

## **Academic Senate Minutes**

September 16, 2010

3:00 – 5:00, Commons

### **Abstract**

Chair Report. Agenda approved. Minutes of 5/27/10 & 9/2/10 approved. New Concentration in Math – Approved. President Report. Special Report: International Programs Annual Report. Resolution in Support of the Director of Diversity and Inclusive Excellence approved. Resolution in Support of the Director of Undergraduate Studies approved. Provost Report. CFA President Report. Chair-Elect Report. Revision to the GE Unit Policy – First Reading. Vice-President of Administration and Finance Report. Vice President of SAEM. Associated Students Report. APC Report. EPC Report. FSAC Report. SAC Report. Staff Report.

**Present:** John Wingard, Ben Ford, Susan Moulton, Maria Hess, Michaela Grobbel, Sam Brannen, Edith Mendez, Steve Wilson, Helmut Wautischer, Sarah Baker, John Sullins, Janet Hess, Ed Beebout, Mutombo M’Panya, Terry Lease, Florence Bouvet, Kathy Morris, Nick Geist, Sharon Cabaniss, Matty Mookerjee, Michael Cohen, Karin Jaffe, Noel Byrne, Laura Watt, Margie Purser, Sandra Shand, Marisa Thigpen, Ruben Armiñana, Saeid Rahimi, Larry Furukawa-Schlereth, Matthew Lopez-Phillips, Andy Merrifield, Alex Boyar, Nicolas Carjuzaa, Paul Ramey, Dolores Bainter, Art Warmoth, Elaine Newman, Richard Senghas, Jennifer Mahdavi, Edie Brown

**Absent:** Catherine Nelson, Brian Wilson, Chip McAuley, Rick Robison, Amy Kittlestrom

**Guests:** Robert Train, Elaine Sundberg, Lori Heffernon, Melinda Barnard, Barbara Butler, Andre Bailey

### **Chair Report – J. Wingard**

J. Wingard reminded everyone to speak clearly and loudly. He noted that the microphone was good, but the room acoustics were not. He commented on the minutes and said that they were not a verbatim record of the meeting. He described the criteria the Senate Analyst used to summarize the minutes. The Senate Analyst reported about the Senate office’s involvement in the Library’s institutional repository and that in her conversation with librarians, the recording of the meeting was seen as the original record. The Chair then noted that he would privilege reports in subsequent meetings that had not been given at a previous meeting.

### **Consent Items:**

**Approval of Agenda – Approved.**

**Minutes of 5/27/10 approved. Minor changes made to 9/2/10 minutes and then approved.**

## **New Concentration in Math – Approved.**

### **President Report – R. Armiñana**

R. Armiñana reported that notice had been received that SSU will receive a share in the one-time 106 million dollars of stimulus money. The SSU portion was approximately 2.1 million dollars and SSU then needed to increase the annualized target by 106 FTES. He said that was welcome news, but there was still no state budget. The President thought that if the budget includes the \$305 million for the CSU, the state would subtract the 106 million of stimulus money. He noted that by the next day it would be the longest time the state of California had been without a budget. A member asked how the 106 FTES related to the 2% that the campus was over target already. The President said the percentage over or under would be for the new target number. He also noted that the 106 FTES were already on campus. The number did not represent new students. There was further detailed discussion about the annualized target and how it was derived. The CFA President asked if the 2.1 million would create more sections for the Spring. The Provost said yes. The President said that about a third of the money would be used for creating sections.

