

**Executive Committee Minutes**  
August 22, 2019  
3:00 – 4:30, Dry Creek Valley Room

**Abstract**

Agenda approved. Minutes of 5/9/19 approved. Chair Report. President Report. Provost Report. Statewide Senator Report. Vice Chair Report. Vice President of Administration and Finance Report. Vice President for Student Affairs Report. Refer to Committee: Honors at Graduation Policy and transfer students – not referred. From EPC: Governance structure for approval of overlays and for assessment of GE – referred to S&F. APARC Report. EPC Report. FSAC Report. SAC Report. Senate Agenda approved.

**Present:** Laura A. Watt, Melinda Milligan, Hope Ortiz, Wendy Ostroff, Sean Place, Jenn Lillig, Paula Lane, Hilary Smith, Missy Garvin, Carlos Torres, Judy Sakaki, Lisa Vollendorf, Joyce Lopes, Wm. Gregory Sawyer

**Absent:** Erma Jean Sims

**Guest:** Jerlina Griffin-Desta

**Approval of Agenda – Approved**

**Approval of Minutes of 5/9/19 – Approved**

**Chair Report – L. Watt**

Introductions were made all around for the new members of this year's Ex Com. The Chair noted that an occasional report from the Lecturers will be added to the Senate and Ex Com agendas.

**President Report – J. Sakaki**

1. Welcome back! President Sakaki is glad to welcome everyone. The President briefly discussed student and staff challenges experienced at the beginning of the semester. President Sakaki is proud of our culture of care and of the response of support around difficult issues.
2. Chancellor White is writing to all new students in the system welcoming them and encouraging them to get to know faculty, advisors, and support staff. The incoming class of fall 2019 is the class that will determine our six year graduation rates for the system.
3. CO provided us with our Equity Gap report. It is part of GI2025 data gathering and analysis. It has action items that are important for the work we are going to do this year around student success.
4. Chancellor's Office is considering a recommendation of requiring high school students to take an additional class in quantitative reasoning to be eligible for CSU starting with the incoming class of 2026. There will be a town hall

discussion next week representing different points of view. (Website has been shared with Chair Watt.)

5. President Sakaki received information today about a two-year pilot program to provide anti-bias training in the CSU and UC. We are supposed to provide a contact person (Dr. Jerlena Griffin-Desta) to be the conduit for the information. They will hold four sessions regionally across the state from Jan 2020 to Nov 2020. This is funded by a two-year earmark in the state budget.
6. Vice President of Advancement search is re-launching. Dr. Watt asked us to work to populate committees more in advance than what we are doing currently.

A member asked how the President's Diversity Advisory Council will interface with the Senate Diversity Subcommittee. J. Griffin-Desta responded that there was a seat on the Council for SDS. The Statewide Senator noted that she did an anti-bias training at the statewide senate last year and asked if the pilot program was the same training. J. Griffin-Desta responded that it was a different group.

The Chair requested that for administrative search committees, faculty governance needs to get the information in a more timely manner, so we have time to put out the call and perhaps hold elections.

#### **Provost Report – L. Vollendorf**

1. We have some leadership searches running this fall, including Dean of Education, Dean of Business, Dean of Social Sciences and AVP of Institutional Effectiveness. Provost Vollendorf is grateful to the people who continue to serve on the searches that started in the spring and are rolling into this year. The feedback received from the Social Sciences search committee members and others as part of that search in the spring helped us tweak some of our processes going forward. We will be asking committee members to be more proactive in terms of sharing information about search timelines; sharing the link to the job out with stakeholders and broader networks after the job posts; including a meeting with the home department as part of the on-campus interview; and also asking members of the search committees to facilitate interviews and help us ensure that we stay on track during interview days. We also will ask for "retreat rights" memos for all finalists eligible for retreat rights after the interview day.
2. Provost Vollendorf spoke about the GI2025 equity gap report - this will feed our GI2025 work this year. Dr. Missy Garvin pointed out that we had a team (on which she served) last year as part of the Cal State Student Success Data Analytics Certificate program. Dr. Garvin pointed out that the program team's work is very much in alignment with the equity gap report. Thanks to that team's great work we are well positioned to make progress this year.

