

## **Academic Senate Minutes**

### **May 10, 2001**

#### **Abstract**

Agenda and Minutes Approved. Candidates for Graduation approved. Student Grievance Procedures approved. Resolution on Target Enrollments defeated. Constitutional amendments and one By-Law change approved. Resolution for Dean Robert Karlsrud approved. Recognition of new officers. Reports from the Chair of the Faculty, Chair-Elect, Provost, Chief Financial Officer, President of Associated Students, APC, EPC, FSAC and SAC.

Present: P. McGough, R. Luttmann, A. Merrifield, L. Brooks, W. Poe, D. Hammond, G. Parker, E. Martinez, T. Wandling, H. LaMoreaux, V. Garlin, S. Tiwari, E. Mendez, T. Nolan, R. McNamara, C. Merrill, C. Nelson, P. Marker, S. Miller, R. Deorse, B. Goldstein, L. Schlereth, E. Carlson, S. Pridmore, J. Filp, S. Heft, M. Dreisbach, S. Moulton.

Absent: P. Phillips, S. McKillop, W. Boda, D. Dove, H. Smith, R. L. Thomas, R. Armiñana, M. Rattigan.

Proxies: Duncan Poland for Dale Trowbridge

Guests: Katharyn Crabbe, Rolf Erickson, Nancy Burrinton, Noel Byrne, Steve Orlick, Carlos Benito, Judith Hunt, Dennis Harris.

Meeting began at 3:10

#### **Report of the Chair of the Senate - Phil McGough**

P. McGough – I have here for you a Resolution of No Confidence in Chancellor Reed from San Diego State University. It is vitriolic. I'm not sure if this is connected to the subsequent remarks of the Chancellor. Katharyn Crabbe asked me to clarify something she said at our last meeting. She was describing a process of halting admissions until May 1 so we can see where we are for our admissions targets. It was incorrect that we had this last year.

E. Martinez – I have an information item. It is a resolution passed by the Chairs of Arts & Humanities. (This was handed out to the Senate).

A. Merrifield – The School of Social Sciences passed a similar resolution.

P. McGough – There is one change to the agenda for R. Luttmann's Amendments to the Constitutions and By-Laws. He will only present the constitutional issues and one bylaw change. He will withdraw the proposals if they are controversial.

**Correspondences: None received.**

**Consent Items:**

P. McGough – I want to remind you that if the agenda is approved the consent items are approved. If anyone wants they can move a consent items to business.

**The following items were on the agenda for consent: Education Specialist Intern Program, Teacher Education Science Track, RTP revision from FSAC.**

**Approval of the Agenda - MS Approved**

**Approval of Minutes - MS Approved**

## **BUSINESS**

**Approval of Candidates for Graduation**

**Motion to waive first reading. MS Approved.**

P. McGough – You have both the August list and May list of candidates for graduation. Any discussions?

**Approved unanimously**

E. Carlson - Thank you. You guys you just got rid of me!

**Report on International Programs – E. Martinez**

E. Martinez - In order to be brief I have included my talk in your packet. It is on the back page of your agenda. Most importantly are the names of the students who will participate in study abroad next year. Perhaps you know some of them. I want to give you the highlights of our very active group this year. We are touring to finalize a program in China. We had a wonderful donation of scholarships from Stanley Wong for Taiwan. A visit will be made next year to mainland China. There are two situations which caused some concern. The Israel program was suspended. We will make a visit to see if we should lift the suspension. We are looking at Haifa as a possible alternative site. Zimbabwe is being evaluated too. The five students there are safe. We had our reception last week for 80 students; this is 20% more than last year. This is the eighth consecutive year for an increase in study abroad. It will be more difficult next year with Dick Sutter's retirement. We will miss his energy.

