

VENTURA COUNTY COMMISSION FOR WOMEN

COMMITTEE GUIDELINES

(Summer, 1993)

HEALTH

Monitor all health for women and children
interface with legislative committee
selects a project for study:

"Teen Pregnancy" current project
co-sponsor and participate in health care workshops
make recommendations to the Board of Supervisors

EDUCATION/EMPLOYMENT

monitor education/employment options & opportunities for women
interface with other bodies focusing on educational/employment
concerns for women

select special projects for special focus studies

"non-traditional jobs"
co-sponsor & participate in education/employment workshops
make recommendations to the Board of Supervisors

LEADERSHIP

encourage women to exercise leadership qualities in the private
and public sector
promote opportunities for women to develop leadership qualities
manage the Women's Political Appointments Coalition

PUBLIC RELATIONS

improve community awareness on items of concern to the
Commission affecting women & children
handle news releases & letters

community events:

including Salute to Women, Law Forums, Women's History
Programs, Resource Faires
speaking engagements
informing Board of Supervisors

ADDITIONAL GUIDELINES FOR PR/COMMITTEE COORDINATION

each committee chair will be the official committee spokesperson
or will appoint a public relations/press contact
a committee chair or VCCW member contacted by the press will
also notify the public relations chairperson in a timely fashion
refer inquiries to official spokesperson when
appropriate/possible

MONITORS/LIAISONS

CHILDCARE LIAISON

monitor County Child Care Network
support child care projects and legislation consistent with the Commission philosophy
report to general Commission at monthly meeting
report to Board of Supervisors through monthly minutes

LEGISLATIVE LIAISON

monitor bills/legislation affecting women and children
support through letters & general position, legislation to benefit women & children
work against bills detrimental to women & children
report to general Commission at monthly meeting
inform & advise Board of Supervisors, Government officials, and other agencies & bodies
legislative liaison has the authority to speak on approved issues from VCCW

ADDITIONAL LEGISLATIVE GUIDELINES

individual Commissioners have the privilege to use the Commission name in public and/or private circumstances only on those issues on which the Commission has a stated position

HOUSING MONITOR

monitor housing issues related to women/women & children:
affordable (including creative options)
safe
loan/lending discrimination
housing discrimination
homelessness
report to general Commission at monthly meeting

COMMISSION'S FOR WOMEN MONITOR

monitor agendas, minutes, newsletters from CW's
summarize for Commission at monthly meetings

BATTERED WOMEN SHELTERS MONITOR

monitor county's women's shelters
report to general Commission at monthly meeting
support those projects and legislation regarding shelters consistent with VCCW philosophy