

**Service-Learning Subcommittee
Meeting Minutes
May 4, 2012**

Present: Martin Shapiro, Lizhu Davis, Vivian Luo, Chris Fiorentino, Maggie Simms, Song Vang, Bryan Berrett, Betsy Hays, Dennis Nef and Jim Schmidtke.

Bryan Berrett, Chair, called the meeting to order at 12:07 p.m.

The agenda for the meeting was approved, with the addition of considering LEE 144S and a update on e Portfolios by Martin Shapiro.

The minutes from the February 10, 2012 subcommittee meeting were approved.

Chris provided a summary of the review of the proposed PHTH 565S course. Shapiro, Hart and Fiorentino reviewed the course materials and have several recommendations that must be made in order for the course to meet all S requirements. It was MSC that Chris will share those necessary changes with the instructor. Once a revised syllabus is received, Chris will review to ensure that all recommended changes were made. If so, the course is to be approved.

Chris provided a summary of the LEE 144S proposal. Boone and Fiorentino reviewed the course syllabus and recommended full approval for this exemplary S course. The motion to approve the course was MSC.

The 5 year review of Ag Ed 120S was discussed. No materials have been received to date. It was recommended that Chris reach out to Steve Rocca, providing two options: (1) To submit materials for review; (2) to move forward without review, at which time the course would no longer be designated as an S course. If the materials are received, Working Group 2 - Jendian, Hays, Davis, Nef & Vang, with Matt Jendian taking the lead role, will conduct the initial review.

Chris and Dennis Nef discussed the question of how to handle articulation for transfer students who take an undergraduate course required in their major at another institution when the Fresno State course is S designated, but the transfer course does not include SL. Departments have several options in this situation, including, but not limited to: (1) approving the transferred course for articulation; (2) approving the articulation of the course, but also requiring an additional course that would include some type of appropriate service-learning experience; (3) requiring students to retake the entire course here at Fresno State.

Martin Shapiro presented provided an update on Dictation, the ePortfolio program adopted by the university. A faculty learning community group is working on a template for Fresno State so that ePortfolios can be used for assessment purposes. It is proposed that there would be an “engagement” or “service” tab that could include different types of materials related to a variety of community engagement activities, including service-learning. The committee supports this and members agreed to help review the draft template. Martin will also likely do a faculty workshop on this feature in the fall, in conjunction with TILT and the Richter Center.

Dennis Nef shared that he and the Provost have been working on a redesigned budget model for school/college funding. In that model, there will be some financial incentive based on the number of "S" sections offered by departments in each school/college. The exact formula has not yet been determined, but so far, the proposal to include this specific incentive has not met with any resistance from the Deans.

Tentative meeting dates for fall 2012 were set. The committee will meet from **1-2pm (new time)** on the following dates. All meetings will be held in the Thomas Building, Room 117:

Friday, September 7th - Thomas Building, Room 117
Friday, October 5th - Thomas Building, Room 117
Friday, November 2nd - Thomas Building, Room 117
Friday, December 7th - Thomas Building, Room 117

The meeting was adjourned at 12:40pm.

Minutes respectfully submitted by Chris Fiorentino, May 4, 2012.