C. Nelson - Thanks to Elizabeth. Her membership on the committee is crucial to the success of this program.

P. McGough - Will you be beginning a new 3-year term?

E. Martinez. - Yes.

**SECOND READING: Student Grievance Procedures – attachment – M. Dreisbach**

M. Dreisbach - In your packet is a copy of the revised Student Grievance Procedures. These revisions came out of the first reading here at the Senate. Regarding the preamble - we struck the sentence about the procedures and discipline; the second change is in section 13 regarding confidentiality - we added to the end of the sentence "grievant or respondent." There is one other change. My committee is tenacious. At our last meeting they were still unsatisfied with the forms. We finalized a last revision of the Student Grievance form. In looking at that form we noticed on section five that the student grievance form gets forwarded to people for signatures and describes the outcome of the informal process. This was not on the original form and obviously the informal process didn't work, that's why it's going to a formal process.

*MS Approved unanimously*

#### **SECOND READING: Resolution on Target Enrollments (packet of 4/26) – R. Luttmann**

P. McGough – I am passing out Katharyn Crabbe's memo regarding this issue. Katharyn, would you like to speak on this?

K. Crabbe - Rick was kind enough to invite me to submit something to the conversation and I offer this in that spirit.

R. Luttmann – I'm glad Katharyn Crabbe took the opportunity to take the other side of this. I'm still not convinced. I certainly think we see the reasoning why we should get as close to targets as we can. But the argument about giving back money is not convincing to me. We still get money for who we are actually teaching. Katharyn Crabbe has explained in more detail what the image/reputation consequences are. I don't deny the validity of her concerns, but when we compare either paying a little money against having to teach students we don't get paid for I think giving money back is better I applaud her proposal in the last paragraph of her memo. However I would say *in addition* we should ask for fully funded enrollments up to 2% *not instead*.

J. Filp – I would vote for this if the first resolved says to go back to the 2% rule and if that doesn't work do the next. Is this a friendly amendment?

R. Luttmann – No I do not consider this a friendly amendment.

L. Brooks - This would go to our administration and not to Chancellor. We might amend it to recommend getting additional funding from the Chancellor.

J. Filp – I withdraw my amendment.

V. Garlin – Katharyn, in your memo you state that if we pass this resolution we could receive public humiliation and our reputation could be seriously damaged. I am mystified by this choice of words. I think of public humiliation as personal not institutional. I'm not clear how our reputation is damaged if we uphold our standards of admission. I can understand problems in not meeting targets. But the problem I have is if we go above our goal I feel a little humiliated in working for nothing, teaching students without getting paid to teach. So I wonder if you could address those issues.

K. Crabbe – Admittedly I have a shorter history in the CSU, but in my experience in California when a campus in the CSU has been unfortunate to miss targets the newspaper coverage is always negative. They speak of this as a failure and imply that something is wrong, that something is broken. I read the San Francisco Chronicle, the LA Times and the Press Democrat. That's what I was taking about when I made that statement.

T. Wandling - This is really focused on students. Last time we talked about faculty exploitation, but what students are actually here to get is being spread out too thin. We should negotiate with the CSU to give money to support that. This resolution talks about how they're not doing that. It may be ignored, but I think it's an important statement for us to make. **I would offer an amendment. –strongly encourages the University's Administration to negotiate with the CSU to provide full funding up 1.5% over target of all the students we do teach and, in lieu of that, strive to target ...**

**Amendment seconded.**

R. Luttmann - I don't consider this as a friendly amendment. I would endorse in addition but in this resolution I would rather treat our administration and the Chancellor as separate.

T. Wandling – I would vote for this resolution with or without the amendment. I offer the amendment if it will help pass the resolution.

A. Merrifield - I support the amendment for the reason that Tim just said. I understand Rick's concern that it may be confusing. Anything that will strengthen this at this body and makes it stronger I support.

V. Garlin - I think the sense of this body is that we would like to send a message today. The important person to get this message is the Chancellor. The Chancellor created the problem. I support the amendment. If and when this passes the Chancellor should receive it. I don't think it is our President's issue.