### **Special Report: International Programs Annual Report – R. Train and M. Thigpen**

R. Train, the SSU representative to the ACIP, began the report. He gave an overview of the previous year in International programs. He brought attention to faculty opportunities in International Programs and as Resident Directors. He noted that high cost international programs were being scaled back due to the budget issues. He spoke about the role of study abroad education in higher education and its link to the larger educational goals of the CSU. He provided examples of the value of study abroad for students. He encouraged all faculty to support students in studying abroad. He then introduced M. Thigpen, Coordinator of International Services, to speak about who was studying abroad, who was here from abroad and how to integrate international education in to the fabric of the educational experience at SSU. M. Thigpen passed out a multipage handout which thanked the faculty who had participated in the interview process last Spring and asked for more faculty to participate. It provided a listing of where international students were coming from and what majors they were in, and a listing by major of SSU students studying abroad for Fall 2010 – Spring 2011. She noted that 76 students were going abroad this year. She offered to come to departments to discuss how to link their majors to study abroad programs. There was a graph showing the number of students studying abroad in each CSU for each international program. SSU reached the top four for sending students abroad in the CSU. She also talked about many ideas to increase the international education of SSU students. She noted that international students were coming to her and saying they didn't feel that what they had to offer was valued. The handout showed how many students visited International programs. The handout also listed events upcoming organized by M. Fritz, the Fulbright Language Teaching Assistant from Germany in collaboration with various campus organizations. She discussed how she had improved the orientation and training for international students. She introduced the student co-chair for the International Education and Exchange Council. Clare, the student co-

chair described the club and spoke about the award the club had received the previous year for outstanding work. She discussed the activities of the club.

The Chair said he was very impressed with the numbers and thought it said a lot about SSU students and also about the hard work of M. Thigpen and R. Train and thanked them. Applause.

The Chair asked A. Boyar to introduce the two new students representatives to the Senate, Nicolas Carjuzaa and Paul Ramey.

### **Resolution in Support of the Director of Diversity and Inclusive Excellence – Second Reading – T. Lease**

T. Lease noted that he had incorporated comments from the first reading into the document for the second reading. He described his motivation for bringing forward the resolution. There was discussion about whether the resolution was really needed.

**Question called. Second. Failed.**

Concern was expressed about the term Inclusive Excellence. Concern was expressed that working collaboratively with these positions was implicit, so why was the resolution needed. T. Lease noted the unease about the creation of JCAP was part of the motivation for the resolution.

**Motion to amend: change “. . .wise choice of a dedicated and quality individual” to “qualified” individual. Second. Approved.**

Discussion continued on the main motion.

**Motion to remove the 2<sup>nd</sup> and 3<sup>rd</sup> resolved clauses. Second.**

**Motion to divide the question. Second. Approved.**

Discussion on removing the 2<sup>nd</sup> resolved clause. **Vote on removing the 2<sup>nd</sup> resolved clause – Failed.**

Discussion on removing the 3<sup>rd</sup> resolved clause. **Question called. Second. Approved.**

**Vote on removing 3<sup>rd</sup> resolved clause. Failed.**

**Question called on main motion. Second. Approved.**

**Vote on Resolution in Support of the Director of Diversity and Inclusive Excellence – Approved.**

### **Resolution in support of the Director of Diversity and Inclusive Excellence**

*Resolved*, That the Academic Senate commend the creation of the faculty position within the Academic Affairs division of Director of Diversity and Inclusive Excellence as a first step toward addressing issues raised in the Academic Senate and its Ad Hoc Diversity Committee concerning the need to create an environment that will lead to increased diversity at Sonoma State University; and

*Resolved*, That the Academic Senate and its committees encourage collaboration with the Director of Diversity and Inclusive Excellence to address the aforementioned need; and

*Resolved*, That the Academic Senate commend the appointment of Elisa Velazquez-Andrade as the first Director of Diversity and Inclusive Excellence as a wise choice of a dedicated and qualified individual.

