

Academic Senate Executive Committee
Agenda
14 Sep 2010

- I. Call to Order
- II. Approval of Minutes: Executive Committee, 03 Sep 2010
- III. Report by Chair
- IV. Report by Vice-Chair
- V. Announcements
- VI. Standing items:
 - a. Policies
 - i. Policy on Policies – Open (Being reviewed by Executive Committee)
 - ii. Review of Academic Administrative Employees – Open (John M. to revise.)
 - iii. Appointment of Academic Administrators – Open (John M. to revise.)
 - iv. 526 RTP – Open (Being reviewed by Executive Committee)
 - b. Faculty Handbook – Open (Draft under review)
- VII. Informational items
 - a. Jesse Cartee will attend President's Advisory Board
 - b. Tom Nordenholz will chair RTP Committee
- VIII. Old business
- IX. New business
 - a. Great California Shake-Out – Chief Richards
 - b. Electronic balloting – Julie Chisholm
 - c. Statewide Senate election – Julie Chisholm
 - d. Committee staffing – Bill Schmid
 - e. Faculty Handbook
 - f. Senate Meeting
 - i. Schedule
 - ii. Agenda for September 21
 - g. Resolution of thanks for Jim Wheeler – Tony Snell
 - h. Other issues of interest to the committee?

X. Adjournment

Executive Committee Meeting Schedule

Wednesday, September 29, 1150-1220

Tuesday, October 12, 1100-1220

Tuesday, October 26, 1100-1220

Tuesday, November 9, 1100-1220

Tuesday, November 23, 1100-1220

Senate Meeting Schedule

Tuesday September 21, 1100 – 1220

Tuesday October 19, 1100-1220

Tuesday November 16, 1100-1220

Tuesday December 7, 1100-1220

Senate Executive Committee Meeting
September 14, 2010

Present: Browne, Jakubowski, Massey, Chisholm, Bolin, Cartee, Schmid

Absent: Student Representative [name]

- I. Call to Order
- II. Approval of Minutes: Minutes of September 3, 2010 were unanimously approved.
- III. Report by Chair (Browne):
 - a. September 15 and 16, Browne will be in Long Beach, taking Jim Wheeler's place at the statewide academic senate meeting.
 - b. The RTP calendar is rolling. RTP training for candidates and committee members is Thursday, September 30, at 4:30 pm., in Peachman Hall.
 - c. The RTP policy is still being revised.
- IV. Report by Vice-Chair (Schmid): Schmid is working on staffing committees: IRB, faculty development committee, professional leave committee for sabbaticals, etc. Tom Nordenholz, who has two years left on the faculty development committee, has stepped down, so an election will need to be held. Peter Hayes's term will be up in the spring, as well.
- V. Announcements: (Cartee) President's advisory board report: Nothing new is known about the state budget. The school motto is under dispute. Is it still relevant? Jakubowski: Yes, but it needs to be discussed thoughtfully, and in context.
- VI. Standing Items
 - a. Policies
 - i. Policy on Policies – Open (under review by the executive committee).
 - ii. Review of Academic Administrative Employees – Open (J. Massey. to revise).
 - iii. Appointment of Academic Administrators – Open (J. Massey to revise).
 - iv. 526 RTP – Open (under review by the executive committee).
 - b. Faculty Handbook: A good draft is now circulating, and may be ready for an initial approval vote by the executive committee.
- VII. Informational Items
 - a. Cartee will attend the president's advisory board for the rest of the semester.
 - b. Tom Nordenholz will chair the senate RTP committee, which is comprised of himself, Kathryn Marocchino and Lyle Cook (Mike Andrews is the alternate).
 - c. The president has asked the provost, Captain Bolton, and Dean Kreta to convene in order to discuss the possibility of going to one cruise next summer. Browne: This would have a large academic impact, so there should be MT, ET and MarOps representatives on the committee. Provost: I don't disagree, but this is just an initial look: no decisions will be made. The next step would be to look at the academic angle. Schmid: Our numbers are growing every year, so this issue is becoming more and more critical as time passes.
- VIII. New Business
 - a. The Great California Shake Out: Ideas have been passed on to the provost that faculty be trained, and that the time be moved to the beginning or end of the class period, in order to minimize disruption. Provost: Campus Security Chief Roseanne Richards has been receptive to alternative suggestions. The president wants CMA to participate in one major emergency response activity every year. The senate should let Chief Richards come and talk about how we should be doing it. We need to be doing something serious in this vein. Let's implement an alternate plan now, but plan for something substantial next year. Browne: This information should be in the faculty handbook.