S. Pridmore – I oppose this amendment to the resolution. Addressing it to the statewide level wouldn't be as effective. If it can be resolved at a local level without dragging the state into it, that would be better. I really like this and support taking on local level first for more effect.

L. Schlereth – The Chancellor's Office has never provided resources to campuses in the same fiscal year that they exceed their enrollment. If there is a general tradition to be over enrolled and continue to over enroll in following year you can have money increased. It is inaccurate to say you get money in the same fiscal year. Money has to come from other campuses. This issue is really for the Department of Finance. The CSU has argued over and over that we should be funded for over enrollment but there is no place for the money to come from.

J. Hunt – I'm working from memory, but I believe that in the 1970's the rule was if you were under by 2% you didn't have to pay back and if you were over by 2% or more you would get more money.

D. Poland – I believe that when we were over in the system, it went back to appropriations. There was a 1.5% or 2% maximum.

K. Crabbe - My thought was that if you made a recommendation that excess enrollment would be funded there is no way to know that. If you fund up to a percent then you have the incentive not to go wildly over budget. There is some room for funding for additional enrollment. I picked 1.5% to 2% because we are within that.

L. Brooks – I like the idea of the amendment. But it is highly improbable that anything would come out of it. I would speak against the amendment and ask that we move forward with the resolution. We might be able to make a recommendation if we had more time. Let's defeat the amendment, pass the resolution and be done.

B. Goldstein – It should be addressed to the Governor and the Department of Finance.

T. Wandling -We are addressing our administration to do this. It gives some flexibility for our administration.

M. Dreisbach - I support it with the change. We are trying to get a solution. A better solution is to be getting money for the students we teach. I have some experience with coming under targets in various situations. I have had to justify what we're doing. I know what it is like to have that idea going around whether right or wrong. If we pass this with the amendment we need to be pro-active and campaign that this is the purpose – the issue of teaching without resources.

W. Poe – We usually don't have to worry about unintentional consequences of our resolutions. If we fantasize for a moment that we do get money for being over target, they will have to take it from someone else. It's a question of whether to have the Chancellor hold on to money or taking it from another campus. I remember sitting as union president begging them not to take money from us because it triggered layoffs. They will take it from someone else.

S. Moulton - Remember that we have one of the highest SFRs without considering targets. We are understaffed for student we have. I understand that the issue is complex. We have GE mandates and with large classes we can meet them.

A. Merrifield – We're talking about aiming that at The Governor and the Department of Finance. I'm confused why we pay the Chancellor anyway. Doesn't he have some reason to provide leadership? I recommend that the Chancellor do it and have him go to the Governor. This is another example of his lack of leadership. It's not our failure if the Governor and the Department of Finance do not fully support the CSU.

V. Garlin - CFA members no longer beg in the Chancellor's office and we are doing the best that we can to show we're not doing that anymore. The Chancellor has a large budget. SSU is a minor part to that budget. We're not talking about a lot of money relative to the reality we are dealing with. It would be nice if the Chancellor would go to get more money. If he doesn't do it that it doesn't mean we don't have a remedy. We go. He has a large and complex budget that can be reengineered to go where it belongs. I support the resolution and amendment. We've got to get this message out.

**E. Carlton – I request to move all questions to the floor.**

**Vote on moving all questions to the floor - Yes = 13, No 7, abstentions -2. Failed**

**Vote on amendment - Yes = 15, No = 7, abstentions = 3. Approved.**

L. Schlereth – I'd like to address the questions about negativity if we don't make targets. In financial markets, people who go forward with bonds tend to look at the robustness of enrollments. It's typical of financial markets that if a campus has been consistently making under targets; it could result in higher interest rates. It's not an accurate perception but the public will see it that way.

V Garlin – I agree, but the President is unlikely to change policy. This resolution is not going to hinder enrollment activities. Don't be swayed by Larry's speculation as to the effects of introducing an extraneous issue. Vote on the basis of the message.

L. Schlereth - I take issue with your comments. You asked for an example I've given you an example. I would hope the Senate would behave in a responsible manner with all the information.

