

# Academic Senate Executive Committee Meeting

14 October 2015

## Minutes

### Attending:

Steven Browne, Evan Chang-Siu, Julie Chisholm, Colin Dewey, Brent Pohlmann, Cynthia Trevisan, Britt Elliott, Sue Opp, Sam Pecota

Absent: Peter Tong and Lawrence Northrop

Meeting Started at 12:00 PM, Faculty Conference Room

1. Welcome
2. Approval of minutes: September 30<sup>th</sup>
3. Housekeeping
  - Opt out results in. Will send out the vote and due in a week.
  - **(Evan and Julie)**
  - Academic Senate Policy updates. Complete cleanup.
    - [http://www.csum.edu/web/policies/academic\\_affairs](http://www.csum.edu/web/policies/academic_affairs)
    - New title should be: Academic Senate Policies
    - Should be publicly viewable, no login required.
    - Check links to this webpage.
    - Needs to be changed links in pdfs too.
    - Brent will task Aubrey to accomplish.
    - Secondary: create living document that has all the policies and dates.
    - Archive old policies
    - Either remove/archive old policies and/or add watermark to old policies stating not current.
    - **(Brent, Britt, Brigg, Tuuli, Susan, Aubrey)**
  - Students invited: Peter Tong and Lawrence Northrop, find another student to come. **(Julie)**
  - New lounge should be done soon.
  - Committee updates:
    - Professional leave committee staffed
    - Academic Integrity Committee (AIC), Scott Saarheim has power to appoint members

- Brent suggested students might may need help to have a fair process
- Need to review wording and discuss amending this language to be stronger
- **(Brent and Colin)**

Vote to post Faculty Development Coordinator position for the spring.

Yes vote: All, No vote: 1

RTP committee language updated

General procedures for performance review

Voted yes unanimous

**(Julie and Graham)**

- Confirm policy for tenure/tenure track to be on the academic integrity committee. **(Brent)**  
 Course modality resolution. Vote to have a field showing one of the 6 modalities in Peoplesoft. This would allow for better course assessment. Use FT, FO, LO, RO, HY, FL and clarify LM designations. Might need certifications for instructors that want to teach different modalities. Julie will write this as an academic senate policy  
**(Julie)**

When we amend the RTP policy we should also revise the section on peer evaluation of teaching to include appropriate material for other course modalities

Think about a retreat in January