



# VENTURA COUNTY COMMISSION FOR WOMEN

Human Services Agency  
4245 Market Street, Suite 204-74  
Ventura, CA 93003

Mailing Address: 4651 Telephone Rd, #200  
Ventura, CA 93003-8393  
(805) 658-4193  
[www.vccw.net](http://www.vccw.net)

## VENTURA COUNTY SUPERVISORS

### DISTRICT I

Steve Bennett

### DISTRICT II

Linda Parks

### DISTRICT III

Kathy Long

### DISTRICT IV

Peter C. Foy

### DISTRICT V

John C. Zaragoza

## COMMISSION MEMBERS:

### DISTRICT I

Diana Goodrow

Vacancy

Vacancy

### DISTRICT II

Lee Riggan

Kitty Dill

Vacancy

### DISTRICT III

Nancy Lee Phillips

Ruth A. Funk

Vacancy

### DISTRICT IV

Jan Lawrence

Shanté Morgan-

Durisseau

Debra Bagley

### DISTRICT V

Ina Howard

Carmen Hurd

Ana Cristina Flores

## MINUTES REGULAR MEETING Monday, May 20, 2013

The regular meeting of the Ventura County Commission for Women was held Monday, April 22, 2013, in the Community Room of the Camarillo Police Department, 3701 Las Posas Road, Camarillo, CA 93010. The Chair, Lee Riggan, called the meeting to order at 6:52 p.m. and read the mission statement. The Recording Secretary, Diana Goodrow, was present.

Present were: Chair Lee Riggan; Vice Chair Kitty Dill; Recording Secretary Diana Goodrow; Corresponding Secretary Carmen Hurd; Debra Bagley; and Ina Howard. A quorum was present.

ROLL CALL

Absent: Shante Morgan Durisseau; Nancy Lee Phillips; Ruth A. Funk; Jan Lawrence; and Ana Cristina Flores.

Guest: Wes Busch, Operations Manager, Casa Pacifica Centers.

AGENDA

It was moved by Diana Goodrow and seconded by Debra Bagley to reorder the agenda by switching item 7 before item 6. The motion was approved unanimously. The Agenda was adopted as changed.

There was no Public Comment.

Acknowledgement and appreciation certificates in frames were present for presented to those who helped and supported the "Status of Women & Girls in Ventura County 2012" Study. It was moved by Debra Bagley and seconded by Diana Goodrow that invitations are sent inviting recipients to the June Regular meeting. The motion was approved unanimously.

APPRECIATION

Ina Howard introduced guest speaker Wes Busch, Operations Manager, with Casa Pacifica Centers. He spoke about the Casa Pacifica Centers, celebrating its 20<sup>th</sup> Anniversary in 2014, whose mission is "Providing Help & Hope for Children & Families" and presented brochures for the commissioners on their various programs. They serve infants through 12 grade children through 9 different programs. He was invited to return soon again as a speaker.

CASA PACIFICA  
CENTERS

## MINUTES:

- It was moved by Diana Goodrow and seconded by Kitty Dill to approve the Minutes of March 25, 2013 as printed. The motion was approved unanimously.
- It was moved by Carmen Hurd and seconded by Debra Bagley to approve the Minutes of March 28, 2013 as printed. The motion was approved unanimously.
- It was moved by Carmen Hurd and seconded by Debra Bagley to approve the Minutes of April 22, 2013 as printed. The motion was approved unanimously.