#### **Statewide Senator Report – W. Ostroff**

W. Ostroff said the Statewide Senate meets in September.

## **Vice Chair Report – M. Milligan**

Vice Chair Milligan reported on the many calls that have come out for faculty service. She noted that S&F will take up a revision of the Senate Constitution due to issues identified during the GE revision last year. Any input for the Constitution or By-Laws is welcome. The Chair noted that this year, the faculty governance leadership team will work on providing more guidance about the duties of committee members and improving communication flow inside governance and outside of governance.

## **Vice President of Administration and Finance Report – J. Lopes**

1. We have a lot of assessments occurring this fall that we will be sharing (including Title IX).
2. PG&E will continue to do their power outages. County has asked us to develop a plan and protocol for those outages in the next three weeks. In some cases it could be as long as 3-4 days before electricity comes back on. We will be developing our plan and then improving it over time.
3. Stevenson Hall and surge space: work is now underway. Fences have gone up already and we will be a campus under construction for the next few years.
4. When Stevenson Hall remodel is done we will have \$35M less in deferred maintenance at SSU. (Yeah!)
5. President's Sustainability Advisory Council is being launched. We are excited about that work. PG&E has told us that our rates will increase by 23% in January so this work is very timely and important.
6. HR and others in the division will be helping us look at the red folder initiative and other ways to support people in times of distress and emergencies. Guardian app will be rolled out as part of the alert system - it can be linked to police and/or friends if individuals choose to use it in that way. It helps students stay connected.

## **Vice President for Student Affairs Report – W. G. Sawyer**

1. Dr. Sawyer hired AVP Laura Monje-Paulson to help with assessment of his division. He is having a state of the division meeting next week.
2. We are building out more veterans services than ever before. (Dr. Milligan said she would welcome opportunity to get more faculty involved. Dr. Sawyer said he is going to meet with the chair of SAC to see how to get that going.)
3. Dr. Watt said it would be helpful to have more visibility around our CARE team and Dr. Sawyer said we now have a purpose statement and more clarity around CARE than we had before. He is working on this now and is aware that we need more infrastructure to support our students in this important regard.

## **Refer to Committee: Honors at Graduation Policy and transfer students**

The Chair noted that this issue was really about when the list is run to see if students are eligible for honors. She suggested SAC may need to review the policy. There was

some discussion and the Provost offered to work on the procedures to address the problems. It was not referred to SAC.

**From EPC: Governance structure for approval of overlays and for assessment of GE – J. Lillig**

J. Lillig noted that the GE subcommittee and EPC would be very busy this year due to the GE revision. She suggested that faculty governance establish committees or some other structure to work on approval of overlays and to oversee assessment of GE. **This request was referred to Structure and Functions.**

**APARC Report – S. Place**

S. Place reported that APARC will work on the classroom conditions survey results and what the next steps will be. They will also work on the class modules.

**EPC Report – J. Lillig**

J. Lillig reported that a flyer about four different ways to be involved in the GE roll out will be coming out soon. She described the various workshops upcoming. They will also work on the Internship policy.

**FSAC Report – P. Lane**

P. Lane reported that FSAC will look at the University RTP policy this year. She reported on the various discussions that have been going on about the RTP process. They will also tackle the Emeritus policy that was sent back to FSAC last year. A member asked FSAC to think about whether it was appropriate for brand new faculty to be evaluated before they really have done much teaching.

**SAC Report – H. Smith**

H. Smith reported that SAC will be reviewing a few policies, particularly the Priority Review policy. She will meet with Dr. Sawyer to talk about understanding all the components of Student Affairs.

The Provost reported that the campus received \$1 million for GI 2025 and in the Governor's budget the campus received another \$65 million.

**Senate Agenda**

**AGENDA**

Report of the Chair of the Faculty – L. A. Watt  
Approval of Agenda  
Approval of Minutes – emailed

**Consent Items:**

**Business**

1. Roberts Rules
2. Group Photo

**Approved.**

**Adjourned.**

*Minutes prepared by L. Holmstrom-Keyes*