

**FSAC COMMITTEE MEETING MINUTES**  
**10/24/02**

**PRESENT:**

E. Stanny (Chair), J. Hunt, W. Poe, S. Cabiness, C. Freund.

Jane Kerlinger, attending as the statewide representative of CFA; Duane Dove, attending as the SSU grievance representative of CFA; and Victor Garlin, attending as the president SSU representative of CFA, were present to discuss enforcement of the 170 day calendar.

The minutes of 10/10/02 were approved with no amendments.

**REPORTS:**

1. Chair of FSAC- E. Stanny had no report.
2. Associate Vice President of Faculty Affairs – Judith Hunt

An action item will be coming to FSAC regarding the Grade Appeal Policy.

**BUSINESS:**

When does the semester end for lecturers? By what date should temporary faculty become eligible for unemployment insurance?

The CSU contends the letter of appointment specifies the days of employment.

Duane said the first and last day of classes is when lecturers are at work for EDD purposes.

CFA: The academic calendar doesn't pertain to lecturers. It's not relevant, because their dates of employment are different.

CFA: Refer to contract, Section 12.5 quote: Lecturers are paid for teaching classes only, the class hours taught. However lecturers are not hourly employees. If lecturers prepare during the summer and their class is cancelled, they receive no pay. If they teach one day and then the class is cancelled, they are paid for one day. They are not invited or paid for meetings.

CFA: There is nothing in writing for lecturers regarding the unemployment policy.

CFA asserts that it is NOT a systemwide policy, that it is only an SSU campus policy to require lecturers to work beyond the last day of classes.

CFA would like FSAC to make a policy stating that the term of employment for lecturers begins on the first day of teaching and ends the day that grades are submitted. After that, the university can require no further effort or duty. All obligations have been met, and other work is strictly voluntary

Jane read the contract language about temporary faculty, and in addition to teaching, it only specified giving exams, grading, and holding office hours. According to that, lecturers are not paid for convocation. She said the language of the lecturer's specific contract should be looked at, since contracts may vary.

Victor said participating in academic functions, such as graduation, cannot be required.

Sharon said the minimum number of days worked is 170. If class begins on 8/28 and the lecturer is told three days later that the class has been cancelled, is the lecturer paid for the hours worked or for a percentage of 170? Judith said Payroll would have that answer.

Judith said there is no written document, which provides answers to all of the questions about the specific number of workdays for lecturers. The chancellor's office should be consulted and would need to hear all of the questions and arguments.

Victor objected, saying this is a campus policy and is FSAC's jurisdiction. If it is a systemwide issue, the decision will be with the system, but he can't find the authority in systemwide documents.

Sharon said it's valuable to prorate with compensation for those who attend meetings.

It was agreed that more information is needed, and the meeting was adjourned.

Minutes taken by C. Freund.