

VCCW Agenda Planning Detail
Executive Committee Meeting
March 18, 2013

1. March - Distribution Plan for the Status of Women & Girls Report
 - a. Community Conversation with VCCF, WLF
 - b. AAUW, League of Women Voters
 - c. Strategy
 - d. Presentation
 - e. Calendar
 - f. What did our Proposal say?
2. March - Plan for Recognizing Women's Organizations (list of organizations for recognition) (Compaq, VCWCF, Data Bank, 2010, Draft list for data bank this is it Dec 1 2010) Strategy may be to develop application form and ask groups to submit to be recognized. All who submit and match our mission would be recognized with a proclamation.
 - a. Women's History Month (March),
 - i. AAUW
 - ii. CSUCI Multicultural Center
 - iii. National Council of Jewish Women
 - iv. Women of Reformed Judaism
 - v. VCCF-WLF
 - vi. Soroptimist International – Ventura, Oxnard, Camarillo, The Conejo
 - vii. League of Women Voters
 - viii. Organizacion en California de Lideres Campesinas, Inc.
 - ix. CAUSE
 - x. California Commission on the Status of Women & Girls
 - xi. Thousand Oaks Teen Center (?)
 - xii. Upward Bound (CLU) (?)
 - xiii. National Association of Women Business Owners
 - xiv. Conejo Democratic Women's Club
 - xv. Thousand Oaks Women's Club
 - xvi. Ventura County Leadership Academy
 - xvii. Republican Women of Thousand Oaks, of Oxnard
 - xviii. Republican Women's Federation Conejo Valley
 - xix. Professional Women's Network
 - b. Sexual Assault Awareness Month (April)
 - i. Coalition for Family Harmony
 - c. Domestic Violence Awareness Month (October)
 - i. Coalition For Family Harmony
 - ii. Interface Children & Family Services
 - d. Empowerment & Economic Self-Sufficiency
 - i. Women's Economic Ventures
 - ii. Ventura County Professional Women's Network
 - iii. California Youth Connection (?)
 - iv. Maverick Media
 - v. Scholarships
 1. Concerned Black Women of Conejo Valley
 2. Delta Sigma Theta Sorority Ventura County
 3. Alpha Kappa Alpha Sorority, Inc.
 4. Zonta Club of the Conejo Valley Area
 5. Concerned Black Women of Conejo Valley
 6. Business & Professional Women of Conejo Valley

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7. Women's Club of Thousand Oaks
 8. California Women's Foundation (?)
 9. Women's Club of Westlake Village (?)
 10. 20th Century Onyx
 - e. Strategy – Certificate – Outreach - PR
3. April - Study Session with Board of Supervisors Plan & Event
 - a. Draft Operating Policies and Procedures (Print Copies)
4. May - Recruitment Plan & Event (See Manual Section 2 – print 1 copy)
 - a. Recruitment Committee
 - i. Development of Potential Candidates
 - ii. Potential Candidates Orientation (small meeting or Tea)
 - iii. Survey Commissioners:
 1. Time commitment
 2. Location of meetings, hours of meetings
 3. Officers requirements, what committees are there
 4. Current priorities
 5. Current challenges for VCCW
 6. Special skills needed by VCCW
 - iv. How to outreach to potential candidates – personal phone calls?
 - v. Press release
5. June - Selection of 2013-2014 Executive Committee
 - a. Described in Bylaws – Each District meets (can be agendaized for May regular meeting) and selects commissioner to represent district on the Executive Committee. This decision is announced at the June meeting. They are responsible for the July Agenda. June's Agenda will be the last Agenda for this 2012-2013 Committee.
6. June - Transition Plan & Celebration of Changing of Guard & Appreciation of Officers & Outgoing Committees
 - a. Executive Committee
 - b. Status of Women & Girls in Ventura County Committee – Shante Morgan Durisseau, Diana Goodrow, Jan Lawrence

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7. June - Recognition of Years of Services

- a. Notify BoS that we wish to recognize their representative & could they give us a certificate of recognition/appreciation for xx years of volunteer service

Total	Yrs	Name	Offices/Committees	District
16	1997-2013	Diana Goodrow	Vice Chair, Chair, Recording & Corresponding Secretary, Status of Women & Girls	1
15	1998-2013	Ina Howard	Corresponding Secretary, Greeting Cards, VCCW History,	5
14	1999-2013	Nancy Lee Phillips	Chair, Treasurer, Bylaws, Website, Public Relations	3
14	1999-2013	Jan Lawrence	Co-Chair, Vice Chair, Treasurer, Status of Women & Girls, Women's History Month	4
8	2005-20013	Lee Riggan	Recording Sect, Chair, Bylaws, Status of Women & Girls, Women's History Month	2
6	2007-2013	Shante Morgan Durisseau	Chair, Vice Chair, Recording Secretary, Status of Women & Girls Spokesperson, Public Relations, Women's History Month	4
6	2007-2013	Carmen Hurd	Corresponding Secretary, Women's History Month	5
5	2009-2013	Debra Bagley	Chair, Vice Chair, Recording Secretary, Women's History Month, Status of Women & Girls	4
5	2007-2013	Elvia Guizar	Public Relations,	3
3	2010-2013	Ruth A. Funk		3
2	2012-2013	Kitty Dill	Vice Chair, Public Relations, Women's History Month	2

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