MINUTES

## OFFICERS REPORTS.

OFFICERS'  
REPORTS

1. Corresponding Secretary Carmen Hurd reported
  - a. The Bank Statement Balance for February 2013 was \$133.77.
  - b. VCCW received a request from Federally Employed Women (FEW) representative, Cheryl Monzon, to present the "Status of Women & Girls in Ventura County 2012" Report at their May 30<sup>th</sup> Luncheon at the Bard Mansion. Carmen Hurd and Lee Riggan will represent VCCW at the Luncheon.
2. Recording Secretary & Legislative Ambassador, Diana Goodrow, reported (CAWA, RRN, ACCW, NACW, CCSW&G, & VCWFC) on the ACCW meeting arrangements for the Commissioners to attend. Car pooling arrangements were made.
3. Vice Chair & Public Relations Committee Chair Kitty Dill reported on two News Releases and two media coverage's:
  - a. Media Coverage's
    1. "Inequities in Paradise Gaps in health care, wealth loom for women in Ventura County" Ventura County Star, Sunday, May 5, 2013, Page 1 by Ventura County Star Reporter Kathleen Wilson.
    2. "Action needed on Problems faced by women, girls" Ventura County Star, Sunday, May 12, 2013, Page 7B, Lead editorial on Opinion Page
    3. "Free women's meeting" Camarillo Acorn, Friday, May 17, 2013, Page 9.
  - b. News Release for approval: By General Consensus the Commissioners unanimously approved the News Release as presented with the addition of a CASA representative identified.
4. VCCW Chair 2011-2013, Lee Riggan, reported on: On-hold items awaiting the Study Session with the Board of Supervisors. The Chair will submit a letter to the Board of Supervisors and the CEO



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staff, Linda Catherine Le, with these on-hold items identified and request a time for the Study Session.

## COMMITTEE REPORTS:

### 1. Status of Women & Girls in Ventura County Committee

- By General Consensus it was approved that the Status of Women & Girls Committee Co-Chairs are to develop one or more recommendations for Board of Supervisors' approval for distribution of the Study. The Task Force Model as suggested by Diana Goodrow for implementation of the distribution of the Study may be incorporated in these recommendations.
- By General Consensus update of submittal of study to U.S. Library of Congress with funds drawn from the grant was postponed pending approval by the Board of Supervisors.
- Commissioners questioned whether Board of Supervisors' approval was needed for presentations to be given. It was felt that the term "Received & File" by the Board of Supervisors was confusing. Commissioners did not know if we were doing something wrong and if distribution for that reason was being restrained. Further discussion was postponed pending approval of the Board of Supervisors on the distribution of the study.

### 2. Draft Policies & Procedures were discussed. Kitty Dill spoke about the need to add a Social Media Policy and News Release Generalities. Debra Bagley will provide a model from Delta Sigma Theta Sorority. The Commissioners set a date of June 3<sup>rd</sup> to review and prepare the final draft of the VCCW Policies & Procedures for presentation.

## DISCUSSION:

- Appreciation was expressed for the Run for Your Health 5K Run/Walk sponsored by Delta sigma Theta Sorority, Inc., Ventura County Alumnae Chapter. It was declared a success by participating Commissioners Debra Bagley, Lee Riggan, Kitty Dill, and Carmen Hurd who participate in the 5K Run.
- VCCW response to the ACCW request for approximately 300 items from Ventura for the gift bags for delegates to the NACW conference. Lee Riggan contacted the Ventura County Credit Union for contributions and submitted a written request. Commissioners also gathered items for a Silent Auction Basket with contributions given by Debra Bagley (the basket & books written by husband Ted), Diana Goodrow (book written by husband Mel), Shante Morgan Durisseau (a book with an article written by her), Lee Riggan (a book written by her & Les Goldberg). Addition items will be contributed as a Ventura Basket.
- VCCW participation in the next ACCW meeting in Santa Barbara on June 1, 2013 will be by car pool of attending Commissioners.

The following items are scheduled for the June agenda:

- District selection of representatives to the VCCW 2013-2014 Executive Committee (Bylaws).
- Recommend Dues to be paid for Membership in ACCW, NACW, CAWA, VCRRS (Standing Rules)
- Recommend Membership & dues of \$25 to VCWFC

It was moved by Ina Howard and seconded by Debra Bagley to adjourn the meeting. The motion was approved. The meeting was adjourned at 9:40 p.m.

Signature

Submitted by  
Diana Goodrow  
Recording Secretary

## COMMITTEE REPORTS

## DISCUSSION

## FUTURE AGENDAS

## ADJOURNED

Approved as  
Printed/Corrected  
on \_\_\_\_\_