A. Merrifield – I want to go back to a comment Tim made. This is about students, I agree with that. Students are shortchanged when classes get bigger and bigger. If, as was pointed out by Katharyn Crabbe's memo, if there is going to be a recommendation from the administration to ignore us, following on what Victor said this is an important principle. This university has to get full funding so we are not exploited and students get what they deserve. From a principle standpoint I would support the resolution as amended. It sends a clear measure.

C. Merrill – I don't think it is a good practice to give money back to the Chancellor. I would not pass this resolution and come back in Fall and work on a resolution that would go to the Chancellor and to the office of Finance and the Governor and say look, this is ridiculous. We need funding. Be proactive rather than put ourselves in deficit. When we give money back we open a door we don't want to open.

W. Poe – I would like to believe that when I'm giving advice that it might be taken. People are talking about full funding for instruction. This resolution encourages us to actually to hit a little bit below targets. They are attempting to hit target right now and they are missing. Why would they be accurate in hitting below? They are missing badly. Enrollment prediction can be done better and has been done with greater precision.

**Vote on the Admissions Targets resolution - Yes = 11, No = 13, abstentions -1. Failed.**

C. Merrill – Rick, I applaud your sense of trying to move us to a place where we really are paid for what we are doing. I would support a resolution that tried to move us in the direction of 1% or 2% and get other campus to follow us.

**Constitutional and By-Laws Amendments**

P. McGough – We need to get 50% of the faculty have to vote for a constitutional amendment and of that we need a 2/3 majority. Rick is trying to sneak by minor amendments to the constitution and one of the By -Laws. We would have to waive the first reading. We have some time certain items so we need to discuss this and vote in 4 minutes.

**R. Luttmann – I move that we become a committee of the whole for this. Are there any objections?**

**No objections.**

R. Luttmann – In our packet there is a memo from Structures & Functions. The constitution and By-Laws have to be treated separately. By-Laws can be amended by the Senate. We're better off with not dealing with all but one of By-Laws. We did think that this had been done before, to have an SSP seat on the Senate. The Constitutional amendments are probably non-controversial, but I never know. What I propose we do is go through one at a time and any that you object to and want to discuss further we would withdraw. I hope that if it is not controversial we can include it on the ballot.

J. Hunt – I have read them carefully and from my point of view they are non-controversial.

**Motion to waive first reading. Seconded. Approved.**

It was decided to go ahead with the vote without discussion.

**S. Heft - I move to approve the changes to the constitution as presented by Structures & Functions.**

**Seconded. Approved unanimously.**

P. McGough –The By-Law change is to have an SSP rep on Structures & Functions which they have had in reality for years.

**Motion to waive first reading. Seconded. Approved.**

**Vote on changing By-Laws to read:**

**(11) Article V, Section 5.4 [COMPOSITION OF STRUCTURE AND FUNCTIONS COMMITTEE] "The Executive Committee, on recommendation of the Chair-Elect of the Senate, shall appoint seven faculty members, one representing each school (except the School of Extended Education), one representing the University Library, and one representing the Student Services Professionals, ~~six faculty member, 1 representing each academic school and one representative of the library (except the School of Extended Education)~~, to serve three-year terms on a staggered basis, as vacancies arise."**

*Approved.*

## **REPORTS**

**President of the University - (R. Armiñana)**

No report.

**Provost/Vice President, Academic Affairs - (B. Goldstein)**

B. Goldstein - It is my pleasure to announce our new deans. We have Elaine Leeder for Social Sciences, who is an excellent candidate and strongly supported by the committee. In the School of Business and Economics Ahmad Hosseini has been chosen and we are delighted he has accepted. We will have the new dean appointment next week for Natural Sciences and the Library the week after that.

