



PARC

COMING SOON... ACADEMIC PROGRAM REVIEW!

Presented By:

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Program Review Timeline

Preparation Activity: (Activity prior to start of program review)

Spring Semester:

Provost gives formal notification to programs to initiate review the following fall. Programs begin preparation for review:

- Identify their data needs
- Continue their course and program assessment projects

YEAR ONE - SELF STUDY

FALL SEMESTER	ACTIVITY
September	Dean, AVP and PARC review procedures with Chair and faculty of program that is conducting program review
October	Program forms its self-study committee Program collects and assembles data for self study Program submits names of prospective external reviewers Program begins self-study report
November	Programs draft and finalize self-study report
SPRING SEMESTER	
January and February	Self-study reports submitted to Dean and Provost
March	Dean and Provost submit comments on self-study report
April	Dean and Provost approve names of external reviewers

YEAR TWO - SELF STUDY

FALL SEMESTER	ACTIVITY
October	Self-study Team visits campus
November	Self-study Team submits written report
December	Program, Dean, and Provost respond to external report
SPRING SEMESTER	
February	Program self-study, external review and responses are reviewed by PARC
March	PARC sends its report and recommendations to Chair, Dean and Provost
April	Chair, Dean, Provost and PARC, meet to identify priorities and action plan for program improvement
May	PARC submits annual report to Provost and Senate

Program review is an opportunity for an academic program to examine the educational effectiveness of its undergraduate and graduate degrees. At CSUCI, each discipline's program review is conducted on a five year cycle, drawing on the analysis of program resources, as well as student learning outcomes and other assessments that are

conducted regularly by the program. Normally conducted over a two-year period, the program review provides program faculty and the administration with an opportunity to reflect on how well students are achieving their educational goals and to provide a basis for program planning.

Program Review Calendar

THE INITIAL ROUND OF PROGRAM REVIEWS BEGINS IN FALL 2007.

Discipline	Degree	Start Date	Program Review	Discipline	Degree	Start Date	Program Review
Art	BA	2007		Info Technology	BS	2011	
English	BA	2007		Pol Science	BA	2011	
Liberal Studies	BA	2007		Performing Arts	BA	2011	
Math	BS	2007		Nursing	BS	2011	
				Sociology	BA	2011	
Biology	BA/BS	2008					
Business	BS	2008		Computer Sci	MS	2012	
Computer Science	BS	2008		Biotech & Bioinfo	MS	2012	
ESRM	BS	2008		Business	MBA	2012	
				Education	MA	2012	
History	BA	2009		Math	MS	2012	
Psychology	BA	2009					
Chemistry	BA/BS	2010					
Economics	BA	2010					
Spanish	BA	2010					
Computer Sc	MS	2010					
Biotech & Bioinfo	MS	2010					
Business	MBA	2010					
Education	MA	2010					
Math	MS	2010					

Full Program Review was committed in pilot request October 2006 for all five masters programs.



Pilot reviews of the five MA/MS/MBA degrees. These will include a conversion request to move from Pilot Status to Regular Status. This must be done to allow Fall 2011 enrollment.

FOUR COMPONENTS OF PROGRAM REVIEW

Program Self Study. A key element in program review, the self-study is a cooperative undertaking by program's faculty examining how well the program is doing in relation to its goals for students. Focusing on educational effectiveness, the self-study draws upon data developed by the University and by the program itself on faculty, staff, and financial resources and educational attainment by students.

External Review. To provide an outside perspective on the program, each program is reviewed by external colleagues. These external reviewers are usually faculty in the same discipline selected from CSU and non-CSU institutions. Their campus visit is followed by a written report, which with the program self-study, form the basis of the program review.

Review by the Program Assessment and Review Committee (PARC). CSUCI's Program Review and Assessment Committee (PARC) is charged with providing an independent written review of the materials collected in the program review process, including the self-study, the external review, and comments on those documents made by the program itself, the Dean, and the Provost.

Recommendations and Action Plan. The program review process concludes with the major contributors to the process (Program Chair or faculty, Dean, PARC, Provost) meeting to draft an action plan outlining major recommendations for program improvement and providing an implementation strategy to be conducted over the ensuing years.