

**Student Affairs Committee  
Meeting of 9/14/05**

**Attendance**

Karin Enstam, Janet Swing, Greg Roberts, Doug Jordan, Brigitte Lahme, Katharyn Crabbe, Phil Huang

Absent: Mark Fermanich

Recorder: Brigitte Lahme

**Minutes of 5/04/05**

Approved.

**Minutes of 8/31/05**

Approved

**Agenda of 9/14/05**

Approved.

**Reports:**

Executive Committee report by Doug Jordan: The Executive Committee discussed the issue of when faculty have to hand in their grades. Another topic was the Senate self study. Structures and Functions Committee came up with seven recommendations on how to improve the ways the Senate functions. The question discussed was how to proceed. It was not resolved.

Academic Senate report by Doug Jordan: The Provost gave an update on WASC. All senate committees were charged to give feedpack on WASC institutional proposal.

SAEM report by Katharyn Crabbe:

- Kris Montgomery and Trisha Allen retired from the university. As a result many functions that support student affairs are understaffed.
- The new party ordinance passed at the Rohnert Park City Council meeting. AS had representatives at the meeting who expressed their appreciation that the students were consulted on the issue.
- SAEM is working on a mission statement.
- At the AS senate meeting advising was a hot topic.

ACE report by Janet Swing: Janet handed out a flier from Career Services. Carol Blackshire-Belay will be working more closely with the career center in the future.

AS report: No report – there is no student representative on SAC, yet.

Academic Advising Subcommittee Report by Mark Fermanich: No report.

Campus Climate Committee report by Phil Huang: Carol Blackshire-Belay will be replacing Provost Ochoa on the committee. The results of the last diversity survey prompted the committee to start a campaign that is intended to stimulate discussion about diversity and discrimination on campus. The

art department designed posters based on comments from the diversity survey. These posters will be posted in classrooms in October. SSU now also has a new website on diversity: [www.sonomae.edu/diversity](http://www.sonomae.edu/diversity).

Fee Advisory Committee report by Greg Roberts: The FAC awarded more than \$1.5 million last year. The committee is trying to standardize the honorarium for speaker across campus at \$200.

Athletic Council report by Karin Enstam: The council is updating their bylaws. Duane Dove said that some athletes have had problems with faculty not excusing absences. There does not exist a policy on this matter, which should be written. Janet Swing pointed out that coaches should be encouraged to not change practice schedules after registration.

Scholarship Committee report: No report.

## **Business**

### **04/05: 12 Priority Registration Policy.**

Doug Jordan handed out suggested wording for Section 3.2 Eligibility Criteria. Brigitte Lahme suggested including an additional criterion along the lines that priority registration must be necessary so that an activity or organization can function. In many cases students cannot participate in a particular activity because they have a class conflict. However, most of the time there are enough other students who can participate so that the activity can successfully take place. If an activity takes so much pre-scheduled time that not enough students can participate to ensure its existence, priority registration may be appropriate.

### **04/05: 07 Advising Survey.**

Doug Jordan reported on the work of a taskforce (Doug, Mark, Brigitte) who looked at the results of the advising survey. He distributed a first draft of the advising report based on the data. Brigitte still has to write an introduction to the report, and Mark will have another look at the data to answer additional questions that came up.

During the discussion of the draft it became clear that when school data is reported, data on undeclared students was not listed but should be added.

Doug will write a second draft based on the committee's comments and distribute it by email before the next meeting.

### **04/05:10 Efforts to Facilitate Graduation**

Doug handed out copies of the "Recommended Items for Campus Plans for Facilitating Graduation". We will discuss these further in future meetings.

The meeting adjourned at 12:00 noon.