#### **Vice President/Admin. and Finance - (L. Furukawa-Schlereth)**

L. Schlereth – The Campus Planning Committee met and took three actions you might be interested in. They agreed with the library to name two areas of the library ground after faculty members who have passed away - Jean Day and Beverly Trembley. Two garden areas will be named after them. We had a recommendation from the Chief of Police on skateboards, scooters, and small electronic vehicles. This is a valuable interim policy that will go to the President. The is a general notion to move these vehicles away from campus. Another item is the energy saving devices for Salazar Hall. We are placing cooling devices on top of Salazar Hall rather than using a chiller. The devices are 14 ft tall and are ugly. We are looking at how to maintain the physical attractiveness of the building with these devices. We've sent this issue back to the architects.

L. Brooks – Those small electric vehicles and some gasoline-powered vehicles offer the same kinds of problems. Those should be considered as well.

L. Schlereth – Yes, we are considering them too.

A. Merrifield - What is the make up of that committee?

L. Schlereth – The President, the Provost, myself, the Chair of the Faculty, the Student Body Chair, two other faculty recommend by the Executive Committee, the Director of Risk Management, the Chief of police, the campus architect, and a representative of the Chancellor's office. The Campus Planner is staff to the committee.

A. Merrifield - If we make it more and more difficult to use no-motorized vehicles to come to campus, I hope that it doesn't make students to have to drive cars to campus.

L. Schlereth – Students were especially helpful on this point and that's why Nate's policy did not proceed. We wanted to put in a policy that is reasonable to users and protects the safety of users and pedestrians.

C. Nelson – We have been asked to bring in lamps to help with energy. Can we get some assistance from the University to get fluorescent light bulbs for these to protect our eyesight?

L. Schlereth – It is a good idea to provide light bulbs and even lamps.

#### **President of the Associated Students - (E. Carlson)**

E. Carlson – I thank this body for a year and a half of interesting debate. It has been a very wonderful experience for myself and my other colleague. This is my last senate meeting. I'd like to single out A. Merrifield, P. McGough and R. Luttmann for their time and always listening to me. And to S. Moulton for attending our meetings and giving a faculty

perspective to the AS. And for providing faculty to the AS Board, thanks to Provost Goldstein and Vice-President Schlereth.

S. Pridmore – An update on our housing bill. The City Manager promised to make it a first priority of the City Attorney for the next meeting of the City Council. Thanks for a wonderful growing experience.

P. McGough - Eric and Sean modeled student leadership. It has been a pleasure working with both of you.

S. Pridmore – I don't know that is going to happen with the mascot. It's all up to Dr. Armiñana. I want to continue the work I started, but Travis will have to take over.

S. Moulton – S. Heft, A. Merrifield and I are on the mascot committee. We are scheduled to meet next week. Our part of the debate will be done by June. Check out the mascot page in the Star. We want your feedback. Tell your classes. Let people know.

#### **Chair-Elect of the Senate - (R. Luttmann)**

#### **Student Housing Report – attachment - T.C. 4:30**

R Luttmann – I'd like to remind you how this happened. We wanted to provide some faculty input into the new Student Housing project. Larry was happy to have us submit a report. Myself, Melinda Barnard, Melanie Dreisbach, Neil Markley, Chuck Rhodes, and Joseph Veradame comprised the committee. The report is here for you so you can see our deliberations. It is not really a formal report. We don't need to adopt it as such. If you have any reactions to this let me know. Larry has indicated that he has read this and is in agreement with many of our points. However, feedback is not closed at this time.

M. Dreisbach – We were really trying to find another term for “upper classmen.” Thank you for work on this issue, Rick. You really were the moving force behind this.

#### **Statewide Senators - (S. McKillop, P. Phillips)**

No Report.

#### **Chairs, Standing Committee - (Moulton, Filp, Heft, Dreisbach,)**

#### **APC**

S. Moulton – APC has two more meetings this semester. We will be filing a written report at the end of that time. Our planning model is in place. We are in the process of prioritizing issues for next year. As a standing committee we are off and running.

#### **EPC**

J. Filp – We had our last EPC meeting today. We finished the EMT interim program review and will get more information. I finished my term as Chair. Art Warmoth will be our next Chair. I want to express what a great learning experience this has been for me and very interesting.