### **Resolution in Support of the Director of Undergraduate Studies – Second Reading – T. Lease**

T. Lease asked for the same amendment to be applied to this resolution as the previous – to **change quality individual to qualified individual. No objection.**

**Motion to amend: remove “for” from the sentence: *Resolved*, That the Academic Senate commend ~~for~~ the creation of the faculty position. Second. No objection.**

**Question called on resolution. Second. Approved.**

**Vote on Resolution in Support of the Director of Undergraduate Studies – approved.**

### **Resolution in support of the Director of Undergraduate Studies**

*Resolved*, That the Academic Senate commend for the creation of the faculty position within the Academic Affairs division of Director of Undergraduate Studies as a first step toward addressing issues raised in the Academic Senate and its committees (particularly the Educational Policies Committee and the General Education Subcommittee) concerning the oversight of UNIV courses and the university-level coordination of activities related to the general education (GE) program; and

*Resolved*, That the Academic Senate and its committees encourage collaboration with the Director of Undergraduate Studies to address the aforementioned issues and to ensure a quality educational experience for the students of Sonoma State University; and

*Resolved*, That the Academic Senate commend the appointment of John Kornfeld as the first Director of Undergraduate Studies as a wise choice of a dedicated and qualified individual.

### **Provost Report –S. Rahimi**

S. Rahimi reported on the Deans Retreat held the previous Saturday and noted the five topics covered. He said these topics would be further discussed at JCAP to come up with results. The topics were: Faculty Professional Development; Academic Quality – definitions; Advising; Academic Resource Allocations methods within the Schools; and Academic Excellence and Centers of Academic Excellence.

### **CFA President Report – A. Merrifield**

A. Merrifield talked about CFA's voter registration drive. He said that Students for Quality Education and Student Democrats were working together to ask faculty for a short amount of time in their classes to promote voter registration. He stressed that there would be no discussion of candidates or propositions. He said they were asked to give an equal amount of time to the opposite position and they said no, they would not support non-registration of voters. He encouraged faculty that were interested to contact [cfa@sonoma.edu](mailto:cfa@sonoma.edu) to set up a visit. He then spoke about money that would be showing up in faculty paychecks at the end of the month.

### **Chair-Elect Report – B. Ford**

B. Ford reported that the SSU Sustainability Working Group was meeting every third Thursday this semester from 10-11:30 and invited everyone to join. He noted the group was comprised of faculty, staff and students.

### **Revision to the GE Unit Policy – First Reading – E. Newman**

E. Newman reminded the Senate that the policy had a first reading at the last Senate meeting of the Spring and received feedback from that reading and also on Senate-Talk. She noted the GE Subcommittee had done their best to address the concerns of the Senate and their result was what was being presented at this first reading. She noted the bolded text was what the GE Subcommittee had changed. She said the GE Subcommittee's guiding principle for the policy was to allow for situations for students to be able to complete their GE program in 50 units. The GE Subcommittee made itself responsible for making sure 50 units GE programs were possible within the GE curriculum. The reason for the change to the policy was that it set a 3 unit standard for GE courses. She noted the Chair of the GE Subcommittee was present to answer questions. A member was that the policy still put more emphasis on 4 units and asked it to be broader. There was further discussion that focuses on articulation issues of the on-going GE reform. A question was raised whether the policy would allow the GE Subcommittee to deny a department from going to a 4 unit GE course, if their courses were the only 3 unit courses being offered in a GE area. The EPC chair said yes, that was possible. A question was raised about Hutchins and Science courses being mentioned in the old policy and not in the new one. The GE Subcommittee Chair said their thinking was that the old policy was giving Hutchins special "dispensation," but under the new policy they did not need that, so did not need to be mentioned. A question was asked about how this policy might change when the transfer degree was passed. The GE Subcommittee Chair said the committee would be willing to take the policy back and make it more broad.

A question was asked about whether the subcommittee had discussed the CBA implications for lecturers of GE courses moving to 4 units with the union or the Provost. The CFA President said that CBA concerns did not seem to him to be germane to the current GE discussion and that he was not contacted about it.

The fifteen-minute time limit was reached. First reading completed.

