

**Student Affairs Committee  
Meeting of 04/14/04**

**Attendance**

Karin Enstam, Caitlin Hicks, Phil Huang, Doug Jordan, Brigitte Lahme, Rand Link, Greg Roberts, Janet Swing

Absent: Richard DeLeon, Karen Grady,

Recorder: Doug Jordan

**Minutes of 03/17/04**

Approved with the change of "Pearson" to Person in the Administrative Report and the AS Report.

**Agenda of 04/14/04**

Approved with no modifications.

**Reports:**

Academic Senate report by Brigitte Lahme. Brigitte reported that Stuart Jones (VP of Development) reported that the Development Office is starting a campaign that will focus on raising money for instruction. The Senate failed to pass a resolution approving assessing faculty confidence in the Senate and the administration using a survey.

Executive Committee report by Brigitte Lahme. Brigitte reported that the EC has charged the EPC with investigating SSU's withdrawal policy. The EPC has also charged SAC with investigating advising issues surrounding the withdrawal policy.

Administration Report by Rand Link. Rand reported that the Student Health Center fee increase passed by a margin of 1081 votes for versus 362 votes against. The fee increase should help to maintain or even increase the level of health care on campus. Rand also said that SSU is the pilot campus in the CSU for a student activities and organization audit by an audit manager from the Trustees Audit Team. The audit manager will be on campus for a total of four weeks. The audit seems to be going well up to this point. In addition, Rand reported that US Bank will install a branch on campus in the student union. The branch is expected to be operational by the Fall 2004 semester.

Associated Students report by Caitlin Hicks. Caitlin was unable to attend the AS meeting so Rand gave a brief overview of AS activities. Rand reported on the results of the student elections and also said that AS is currently discussing details of their \$1.4 million budget. AS is also discussing a new position for Director of Student Affairs and another new position of Coordinator for Civic Engagement.

ESAS report by Janet Swing. Janet reported that there are eighty highly qualified applicants for the international program and that SSU has the largest number of students studying internationally of all the CSU schools. Janet also said that the Freshman class for Fall is full two weeks before the May 1 deadline. Junior transfer students have filled about 600 of 800 available slots at this point in time. The Advising Center will be putting on a series of General Academic Advising workshops in late April and early May.

Fee Advisory Committee report by Greg Roberts. Greg reported that the Geology Department requested approval to increase Geology Department course fees in order to finance field work necessary for students studying the field. The FAC approved the fee increase. The FAC also approved a fee increase for coursework in the Nursing Department.

Athletic Council report by Karin Enstam. Karin reported that the Athletic Director is going to request that the maximum allowable increase in athletic scholarships change from \$500 per year to \$1000 per year. She also reported that she will review a report drafted by the EPC Program Review Taskforce and will bring the draft and her analysis before the SAC.

Scholarship Committee report by Doug Jordan. Doug reported that the review process for this year's scholarship applications is essentially complete. Phil gave some details about how the scholarships are actually scored.

Campus Climate Committee Report by Karen Grady. Karen sent an e-mail reporting that there was an oral summary of the WASC report given to the committee. The WASC committee commended SSU for monitoring campus climate but expressed concern over retention of students of color on campus and the overall lack of diversity on campus.

#### Business

02/03: 07 Advising Policy Review. Brigitte reported that the Provost has requested a response from the Deans with respect to the SAC advising policy review request at each school. The School of Social Sciences has already provided a written response and the response from the other schools is expected within two weeks. The SAC committee plans to discuss the results when all the reports have been received and examined.

03/04: 16 Student fees for credits above graduation requirement.

There was some more discussion of this topic from the previous SAC meeting along with a reading of the March 11-12 CSU Academic Senate draft on sanctionable units. The issue is very fluid at this time but there was a general consensus that the SAC task with respect to this issue will be making sure that students are aware of the excess unit rules as soon as they are firmly established. Advising policy is likely to be part of how this issue is addressed.

03/04: 18 Withdrawl Policy.

The EPC has been charged with looking into SSU's withdrawl policy. After much discussion, the SAC committee passed a motion that the date for withdrawl be maintained at eight weeks into the semester and also passed a motion that faculty signatures be required for withdrawl. Brigitte will propose initial drafts of the specific wording for these two proposals and will e-mail them to committee members for comment before passing them along to the EPC.

The meeting adjourned at 12 noon.