



VENTURA COUNTY COMMISSION FOR WOMEN

Human Services Agency
4601 Telephone Road, Suite 201
Mailing Address: 4245 Market Street, Suite 201, Ventura 93003
Ventura, CA 93003
(805) 658-4193
www.vchsa.org/cfw/

DRAFT Minutes – December 1, 2007

GOVERNING BOARD – Ventura County Supervisors

Steve Bennett
Linda Parks
Kathy Long
Peter C. Foy
John K. Flynn

COMMISSION MEMBERS:

DISTRICT I

Cecilia Fargo
Diana Goodrow
Janet Barron

DISTRICT II

Lee Riggan
Mary Pallant
Vacancy

DISTRICT III

Sharon Hillbrant
Nancy Lee Phillips
Elvia Guizar

DISTRICT IV

Jan Lawrence
Shanté Morgan
Durisseau
Emmanuelle Lipsky

DISTRICT V

Ina Howard
Deborah De Vries
Carmen Hurd

ADVISORY BOARD

Julia Brownley,
Assemblywoman
41st Assembly
District

Shoshana Brower

A regular meeting of the Ventura County Commission for Women was held in the Commission office at the Human Services Agency, 4601 Telephone Road, Suite 201, Ventura, on Saturday, December 1, 2007. The Chair called the meeting to order at 9:42 a.m.; the Recording Secretary was present.

Present were Chair Mary Pallant, Recording Secretary Lee Riggan, Past Chair/Correspondence Secretary Diana Goodrow, and members Cecilia Fargo, Janet Barron, Sharon Hillbrant, Jan Lawrence, Ina Howard, and Carmen Hurd. The Chair declared a quorum was present.

The Chair read the VCCW Mission Statement.

The Agenda was adopted by general consensus.

Lloyd Young (Newfamilies@cox.net, P.O. Box 4786, Santa Barbara, CA 93140-4786, 805-684-5284, Fax 805-684-4838, Cell 805-895-2247), Coordinator for Rotarians In Action For Women And Children At Risk introduced their new program, Companion Families, asked for support, and provided a packet of material including their Mission Statement, Operation Guidelines, Orientation and training session topics, Retreat (Making A Difference) Agenda, as well as a letter of interest from the County of Santa Barbara Commission for Women. Mr. Young said the program is supported by the Ventura Children's Court, Judge Colburn, Barbara Marquette, and Leah Lacayo.

Commissioner Goodrow volunteered to contact the supporters in Ventura County to ask what support they needed from VCCW and to invite them to sponsor a table at the April Women's Forum.

As there were no corrections, the November 2007 minutes were accepted as presented.

The Treasurer's Report indicating a balance of \$288.84 was reviewed.

Correspondence and communications report was received.

