

FSAC Meeting Minutes  
September 3, 2009  
Sue Jameson Room  
1:00-3:00PM

Present: Paula Hammett (Chair), Melinda Barnard (Vice-Provost), Victor Garlin, Viki Montero (Recorder), Richard Senghas, Richard Whitkus, Chip McAuley

Absent: Janejira Sutanonpaiboon – Illness,

Convened: 1:05

Agenda: Approved

Minutes: Approved for May 21, 2009

## **REPORTS**

### 1. Chair of FSAC – Paula Hammett

Informal Executive Committee meetings over the summer due to budget situation. At the last meeting, President Armiñana reported there will be a stricter interpretation of student residency requirements for non-residents, which may result in students being non-residents throughout their entire time at SSU. Previous students had been able to establish residency.

Today the Senate will be discussing the implications of a possible four day teaching schedule. All interested encouraged to attend.

### 2. Faculty Affairs Report - Vice Provost of Academic Affairs: Melinda Barnard

#### a. Faculty development -

- i. Federal Stimulus proposals from science faculty completed over the summer with a good chance of being funded.
- ii. WebCT – contract expiring and looking at other Learning Management Systems (LMS). One is Moodle. Faculty have been piloting over the summer and will continue this fall. This pilot is being overseen by Brett Christie in the Center for Teaching and Professional Development.
- iii. No faculty development funds will be available this year. There is consideration of using faculty travel money to fund sabbaticals. RSCAP not funded by CSU this year, but other avenues are being investigated.

- b. Flu-like illnesses and symptoms. Campus has a plan for an outbreak. In the meantime, there are an increased number of students coming to health center with symptoms and fever. They are being told to go home until the fever goes down. But students are expressing concern about missing classes because of class policies on attendance and needing a medical note for the instructor. This is creating an undue burden on the health center staff as they are unable to provide notes for students. A discussion was held about ways to communicate the concern to the faculty. It was

decided the Chair of FSAC and Vice Provost will draft a letter to be sent to Deans, Dept chairs and all faculty with advisement.

3. Academic Freedom – no representative present.
4. Professional Development Subcommittee – no representative present.
5. URTP Update: Paula Hammett reporting  
John Kornfeld is the new chair of URTP.

## **BUSINESS**

1. Furlough Report – Melinda Bernard  
The MOU with CFA around furloughs is on-line and additional information will disseminated.

The Vice-Provost submitted a document to the FSAC committee from Bill Candella, Senior Director, Collective Bargaining clarifying a number of issues. ( See Document FSAC 9/3/09)

Three specific clauses have a called for additional interpretation: FERP, RTP, and Leave of Absence

2. RTP per Furlough:

The most recent interpretation for probationary faculty allows a probationary faculty member until June 2010 to decide to take an extra year. Once a faculty member takes it, and then wants to go up early for tenure they will be held to the higher standard of early tenure.

Secondly, a faculty member not preparing a packet this year because they were given a two year reappointment this will not get an additional year.

Thirdly, if a faculty member does take an additional year, he or she is still to required to submit SETE's and peer evaluations.

An e-mail will go out to probationary faculty explaining these details from the Vice-Provost after review by the FSAC Chair and President of SSU-CFA.

V. Garlin raised the issue and there was agreement that it might be useful for FSAC to think through the scenarios and possible guidelines for recommendations if future furloughs are set in place.

Another issue that will be placed on a future agenda relates to non-reappointment of lecturers and those who have been appointed to a three-year contract.

3. Streamlining Senate Business; minimizing paper use  
Chair Hammett shared request from Senate Analyst, Laurel Holmstrom to minimize paper use in committee work.
4. Liaisons to subcommittees.

Professional Development – Janejira Sutanonpaiboon  
Academic Freedom – Viki Montero  
Sponsored Programs –  
URTP – Paula Hammett

Chairs from all subcommittees will be invited to attend an FSAC meeting to discuss their charge and committee work.

5. Carryover from Last year

Note from Chair: Most departments have submitted RTP department criteria for approval. There are only a few departments remaining. Department Criteria will all be posted on the web soon.

- a. Textbook Adoption policy –  
Richard Senghas will draft a policy to address various issues to present to the committee by November.
- b. Response to President Arminana's Letter (responding to Vote of no confidence – Spring, 2008)  
This will be a formal agenda item at the next meeting as to how we want to respond to this. Questions raised: Have other standing committees responded? Much time has past since then. Chair Hammett will check with Executive Committee and notify FSAC of the status.
- c. Faculty Development Fund  
Due to changes from budget Chair Hammett will request the chair of FSSP come to FSAC to discuss status.
- d. Evaluation of Lecturers re: Departmental RTP criteria  
Need to clarify process and criteria for lecturers. Will be a future agenda item.
- e. FADS/WTUs: Issue raised on formulas for calculating WTU's—which data? More clarification needed.

Chair Hammett will be away on October 15.

Meeting adjourned.