

United States Senate

WASHINGTON, D.C. 20510

February 1, 1972

Mrs. Jane Tolmach

Oxnard, California 93030

Dear Jane:

I'm delighted that you are serving among my principal supporters in California. The time and effort you expend is vitally important to me -- and deeply appreciated.

As you know, I want to spend as much time as my Senate responsibilities permit traveling throughout the state -- talking, listening, learning, and helping. I'll need your assistance with scheduling and arrangements so that my visits to your area will be successful and worthwhile. When you're contacted by Bob Girard, Marge Wyatt, Susie Clifton, or my staff about a "Community Day", I count on you to participate fully and creatively. Your knowledge of the local area can be indispensable in assuring that I reach all elements of the community in appropriate and productive situations.

There is even more you can do for me when I'm NOT visiting your area. The enclosed checklist explains some immediate goals I need your help with.

In addition, I'll be keeping in touch with you, either personally or through my Administrative Assistant, Roy Greenaway, or my field representatives, Lu Haas (Los Angeles) and Dobie Jenkins (San Francisco).

The task of representing 20 million Californians is a tremendous one. Your assistance and counsel are crucial to my performance.

Sincerely,


Alan Cranston

Many thanks, Jane.

NOT FRANKED