#### **Vice-President of Administration and Finance Report – L. Furukawa-Schlereth**

L. Furukawa-Schlereth reported on a request from a Senate member to have extra batteries and computer mice at the IT help desk. He said the CIO was working on having those available. He also reported on the room in the new Multicultural Center that was asked about at the last Senate meeting. He found out it was being used for storage and both himself and M. Lopez-Phillips thought that was not the best use of the space. He said they would work with the Student Union Board and the ASI to determine how to utilize that space for all students. He reported on the upcoming PBAC meeting and after that he would be able to give more detailed information about how the 106 million will be disbursed. He also noted that based on the 55% resolution (<http://www.sonoma.edu/Senate/Resolutions/RES55percent.html>), they had put together a committee to investigate what that would mean. A Senator voiced a complaint that the open enrollment fair for changing health care, etc was scheduled for a day that was not easy for faculty to attend and ask that it be changed next year. He also noted that his department's organizers for their Internship and Employment Fair, used to be able to send a list of employers to parking services to get parking passes and now this year they have to pay for parking. L. Furukawa-Schlereth said he would look into the Health Fair scheduling. In terms of guest/visitor parking, it was on the CRC agenda and they would be talking about it to discuss how the guest/visitor parking could not be abused.

#### **Vice President of SAEM – M. Lopez-Phillips**

M. Lopez-Phillips announced that an EOP and BSU student, Brandy Harris, received the CSU Randolph Hearst Award. She was studying to be an engineer. He asked the Senators to mark their calendars for March to do phone calling for multicultural recruitment. He discussed other recruitment activities going on.

#### **Vice President of Associated Students – A. Boyar**

A. Boyar reported on a new first year student program for ASI to enhance leadership development. He noted the planning for Homecoming and that the first programming for students in the Green Music Center would be happening on Oct. 6<sup>th</sup> – Step Afrika. The student Senate would be discussing the issues of students under 60 units not receiving credit for upper division GE courses.

The Chair announced that J. Hess would be the Senate's representative to the ASI Senate.

### **APC Report – A. Warmoth**

A. Warmoth reported that it appeared to be a good idea to invite the Standing Committee Chairs to JCAP. APC presented planning priorities and would bring those to the Senate once “everyone was happy with them.” They lined up with four of the five areas that came out of the Dean’s retreat. He listed them and which committees would be working on them. He talked about how the Sustainability working group could be in more contact with the Senate and ACP’s discussions about Diversity and Community Engagement.

### **EPC Report – E. Newman**

E. Newman reported that EPC had created a small working group to update the Curriculum Guide. She noted that the Senate Analyst was working on all digital forms for EPC curriculum change forms that would have digital signature functionality. She had also meet with various people regarding the A&H GE Reform and the timetable for implementation. She noted that the A&H people were committed to seeing the changes in the Fall.

### **FSAC Report – R. Senghas**

R. Senghas reported that they offered feedback to SAC regarding registration holds for advising and faculty workload. They started talking about whether faculty governance had any role in the 15/16<sup>th</sup> units for lecturers issue. They would be putting faculty professional development on their agenda soon and asked for feedback. He said they may be doing clean up language on the RTP policy and noted that if people were seeing things as they worked with the new policy, to let them know.

### **SAC Report – J. Mahdavi**

J. Mahdavi reported SAC was cleaning up language for a memo to the Vice President of SAEM regarding putting in place a student advocate position in the counseling center. She discussed the Academic Advising Subcommittee and said she would work with them this year to elevate their status and empower them more. She said she would ask them to revise their charge. The VP of SAEM noted some excellent work done in the past by the Academic Advising subcommittee.

A member asked the Senators not to allow outside International Study groups into their classrooms as this made for confusion for students. Outside International Study groups were invited to the annual Study Abroad fair.

### **Staff Report – D. Bainter**

D. Bainter reported that staff were working hard at the beginning of the semester. She was concerned that some AC’s were doing advising. She asked for a staff representative to the CRC. She reported she was not getting much feedback from the Staff, probably due to people’s workload. The CFA President said he was concerned that staff were moving into doing faculty work and also because the campus was so

short staffed, faculty were doing staff work. He hoped the money that did not go to direct sections, would be put toward academic staff.

**Adjourned.**

*Respectfully submitted by Laurel Holmstrom Vega*