because it enforced the credibility of commencement. He agreed that the current policy needed to be tightened up.
- N. Gill added that current policy prohibits students from participating if they have 12 or more units to complete in the spring.

Vote taken by show of hands:

Yes: 32
No: 0
Abstain: 2

Policy passed

New Business

SP 07-06 Academic Master Plan 2008-2015 (Revised)

-m/s- I. Grzegorzczuk, G. Wood.

- J. Grier gave an overview of the revisions. The changes were an M.S. in Applied Sociology in 2013 was added, the M.P.A. was moved to 2012, and a B.S. in Health Sciences was added in 2010.
- B. Hartung added that the M.S. in Applied Sociology would be a real cutting edge degree that would set us apart from the other Universities.
- S. Lefevre reminded everyone that these plans need to be updated every year and then sent to the Board of Trustees to be approved in March.
- I. Grzegorzczuk clarified that minors did not require approval from the Board of Trustees.

Calendar 08-09 Revision

- S. Aloisio requested that Faculty Affairs consider making March 31st and November 10th closed campus days.
- R. Christopher explained the calendar process and the need to have it approved by the Chancellor's Office.

Announcements

- K. Tollefson invited everyone to the discussion about *No Child Left Behind*, scheduled from 7 to 9 p.m. in MH 100.
- J. Balén invited everyone to the Rainbow Chorus Concert and Food Drive on November 17th at 7:00 p.m. in Malibu Hall 120.
- B. Hartung invited everyone to participate in the various activities planned for International Education Week scheduled for November 13th through the 16th.
- D. Hoffman reminded everyone that the Campus Reading Celebration featuring writer Jared Diamond speaking about his book, "Guns, Germs and Steel," would be held on Wednesday, November 14th and informed everyone that the event is sold out.
- S. Aloisio invited everyone to hear Dr. Karen Trentelman speak on the topic: "From Mummies to Manuscripts."
- D. Wakelee invited everyone to hear Assemblyman Pedro Nava speak, Tuesday, November 13th in the Collaboratory room.

Adjournment

- 4:04 p.m.