

Student Affairs Committee  
Meeting of 11/29/2006

**In Attendance:**

Mark Fermanich, Leny Strobel, Janet Swing, Doug Jordan, Whitney Diver, Meri Storino  
Paula Hammett, Matthew Mark Phillips

Absent: Deb Kindy

Recorder:

Leny Strobel

**Minutes of 11/08/06:** Approved with minor correction: Re: Fee Advisory Report by Paula Hammett change wording to: \$2.3M in IRA funds is available this year to SSU. Groups must apply for eligibility prior to applying for funding. ACE Report by Janet Swing, change “advising form” to: Evaluation of Transfer Credit form.

**Agenda of 11/29/06:** Doug Jordan suggested that the Committee Reports be made at the end of Business agenda items, time permitting.

**Business:**

1. Priority Registration Policy: Re Item III.A and VII, SAC needs info from Lisa Noto on which campus groups fall under Category II.C. These groups need to file an application form for priority registration by the 1<sup>st</sup> Friday in March to the Faculty Senate Office in Stevenson \_\_\_\_\_. Applications will be reviewed by SAC for eligibility. Doug Jordan submitted an application form to the committee for approval and distribution to group coordinators/advisors.

Matthew Mark Philips will invite Lisa Noto to come to a SAC meeting in the Spring.

2. Presentations by Gina Geck and Gustavo Flores on SSU recruitment strategies and outreach activities in six counties that are served by SSU as well as out-of-county areas.

Admissions for 2007-08 is expected to grow by 4.8% or 7,500FTE. Goal is to target about 1700 freshmen and 1200 transfer students.

Gustavo Flores and staff coordinate recruitment efforts that involve the Alumni Office and various clubs and organizations on campus.

3. Advising Policy Revision.

Chuck Rhodes gave a brief presentation on the Peer Review Exit Meeting on the 22-Pts with regards to Advising. The report states that the advising of students could be improved. He presented four issues to SAC that need attention: developing a road map on how to declare a major; need for a consistent date among departments for students to declare a major; need for a road map on how to change majors; need for leadership in the area of advising.

**Discussion:**

Invite Provost Ochoa or Vice Provost Belay to come to a SAC meeting in order to discuss the need to identify resources and leadership. Who “owns” this process? SAC Academic Advising Subcommittee will meet with Chuck Rhodes to deliberate on the “road map” on advising.

Deadline for revised Academic Advising Policy: before Fall 07.

**4. Hearing Procedures Revision:**

The Fairness Board charge has been sent to Structures and Functions.

SAC members will work on the revision of the procedures and will present recommendations at the first SAC meeting in the Spring.

Grade Appeals: Doug Jordan, Leny Strobel

Grievance: Janet Swing, Matthew Phillips

Cheating and Plagiarism – Paula Hammett, Meri Storino

Committee Reports: postponed

Meeting adjourned at 12:00.