

internship/agricultural projects. (A maximum of 6 semester units may transfer into the university. A maximum of 6 semester units of the 12 is allowed in agricultural projects.) All *work experience* and *internships* are graded on a credit/no credit basis. Normally, a maximum of 6 semester units of work experience/internship is allowed for credit toward a Business Administration major unless the business option specifically allows more units.

4. A maximum of 24 semester units at California State University, Fresno is allowed for **CR/NC** grading, excluding Credit by Examination. (See *Credit/No Credit Grading* for other limitations.)
5. A maximum of 30 semester units is allowed for Credit by Examination (excluding Credit for Advanced Placement Examination).
6. A maximum of 24 semester units is allowed for credit through Extension and/or correspondence coursework.
7. A maximum of 6 semester units is allowed for independent study coursework.
8. A maximum of 6 semester units is allowed for coursework in typing/keyboarding.
9. A maximum of 30 semester units is allowed for military service and/or education.

Second Baccalaureate Degree or Undergraduate Major Requirements

Postbaccalaureate students (i.e., those who already hold a bachelor's degree) may pursue a program leading to an additional baccalaureate *degree* or undergraduate *major*. Students are urged to consult with a departmental advisor and with the Division of Graduate Studies to determine whether a second baccalaureate or graduate program better meets their needs.

1. Postbaccalaureate students seeking an additional undergraduate *degree* must complete the following requirements:

- a. a minimum of 30 units in residence at California State University, Fresno since completion of the most recent degree, including 24 upper-division units
 - b. at least 12 units in the major in residence at this university since the last baccalaureate degree (Departments may set higher requirements.)
 - c. all state and university requirements for that degree, including English 1, General Education, United States Constitution and California state and local government, American history, and the upper-division writing skills requirement (These requirements may be met by courses taken in the students' undergraduate programs.)
 - d. all units required in the major **No credit may be applied from courses taken for an earlier degree. If required major courses were previously taken, the student must substitute, with the approval of the department, additional major courses.** Graduate-level courses (200 series) may not be applied toward the requirements for a second baccalaureate degree or additional undergraduate major.
 - e. completion of 40 upper-division units taken since the most recent degree was granted
 - f. filing of an undergraduate degree application and payment of graduation fee (See *Graduation*.)
2. Postbaccalaureate students seeking an additional undergraduate major must complete items **b** and **d** above. The transcript will indicate that all coursework for the additional major has been completed. Students pursuing a second baccalaureate *degree* or additional undergraduate *major* cannot select the catalog used for the initial undergraduate degree. If students do not remain in continuous attendance, the requirements will be those in effect at the time they reenter the university or complete their programs. (See *Choice of Catalog*.)
 3. Postbaccalaureate students may not earn a minor or a second minor.

4. Second baccalaureate students are not considered for university honors.

Postbaccalaureate Credit

Upper-division and/or graduate-level units earned at Fresno State in the semester or summer session in which the bachelor's degree is granted are automatically listed on the student's permanent record as postbaccalaureate credit with the following exceptions:

1. Provided the courses are not needed for the bachelor's degree
2. Provided the student is neither on academic probation nor academic disqualification at the beginning of the final term
3. Provided the units are not in excess of stated maximum limitations (e.g., 6 units of independent study)

In addition, only credit for courses in which grades **A**, **B**, **C**, or **CR** are earned may be counted. No course may have its credit divided between baccalaureate and postbaccalaureate programs; use of such credit for graduate degrees at California State University, Fresno requires special approval and is limited to one-third of the total units required in a graduate degree program. (See *Graduate Studies — Advancement to Candidacy*.) Only students with graduate standing may enroll in the following courses: 290, 298, 299. (See *Graduate Studies — Criteria for Thesis and Project*.) Use of postbaccalaureate credit for other purposes is to be determined by the appropriate authority.

Graduation

Students who anticipate meeting bachelor's degree requirements by the end of a term should obtain and file a completed application for a degree (with appropriate fees) with the Evaluations Office at the beginning of that term. The Graduate Office processes graduate degree applications. See *Academic Calendar* for filing dates and deadlines. Failure to apply before the final deadline will delay the granting of the degree.

The Evaluations Office checks students' applications for bachelor's degrees and reports to them regarding eligibility for the degrees. Degrees are not awarded to students with **I** or **RD** grades remaining on their records.