

Program advisor every semester beginning in the first semester of their freshman year for the purpose of:

- a. reaching agreement on/or updating their Four-Year Program of Study,
- b. considering available course offerings in relation to pertinent graduation requirements, and
- c. confirming academic progress toward timely graduation.

2. Four-Year Program of Study.

The program is a plan designed in consultation with a designated Degree Guarantee Program advisor to ensure completion of all degree requirements within four years. The Four-Year Program of Study form must be signed jointly by the student and the advisor and placed on file in the department that offers the student's major (or temporarily, for undeclared majors, in the Office of Advising Services).

3. Entry Level Math (ELM) and English Placement (EPT) Tests.

Unless exempted, students must have taken these exams during the senior year of high school or the summer prior to enrollment as a freshman. Scores must be at a level that allows the student to enroll in college level coursework. Students who require remedial and/or developmental courses prior to enrollment in college level courses will require independent assessment as to eligibility for Degree Guarantee Program enrollment. Consult the current *Schedule of Courses*, i.e., the section on "Special Requirements and Tests" for guidance and dates.

4. General Education and University Requirements.

Students must fulfill in a timely manner all General Education and university requirements articulated in the *General Catalog* for their year of entry. Students not able to obtain their preferred course and/or their preferred section (days and hours) must be flexible in selecting available alternatives to maintain degree progress.

5. Major.

Students should select a major during the freshman year (unless advised otherwise) and

*California State
University, Fresno
pledges that
a first-time freshman
may attain the
baccalaureate degree in
four years when the
provisions
and regulations
outlined in this section
are followed.*

must seek advising from the designated California State University, Fresno Degree Guarantee Program advisor in their major department so that degree obligations can be met. In many instances, changes of major will delay the completion of a degree. Students entering with an undeclared major should seek advising from the Office of Advising Services. Students must be sure all prerequisite courses, including "Additional Requirements to the Major" are accounted for in the student's academic plan for graduation (see *Four-Year Program of Study*, number 2 above).

6. Minor.

Minors can be highly desirable and must be carefully planned in close cooperation with a Degree Guarantee Program advisor. Pursuit of a minor may require an increased total unit load.

7. Unit Load.

Students must take a minimum of 12 units per semester (the minimum required to be a full time student) and complete an annual average of units appropriate for their degree program.

- a. 124 Unit Programs. Students must complete an average of 31 units per year (which could include Winter and Summer sessions) to finish in four years.
- b. 128-132 Unit Programs. Students must complete an average of 33 units per year

(which could include Winter and Summer sessions) to finish in four years.

- c. Programs Exceeding 132 units. In addition to an annual average of 33 units, students in these majors will be required to complete 3 to 7 additional units sometime during their four years of study.

8. Grade Point Average (GPA).

The cumulative GPA, the cumulative California State University, Fresno GPA, and the GPA in a student's major all must be at or above 2.0. Students electing to repeat courses for purposes of grade substitution to improve their GPA must do so over and above the minimum articulated annual unit requirements if they expect to complete their Degree Guarantee Program within the originally planned time. *Academically disqualified students may not be able to complete their Degree Guarantee Program in four years.*

9. Registration and Fees.

Students will use STAR (telephone registration) at the appropriate time window and will pay fees by the required deadlines.

10. Course Enrollment.

Students will enroll and attend California State University, Fresno at those times (including evenings and weekends) when courses are offered and available. Prior approval by the student's designated Degree Guarantee Program advisor is required before registering at another institution for courses intended for transfer to California State University, Fresno.

11. Financial Aid.

If eligible for assistance, students must meet the appropriate deadlines each year and meet all academic progress requirements.

12. Senior Evaluation.

Students must request a "Senior Evaluation" from the Office of Evaluations upon completion of 90 or more units to ensure readiness for graduation as planned.

13. Degree Filing.

Students must file their application for graduation and pay the related fees by the university deadline.