## **FSAC**

S. Heft - FSAC worked on the Faculty Handbook most of this year. It will be finalized over the summer and the beginning of the Fall. We will have a written report.

## **SAC**

M. Dreisbach – Our greatest achievement this semester is the revision of the Student Grievance Procedures. We have also worked on the off campus events policy, and the privacy access to student records policy. We will have two chairs next year. Michael Little will serve in the Fall, and in the Spring, Sam Brannen. I will be the Resident Director of International Programs in Mexico next year.

**Resolution for Dean Robert Karlsrud – attachment – A. Merrifield - T.C. 4:40**

**A. Merrifield – I ask for a waiver of first reading. MS Approved.**

A. Merrifield – The resolution is in the packet. I'm not going to read unless necessary. Ok, I will read it for people who didn't get a packet.

**Resolution of the Sonoma State University Academic Senate  
On The Occasion of the Retirement of Robert Karlsrud  
Professor of History and Dean of the School of Social Sciences**

**WHEREAS, Robert “Bob” Karlsrud temporarily left his chair in the History Department at Sonoma State University to serve as the Associate Dean of the School of Social Sciences, for five years and**

**WHEREAS, Bob Karlsrud served an additional fifteen years as Dean of the School of Social Sciences, while continuing to be an active member of the Department of History, and**

**WHEREAS, during the entire two decades that Bob Karlsrud served as an Associate Dean and Dean of an academic school, he never forgot that he was still first and foremost a member of the faculty of Sonoma State University, and**

**WHEREAS, Bob Karlsrud always understood that the primary role of the administration of the university is to serve the students and the faculty, and**

**WHEREAS, Bob Karlsrud understood that the best way an academic administrator can serve the students of a university is to remain truly collaborative and communicative with his colleagues in the faculty, and**

**WHEREAS, Bob Karlsrud’s actions on behalf of the faculty, so that they could continue as the center of the educational process with the students, transcended the School of Social Science, as he served on numerous all university committees, worked closely with all the other school deans, and represented Sonoma State University in the larger community,**

**THEREFORE BE IT RESOLVED, that the Academic Senate of Sonoma State University recognize Robert Karlsrud for his contribution to the students of Sonoma State University, the Department of History, the School of Social Sciences, the Division of Academic Affairs and the University as a whole, and we sincerely hope that he enjoys his well deserved retirement, while looking forward to his return to the teaching faculty. We may never see his likes again, but we certainly hope we do.**

(Applause)

**A. Merrifield – I ask for unanimous approval. *Approved.***

B. Karlsrud – I am very honored. Any recognition I have, I have to share with faculty and staff. They have sustained me through some very hard times. We've been through a sordid history together. The path we tread the last 15 years - if it hadn't been for the faculty I won't have been. I appreciate their support and your support all these years.

#### **New Officers – T. C. 4:50**

P. McGough – It is my honor to introduce the new Chair-Elect of the Senate, Noel Byrne. I have known Noel 15 years and have admired him the entire time. And I am ceremonially passing this (the gavel) to Rick who won't be chair until June 1 despite what the Star has been saying. To Andy who is leaving as Past Chair I have the honor of giving to him the traditional chair. It has been a pleasure working with Andy for his rhetorical skills and his kindness and civility. I want to thank the Senate. It has been a privilege to chair this body. Thanks to the Executive Committee who put up with me twice as often. Thanks to Ruben and Larry and Bernie, who have worked so closely with us, and being a friend who has an enormous knowledge about faculty governance. (P. McGough then presented gifts to A. Merrifield, R. Luttmann and L. Holmstrom)

R. Luttmann - Thank you Phil for your service this year. I'm looking forward to working with you next year.

#### **Items from the Floor**

None

#### **Good of the Order**

None

#### **New Officers Reception – T.C. 5:00**

#### **Adjournment 4:56**

*Respectfully submitted by Laurel Holmstrom*