

Senate Executive Committee
September 20, 2018
3:00 – 4:15, Academic Affairs Conference Room

Abstract

Agenda Approved. Minutes of 9/6/18 Approved. Chair Report. Provost Report. Minimal Adjustments to Program: (ELSE Department) Credential Program, Preliminary Education Specialist approved for the Senate consent calendar. From S&F: Proposed By-Law Change – Times and Days of faculty governance committees – approved as a business item for the Senate agenda. Vice Chair Report. Vice President of Administration and Finance Report. APARC Report. EPC Report. FSAC Report. Associate Students Report. Senate agenda approved.

Present: Laura A. Watt, Melinda Milligan, Damien Wilson, Wendy Ostroff, Mark Perri, Jenn Lillig, Rita Premo, Ron Lopez, Laura Krier, Carlos Torres, Lisa Vollendorf

Absent: Carmen Works (on sabbatical) , Judy Sakaki, Joyce Lopes, Wm. Gregory Sawyer, Erma Jean Sims

Guest: John Dunstan

Approval of Agenda - Approved

Approval of Minutes of 9/6/18 - Approved

Chair Report-L. Watt

L. Watt welcomed W. Ostroff and D. Wilson to the Executive Committee. W. Ostroff as the semester replacement Statewide Senator, and D. Wilson as the elected Secretary of the Senate. She reminded members that if they want to speak, they should catch the eye of M. Milligan who keeps the speakers list for Executive Committee and Academic Senate meetings. She updated members on the status of the Faculty Consultation in Decision-Making policy. It had not been put on the web because it was yet to be signed by the President. She expects a letter from the President describing the concerns of this policy. Once that letter is received, the policy will come back to the Executive Committee to decide on the next steps. She noted that the two older policies that this one was meant to replace are still in effect until this matter is resolved. She reported on her meeting with the Stevenson remodel group. M. Milligan will be on the committee that reviews the architect proposals for design and contract construction. She was assured that FAQs would be posted on the Stevenson remodel website, and noted that she has been attending GERS meetings and thought that the process was moving forward.

Provost Report – L. Vollendorf

The GI2025 symposium occurs next month (October 17-18) in San Diego. Each campus is given a very limited number of slots, and the Provost, VP of Student Affairs, and the President all are required to attend.

The Green Music Center gala occurred last weekend. We had a nice turnout – the concert was performed by the Bumper Jacksons and was done in a “loft” format by which the band plays facing backwards to the hall and directly to the audience seated on the stage.

The Graduate studies committee report and recommendations are all under consideration and have been since the spring when the provost first was given the report. The conversations taking place with the committee and other stakeholders will help us create a clear pathway for supporting graduate studies more coherently and simply better at SSU.

A member asked how many Graduate Programs would continue to be funded stateside and how many would stay in Extended Ed. The Provost said that the vibrancy of graduate programs in the short and long term needs to be assessed. The public does not distinguish between a degree falling into stateside, or Extended Ed programs. These are academic integrity issues that need to be addressed. A member voiced praise for the Taste of Sonoma event and asked why the banners displayed the past season of the GMC. The Provost discussed branding and marketing issues for the university and for the GMC. She noted that the banners display the current season which was just ending. New banners will go up when the new season starts.

Minimal Adjustments to Program: (ELSE Department) Credential Program, Preliminary Education Specialist – J. Lillig

J. Lillig said that EPC was unanimous in recommending a minimal adjustment to the ELSE curriculum. She described the minor changes. **It was approved for the Senate consent calendar.**

From S&F: Proposed By-Law Change – Times and Days of faculty governance committees – M. Milligan

M. Milligan introduced the item. She noted that the cover letter described the justification for the change. The primary reason for the proposal was to not allow committees to change their meeting days or times unilaterally. Under this proposal, committee chairs seeking a change to day or time of regular meetings would have to first provide a justification to Structure and Functions (should this be ‘prior to the change being effected?). The Chair of SAC discussed a current issue. The Division of Student Affairs scheduled their team meeting at a conflicting time with the SAC meeting schedule. This was problematic as many Student Affairs admins sit on SAC and it bumped the committee out of their scheduled room. **It was approved as a business item for the Senate agenda.**

Vice Chair Report – M. Milligan

M. Milligan noted that the SEC meets on alternate Tuesdays from 1:00 to 2:00. M. Perri volunteered to serve on the SEC. L. Watt thought it was odd that the Ex Com was sending a liaison to the SEC (Didn't Melinda provide a response?). The S&F committee continued to work on business carrying over from year to year and the intersection of administrative and faculty governance committees. S&F also reviewed the request from GERS to change their alternate members to full members. This request was denied, because it was late in the process and it was not appropriate for committees to change their membership on their own, which appeared to be happening. The committee did discuss creating a more explicit process for creating and convening temporary subcommittees. She reviewed the faculty placements on committees that were recently approved by election or S&F appointment.