- b. Balloting (Chisholm): The first senate ballot of the year (for statewide senator) will be administered via Moodle. Chisholm will give an introduction to electronic voting at the first general senate meeting of the year, on September 21.
- c. General Senate Meeting:
 - i. Schedule: Tuesday, September 21, 1100 – 1220
 - ii. Agenda: Browne will ask that faculty consider changing the composition of the academic senate to that of elected representatives, due to a historic lack of participation. Chisholm will determine whether the senate has had a quorum at any of its 2009-10 meetings
- d. The ABS Master's Degree is still under consideration at WASC.
- e. (Bolin) What is the status of Tuuli Messer-Bookman's student workload committee? Are we going to revisit this? Browne: Tuuli is still working on this.
- f. Resolution for Jim Wheeler: Tony Snell will take comments for the next week.

Meeting adjourned at 12:30 p.m.

Minutes respectfully submitted by Julie Chisholm

ACTUAL CRUISE COSTS 2010

CRUISE I 245 CMA Students		CRUISE II 96 CMA Students, 124 TAMU, 8 Others (228 total)		2010 Cruise 341 CMA + 8 ME / MA + 124 TAMU (473 total)	
EXPENSE		EXPENSE		Operating Trust Costs	
33,831 Lube Oil	33,831	33,831 Lube Oil	33,831	67,662 Lube Oil	67,662
43,344 Staff Meals (approx 50)	43,344	43,344 Staff Meals (approx 50)	43,344	86,688 Staff Meals (50)	86,688
74,635 Cruise Travel	51,700	51,700 Cruise Travel	51,700	126,335 Cruise Travel	126,335
31,360 Global Studies Faculty 2ea.	1,813	1,813 Global Studies Faculty	1,813	33,173 Global Studies Faculty: 2ea.	33,173
Relief MPP's Capt/Eng (4 positions)	16,600	16,600 Relief MPP's Capt/Eng (3 positions)	16,600	16,600 Relief MPP's Capt/Eng (4 positions)	16,600
5,020 Storekeeper/ follow the voyage	6,404	6,404 Storekeeper/ follow the voyage	6,404	11,424 Storekeeper & Purser	11,424
5,475 Electrician/ Purser	10,032	10,032 Electrician/ Purser	10,032	15,507 Electrician & Purser	15,507
111,819 Adjunct Faculty (8)	82,777	82,777 Adjunct Faculty (7)	82,777	194,596 Adjunct Faculty (18: 8 Deck 7 Eng)	194,596
133,300 Cruise Faculty (18 salary & benefits)	145,826	145,826 Cruise Faculty (18 salary & benefits)	145,826	279,126 Cruise Faculty (18 salary & benefits)	279,126
44,581 Cruise Medical (3 Doc's 3 Nurses)	15,426	15,426 Cruise Medical (1 Doc & 1 Nurse)	15,426	60,007 Cruise Medical (4 Doc's 4 Nurses)	60,007
