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MINUTES

July 12, 1984

Friends of the Commission for Women

Call to Order: 7:45 p.m.

MEMBERS PRESENT: Lee Anderson, Judy Capko, Diane Koranda, Carol Keochekian, Bonnie Warrington

MINUTES: Approved as read.

PRESIDENT'S REPORT: Lee reported on the last commission meeting as follows:
The Commission will provide requests for service to Friends by May and November meetings.
Commission will appoint liason to Friends for Salute to Women Dinner.
The board welcomes the addition and will schedule banquet business early on the agenda.

Lee introduced the need for a historian and parliamentarian. Items will be put on next month's agenda. She also requested that if materials are to be submitted to board that adequate copies should be made by the presenter.

Board Policies: Bonnie moved and Judy seconded that a board member be required to attend all meetings. If she misses two consecutive meetings, the board has the option to ask for a resignation. Also, if a board member misses a meeting, she has waived the right to alter decisions that were made at that meeting. Motion passed unanimously.

TREASURER'S REPORT: The Friends IRS I.D. # is 77-0028348.

Treasurer's Report for period ending July 9, 1984;

Balance on hand \$247.09

Friends Dinner: 70 meals were served. Profit generated, \$186.39

The treasurer's report was accepted with suggestion that treasurer sign the reports.

FRIENDS DINNER: Meeting was evaluated. Comments and suggestions included that the program was too long, that it was an exciting evening; concern was expressed about emphasizing the professional woman and excluding the non-working woman.

COMMITTEE REPORTS:

Membership: Diane reported that 12 memberships were received. Each signed up for at least two committees. Many wanted more information about Friends. Committee functions must be determined. It was suggested that a membership meeting be held to form the committees. Invitations would stress that women from all walks of life are invited to join. Meeting would be set in mid-September.

Each committee chair will bring committee job description to August meeting.

Two hundred invitations will be sent at 10¢ each using Commission mailing rate. Bonnie will check with Martha about location.

Women's Concerns/Resource Development: Bonnie reported that she is working on establishing resource lists with Maggie Mirales.

Public Relations: Judy requested that each member of the board provide her with a black and white picture. She also requested biography

from Diane Koranda and Carol Haverty. Lee and Judy met with members of the Commission, Alicia Brewer and Sandy Ryder to discuss a possible brochure and speakers bureau, as well as "Meet your Commissioners Teas." Margarita will be involved in speakers bureau.

Financial Support/Ways and Means: Tabled until next meeting.

Salute to Women Banquet: Diane has reserved Oxnard Hilton Hotel for Thursday evening, Nov. 1. The room will hold 300 persons. Tickets will be \$20 and \$23 for late reservations. Table reservations may be made. Lee will meet with Joanne and speak to Ginny about acquiring a keynote speaker.

ANNOUNCEMENT: Job opening - Staff person, California Comprehensive Worth Task Force. *Comparable*

NEXT MEETING: Tuesday, August 21, 7:30 p.m. at Bob's Big Boy Restaurant in Camarillo. Please notify another board member, if you cannot attend.

Meeting adjourned at 11 p.m.