Vice President of Administration and Finance Report - J. Lopes (delivered by Provost Vollendorf)

Joyce Lopes was unable to attend this meeting, so Provost Vollendorf provided the update in her absence. Joyce Lopes is leading a campus effort to potentially acquire a property in Petaluma. This opportunity presented itself in the last few weeks. It will allow SSU to have a dedicated apartment inventory for our workforce. 90 units are being constructed within the property, which will include a mixture of studio, 1 bedroom, 2 bedroom, and 3 bedroom apartments, each with 1 or 2 bathrooms. Amenities within the apartment block include a pet park, bocce ball court, kayak lockers, common BBQ spaces, a common kitchen and social space; all on the marina. There are 1 reserved and 1 first come/first serve parking space per unit (for a total of 180 parking spaces; which includes a dozen electric charging stations). The down payment will be made from the University's Housing Reserves fund. SSU may partner with Maritime and San Francisco State since they also have significant challenges to the challenge in housing their workforces. Considerations in providing housing options include the setting aside of some studios for transitional new employees. The initial down payment is \$5.5M. The funding will not come from SSU's stateside funding and will not come from tuition or fees. It will come from the Housing reserves fund. Housing is a self-supported unit of SSU, so its funding is separate from state funding and the annual budget.

The building will be available for lease starting January 1, 2019. It is next to the marina in Petaluma.

Vice President Lopes has been working on finalizing this purchase, and will provide an update to the full Senate when she is next in town on a Senate meeting date.

This opportunity presented itself in the last several weeks to offer new dedicated inventory for our workforce (and perhaps Maritime and SFSU if they choose to partner) (Not sure about this. Is it repeating what was said above, or does this refer to another topic? Neither an ExComm member, nor a topic was mentioned)

The (University?/VP Lopes?) is working with CO (I don't know that acronym) on the BOT (ditto) approval process as the department conducts due diligence around the purchasing option. The developer had intended to build office space but petitioned the city to convert it to housing after the fires.

The developer pulled their construction workforce from a development under construction in Nevada, just to get this project built sooner. The facility will be completed in November 2018. Units will be available for rent by January 2019.

90 units - variety of inventory from studios to 3 bedroom/2 bath
Amenities include pet park, bocce ball court, kayak lockers, BBQs, common kitchen and social space, on the marina.

1 reserved and 1 first come/first serve parking space per unit (total of 180 parking spaces; a dozen electric charging stations)

Project will stand on its own -- revenues will cover the expenses

Financing will be through state revenue bonds

May partner with Maritime and SFSU

We will outsource the management of the property initially (rental office, maintenance, custodial/grounds, etc.)

Rental rates will be reasonable and lease terms will be between 1 to 3 years

May set aside a few studios for transitional housing for new employees

A member asked about the housing surveys done and whether these were the types of housing desired. The Provost discussed the benefits of diversifying the housing options being explored by the campus. A member asked if the results of the housing survey could be more widely distributed. A member asked if the leasing function could be done in house. The Provost said the campus did not have the staffing to do that. A member asked about the opportunity costs and what would be done the money otherwise. The Provost said it could only be used for another capital project and there was not another one on the horizon. She offered to check with J. Lopes to see when she could present about this to the Senate.

APARC Report – M. Perri

M. Perri reported on what was upcoming for the next APARC meeting. L. Lupei would give the committee a more detailed look at the budget. The committee was also reviewing the charge for UPRS as it is perceived to be too broad. He discussed his first meeting with the Academic Affairs Strategic Planning implementation group.

EPC Report – J. Lillig

J. Lillig noted that curriculum deadlines for making changes this year have already passed. She said the progress of curriculum changes could be viewed on the Curriculum Guide website:

<http://web.sonoma.edu/aa/curriculumguide/formsrouting.html>. The committee will be having the WIC vs WEPT discussion. SEIE will be talking to them about an offsite program (available/being proposed?) in Lake County. GERS information about this should go out in about two weeks.

FSAC Report – R. Premo

R. Premo reported that at their next meeting they will discuss adding a commitment to being inclusive of underrepresented students to the RTP criteria. SDS has sent their support for this change. FSAC will be discussing and clarifying the Emeritus policy. PDS has crafted a letter to Department Chairs and Deans about using the Faculty Center for help with regard to the teaching of sensitive materials.

SAC Report – R. Lopez

R. Lopez noted that having Student Affairs administrators present on SAC can slow things down, due to a newly identified scheduling conflict. The Provost offered to help with the issue of SA team meetings being at the same time as SAC.

Student Affairs changes report to Senate

G. Sawyer had requested to give a report to the Senate on the changes in Student Affairs. It was decided to contact his office to identify a preferred day for delivering that report.

Senate Agenda

AGENDA

Report of the Chair of the Faculty – Laura A. Watt
Approval of Agenda
Approval of Minutes – emailed

Information Item:

Consent Items: Minimal Adjustments to Program School of Education (ELSE Department) Credential Program, Preliminary Education Specialist – emailed.

Business:

1. By-Law Change: Meeting days and times – First Reading – M. Milligan – attached
2. Re-take Group Photo

Approved.

Adjourned.

Minutes prepared by L. Holmstrom-Keyes