6,666 Cruise Physiologist	6,666	6,666 Cruise Physiologist	6,666	13,332 Cruise Physiologist	13,332
Medical travel	1,977	1,977 Medical travel	1,977	1,977 Medical travel	1,977
Health Center OE Costs	-	Health Center OE Costs	-	Health Center OE Costs	27,399
Misc Marine Programs OE Costs	33,701	Misc Marine Programs OE Costs	33,701	Misc Marine Programs OE Costs	162,685
Library position & Travel	10,000	Library position & Travel	10,000	Library position & Travel	-
Commandant staff 2 ea.	67,216	Commandant staff 2ea.	67,216	Commandant staff 2 ea.	17,124
Sat Com costs	7,477	Sat Com costs	7,477	Sat Com costs 4 months	146,261
IT Staff (travel & overtime)	652,355	IT Staff (travel & overtime)	652,355	IT Staff (travel & overtime)	18,232
Fuel: \$725/ton (994.7 tons)	325,455	Fuel: \$725/ton (899.8 tons)	325,455	Fuel: 1894.5 tons @ \$725/ton	1,373,513
Student Meals (245)	49,412	Student Meals (228)	49,412	Student Meals (473)	660,874
Port Charges	1,562,012	Port Charges	49,412	Port Charges	106,460
Subtotal Cruise Trust	1,856,962	Subtotal Cruise Trust	1,562,012	Subtotal Cruise Trust	3,418,974
Cost paid by Other Non-Cruise Trusts		Cost paid by Other Non-Cruise Trusts		Other Trust Costs	
83,211 S&W Food service costs	83,211	83,211 S&W Food service workers	83,211	S&W Food service costs	166,422
6,000 Travel Food Service	3,000	Travel Food Service	3,000	Travel Food Service	9,000
9,750 Housing staff 1ea.	9,750	Housing staff 1ea	9,750	Housing staff 1ea.	13,500
Subtotal Other Trusts	98,961	Subtotal Other Trusts	95,961	Subtotal Other Trusts	194,922
	1,955,924		1,657,973		\$ 7,640 cost per student
REVENUE		REVENUE		Revenue	
955,500 245 CMA	374,400	96 CMA:	374,400	341 CMA	1,329,900
23,250 MT 150 Fee (155 students)	5,850	MT 150 Fee (39 students)	5,850	MT 150 Fee (194 students)	29,100
0 MA/ME	35,032	8 MA/ME	35,032	Other = 8 MA/ME Note 3	35,032
TAMU	624,216	TAMU 124 students	624,216	TAMU = 124	624,216
MARAD Fuel Support	23,000	MARAD Fuel Support	23,000	MARAD fuel Support	93,000
	1,048,750		1,062,498	Total Revenue	2,111,248
	(907,174)		(595,475)	Net (State Funded)	(1,502,649)
Notes	Fuel purchased during Cruise I was \$1,127,922; Cruise II \$649,764. Fueled actually used: Cruise I = 994.7 tons; Cruise II = 899.8 tons				

