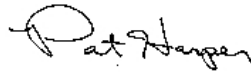


**M-I-N-U-T-E-S**  
**Curriculum Committee**  
**Tuesday, September 30, 2008, 11:45 AM**

Present: Bruce Hartman (Chair), Greg Cho, Sam Pecota, Britt Elliott, Mindy Drake, Tony Snell, Josh Lauman, Lui Hebron, Mitch Cihomsky, Debbie Fischer (Non-voting), and Pat Harper (Non-voting)  
Absent: Charlie Arms-Cartee, Sandy Handel (Non-voting), and Steve Kreta (Non-voting)  
Guests: Vivienne McClendon, Greg Crum, and Steve Frazier

- ~ The meeting was called to order by Bruce Hartman at 11:45 AM
- ~ Vivienne, Greg, and Steve spoke to the Curriculum Committee about ATI instructional materials and handed out copies of Cal Maritime's Instructional Materials Accessibility Report, which was to be submitted the following day to the Chancellor's Office. Cal Maritime will focus on learning disabilities. Syllabi and courses need to be accessible by students with learning disabilities and must be consistent with the ATI policy. Each department needs to appoint one faculty member who will be the in-house departmental representative as a Specialist in Accessible Document Creation. Since ATI issues will need to be addressed in the 5-year program reviews of each department, the Curriculum Committee Policies and Procedures document that was sent to the president will be brought back to the Committee to have this requirement added.
- ~ The meeting was adjourned at 12:23 PM.

Respectfully submitted,



Pat Harper, Secretary

cc: Graham Benton, Chair, Academic Senate  
Dr. Herman Lujan, Interim Provost & VPAA  
Laura Layton, Exec. Asst. to Provost & VPAA