Commissioners discussed the Website changes made by Karen

CALL TO ORDER

ROLL CALL

MISSION

AGENDA

PUBLIC COMMENT

MINUTES

TREASURER'S REPORT

CORRESPONDENCE

WEBSITE &

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Peters. Commissioner Pallant reported that Karen Peters has been appointed to the Commission to represent Supervisor Parks, and will be available in the future to present these reports herself.	NEWSLETTER
Commissioners discussed the need for and importance of VCCW having a budget. Commissioner Goodrow pointed out the difference between a Commission and a Committee is that the Commission has a budget. Commissioner Pallant will report to Supervisor Parks on the budget presentation request VCCW plans to present the February 2008 Board of Supervisor's meeting.	BUDGET REVIEW
Commissioner Goodrow reported that the Women's Forum Committee next meeting will be Tuesday, December 4, at 7 p.m. at the VCCW office in Ventura. Commissioner Pallant is maintaining the Master Mailing List (Data Bank) and all corrections are to be sent to her. Commissioner Pallant will send the Save The Date Card by email to the Business & Professional Women's organization to be included in their newsletter.	WOMEN'S FORUM
Commissioner Pallant gave the status report on the CalWORKS Mentoring Program. Commissioner Barron suggested follow up on recruitment of mentees by presentations at CalWORKS participants required meetings. Commissioner Pallant will present the idea to HSA Manager.	CALWORKS MENTORING
The TSPP Committee Report is tabled at this time.	TSPP PROJECT
Commissioners Morgan Durisseau, Phillips and Riggan prepared the Orientation Notebook approved for new commissioners and visitors. Commissioner Pallant printed the notebooks and provided the purple and white folders. They are available in the VCCW office.	ORIENTATION NOTEBOOK
Commissioner Pallant reported that a list of VCCW Commissioners has been prepared for Joy Aurella for the county email.	COUNTY EMAIL
Commissioner Pallant reported that she sent Lisa Chadwick Peterson, Retreat Facilitator, the \$65 gift and appreciation card from VCCW members, and requested that she submit the 2007-08 Project Planning Table developed at the VCCW Retreat as soon as possible. No response has yet been received.	2007-08 PROJECT PLANNING TABLE
Commissioner Goodrow led a review discussing the Retreat.	RETREAT REVIEW

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Commissioner Howard reported on her review of the recommendations from members on the Advisory Board Guidelines and will prepare a draft for the January meeting. She asked Commissioners to submit any other recommendations to be considered (number and types of meetings, receipt of VCCW agendas and minutes, can membership include males, etc.).

ADVISORY
BOARD
GUIDELINES

Commissioner Goodrow reported on the Women's Economic Justice Project March 8, 2008 Conference to be held at Oxnard College. Commissioner Goodrow will represent VCCW at this event.

WEJP
CONFERENCE

Commissioner Pallant reported on the appointment of a new District II Commissioner, Karen Peters, by Supervisor Linda Parks to take place December 11, 2007.

NEW
COMMISSIONER

Commissioner Goodrow presented a proposal that the VCCW computer, donated by Debbi Steele, be given to her CalWORKS Mentee or to Commissioner Howard. No action was taken.

VCCW
COMPUTER

Commissioners asked that the following be included in the January Agenda: A letter in response to Mr. Young and the Rotarians In Action For Women And Children At Risk regarding the program, Companion Families; and, a collection of funds for the WEJP conference.

FUTURE
AGENDA ITEMS

Commissioner Howard received a 35-year recognition as a Sunday School Teacher by the Saint Paul Baptist Church of Oxnard.

ANNOUNCEMENTS

Commissioner Goodrow asked for advice for her brother who just two month's short of having Medicare is in the hospital in San Diego with brain cancer.

The meeting was adjourned at 11:30 a.m.

ADJOURNMENT
Approved as
Printed/Corrected
on _____

Lee Riggan, Secretary

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CALENDAR

January 5, 2008	VCCW Regular Meeting
February 2, 2008	VCCW Regular Meeting
March 1, 2008	VCCW Regular Meeting
March 8, 2008	Women's Economic Justice Project – Oxnard College
April 5, 2008	VCCW Regular Meeting
April 12, 2008	Women's Forum – Educational Justice California State University, Channel Island

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Attendance: Nine Commissioners

12/01/07 VCCW

<u>Attendance</u>	<u>Mileage</u>	<u>Hours</u>	<u>Expenses</u> (Mileage = 50 cents/mile)
1. Diana Goodrow	150	30	\$ 54.00
2. Cecilia Fargo	10	8	\$ 20.00
3. Janet Barron	7	3	\$ 3.00
4. Mary Pallant	50	8	\$ 20.00
5. Lee Riggan	60	10	\$ 30.00
6. Sharon Hillbrant	22	4	\$ 10.00
7. Nancy Lee Phillips	A		\$
8. Elvia Guizar	A		\$
9. Jan Lawrence	70	4	\$ 32.00
10. Shanté Morgan Durisseau	A		\$
11. Emmanuelle Lipsky	A		\$
12. Deborah De Vries	A		\$
13. Ina Howard	10	3	\$ 15.00
14. Carmen Hurd	10	3	\$ 5.00
Totals:	389	73	\$189.00