2010 Cruise Cost per Student	
\$ 7,640 cost per student Cruise 2010	\$ 7,640 cost per student Cruise 2010
\$ (3,900) CMA Student Cruise Fee	\$ (5,034) TAMU Fee per student (Adj.)
\$ (205) MARAD Fuel funding per CMA student	\$ (185) MARAD Fuel funding per TAMU student
\$ 3,535 Funded by State	\$ 2,421 Funded by State of California
\$ 1,205,467 State cost for 341 CMA Students	\$ 300,190 State cost for 124 TAMU Students
\$ 3,047 Fuel & Oil Cost per student	\$ 7,640 cost per student Cruise 2010
\$ 1,397 Food Cost per student	\$ (4,594) MA/ME Fee per student
\$ 2,195 Instruction cost per student	\$ - MARAD funding per MA/ME student
\$ 1,001 Misc. Cost (includes health ctr)	\$ 3,046 Funded by State of California
\$ 7,640 Total Cost	\$ 24,370.99 State for 8 MA/ME students

ACTUAL CRUISE COSTS 2010

CRUISE I		CRUISE II		2010 Cruise	
248 CMA Students		96 CMA Students; 124 TAMU, 8 Others (228 total)		341 CMA + 8 ME / MA + 124 TAMU (473 total)	
EXPENSE		EXPENSE		Operating Trust Costs	
33,831	Lube Oil	33,831	Lube Oil	67,662	Lube Oil
43,344	Staff Meals (approx 50)	43,344	Staff Meals (approx 50)	86,688	Staff Meals (50)
74,635	Cruise Travel	51,700	Cruise Travel	126,335	Cruise Travel
31,360	Global Studies Faculty 2ea.	1,813	Global Studies Faculty	33,173	Global Studies Faculty; 2ea.
-	Relief MPP's Capt/Eng (4 positions)	16,600	Relief MPP's Capt/Eng (3 positions)	16,600	Relief MPP's Capt/Mate/Eng (4 positions)
5,020	Storekeeper/ follow the voyage	6,404	Storekeeper/ follow the voyage	11,424	Storekeeper & Purser
5,475	Electrician/ Purser	10,032	Electrician/ Purser	15,507	Electrician & Purser
111,819	Adjunct Faculty (8)	82,777	Adjunct Faculty (7)	194,596	Adjunct Faculty (18; 8 Deck 7 Eng)
133,300	Cruise Faculty (18 salary & benefits)	145,826	Cruise Faculty (18 salary & benefits)	279,126	Cruise Faculty (18 salary & benefits)
44,581	Cruise Medical (3 Doc's 3 Nurses)	15,426	Cruise Medical (1 Doc & 1 Nurse)	60,007	Cruise Medical (4 Doc's 4 Nurses)
6,666	Cruise Physiologist	6,666	Cruise Physiologist	13,332	Cruise Physiologist
27,399	Medical travel	1,977	Medical travel	1,977	Medical travel
128,984	Health Center OE Costs	-	Health Center OE Costs	27,399	Health Center OE Costs
7,124	Misc Marine Programs OE Costs	33,701	Misc Marine Programs OE Costs	162,685	Misc Marine Programs OE Costs
79,045	Library position & Travel	10,000	Library position & Travel	-	Library position & Travel
10,755	Commandant staff 2 ea.	67,216	Commandant staff 2ea.	17,124	Commandant staff 2 ea.
721,158	Sat Com costs	7,477	Sat Com costs	148,261	Sat Com costs 4 months
335,419	IT Staff (travel & overtime)	652,355	IT Staff (travel & overtime)	18,232	IT Staff (travel & overtime)
57,048	Fuel: \$725/ton (994.7 tons)	325,455	Fuel: \$725/ton (899.8 tons)	1,373,513	Fuel: 1894.5 tons @ \$725/ton
1,856,962	Student Meals (245)	49,412	Student Meals (228)	660,874	Student Meals (473)
83,211	Port Charges	1,562,012	Port Charges	106,460	Port Charges
6,000	Subtotal Cruise Trust	1,562,012	Subtotal Cruise Trust	3,418,974	Subtotal Cruise Trust
9,750	Cost paid by Other Non-Cruise Trusts	83,211	S&W Food service workers	166,422	S&W Food service costs
98,961	Travel Food Service	3,000	Travel Food Service	9,000	Travel Food Service
1,955,924	Housing staff 1ea.	9,750	Housing staff 1ea	19,500	Housing staff 1ea.
	Subtotal Other Trusts	95,961	Subtotal Other Trusts	194,922	Subtotal Other Trusts
		1,657,973		3,613,897	
					\$ 7,640 cost per student
REVENUE		REVENUE		Revenue	
955,500	245 CMA	374,400	96 CMA:	1,329,900	341 CMA
23,250	MT 150 Fee (155 students)	5,850	MT 150 Fee (39 students)	29,100	MT 150 Fee (194 students)
-	0 MA/ME	35,032	8 MA/ME	35,032	Other = 8 MA/ME Note 3
-	TAMU	624,216	TAMU 124 students	624,216	TAMU = 124
70,000	MARAD Fuel Support	23,000	MARAD Fuel Support	93,000	MARAD fuel Support
1,048,750		1,062,498		2,111,248	Total Revenue
(307,174)	Net (State Funded)	(595,475)	Net (State Funded)	(1,502,649)	Net (State Funded)
Notes	Fuel purchased during Cruise I was \$1,127,922; Cruise II \$649,764.				
	Fueled actually used: Cruise I = 994.7 tons; Cruise II = 899.8 tons				

2010 Cruise Cost per Student		2010 Cruise Cost per Student	
\$ 7,640	cost per student Cruise 2010	\$ 7,640	cost per student Cruise 2010
(3,900)	CMA Student Cruise Fee	(5,034)	TAMU Fee per student (Adj.)
(205)	MARAD Fuel funding per CMA student	(185)	MARAD Fuel funding per TAMU student
3,535	Funded by State	2,421	Funded by State of California
1,205,467	State cost for 341 CMA Students	300,190	State cost for 124 TAMU Students
\$ 3,047	Fuel & Oil Cost per student	\$ 7,640	cost per student Cruise 2010
\$ 1,397	Food Cost per student	\$ (4,594)	MA/ME Fee per student
\$ 2,195	Instruction cost per student	\$ -	MARAD funding per MA/ME student
\$ 1,001	Misc. Cost (includes health ctr)	\$ 3,046	Funded by State of California
\$ 7,640	Total Cost	\$ 24,370.99	State for 8 MA/ME students
		\$ 1,505,657.81	8 Maine/Mass students

Estimated Cost of ONE CRUISE in 2011

ONE CRUISE (CMA ONLY)	
300 CMA Students (Licence Students Only.)	
EXPENSE	
34,000	Lube Oil
43,344	Staff Meals (approx 50)
50,000	Cruise Travel
-	Global Studies Faculty 2ea.
-	Relief MPP's Capt/Eng (4 positions)
5,500	Storekeeper/ follow the voyage
7,500	Electrician/ Purser
50,000	Adjunct Faculty (4)
170,000	Cruise Faculty (12 or 13 salary & benefits)
30,000	Cruise Medical (2 Doc's 2 Nurses)
6,666	Cruise Physiologist
2,500	Medical travel
30,000	Health Center OE Costs
100,000	Misc Marine Programs OE Costs
1,000	Library position & Travel
7,000	Commandant staff 2 ea.
80,000	Sat Com costs
8,000	IT Staff (travel & overtime)
870,000	Fuel: \$725/ton (1200 tons)
411,000	Student Meals (300)
65,000	Port Charges
1,971,510	Subtotal Cruise Trust
Cost paid by Other Non-Cruise Trusts	
83,211	S&W Food service costs
6,000	Travel Food Service
9,750	Housing staff 1ea.
98,961	Subtotal Other Trusts
2,070,471	6,902 Cost per student
REVENUE	
1,170,000	330 CMA
29,100	MT 150 Fee (194 students)
-	0 MA/ME
-	TAMU
63,000	MARAD Fuel Support
1,262,100	
(808,371)	Net (State Funded)
Notes	299 License students and 42 GSMA/BA went on cruise in 2010. Fuel for one cruise increased for return to Vallejo.

Training Ship Golden Bear USCG Certificate of Inspection	
18 Officers (20 with crew positions)	
0 20 Crew minimum includes officers	
0 Passengers	
63 Others (galley and other non-instructional staff))	
295 Cadets	
4 persons in addition to crew (vendors, scientists, etc.)	
380	Maximum persons on board by USCG certificate
330	Cadets maximum by using some "others" billets

Cost Savings for Reduction to one Cruise	
1,502,649	Cost to state for two cruises
808,371	Cost to state for one cruise
694,278	Savings of state funds
325,000	adjustment IF TAMU Paid full rate for 2nd cruise
\$ 369,278	Adjusted savings for one cruise

Estimated 2011 Cruise Cost Summary	
\$ 6,902	cost per student Cruise 2010
\$ (3,900)	CMA Student Cruise Fee
\$ (210)	MARAD funding per CMA student
\$ (2,695)	Funded by State
\$ (808,371)	State cost for 330 CMA Students
\$ 3,013	Fuel & Oil Cost per student
\$ 1,370	Food Cost per student
\$ 1,643	Instruction cost per student
\$ 876	Miscellaneous Cost per Student (includes health ctr)
\$ 6,902	Total Cost