

FSAC Minutes, August 28, 2014
1-3pm, Sue Jameson Room

Convened: 1:05

Present: Richard Whitkus (chair), Ed Beebout, Paula Hammett (recorder),
Kyuhoo Lee, Eric Williams, Christian George (AS representative),
Melinda Barnard (AVP)

Absent: Viki Montera,

Guests: Laurel Holmstrom
Richard Senghas

Agenda: approved

Minutes: approved

STANDING REPORTS

Chair (Whitkus):

1. WPAF task force met over the summer to implement a pilot in Moodle for online submission of RTP documents.
2. ACT wants to move the strategic plan forward by the end of September.
3. Senate focusing on restructuring faculty governance, reviewing and cataloging the various committee, looking to see where efficiencies can be made, examining service workload issues, etc.
4. ExCom—Excellence in Teaching Award Reception Sept. 25, 5:30, Art Gallery; Emeritus Recognition Dinner Oct. 16, 6:30pm; Tenure & promotion recognition reception, hosted by the President Sept, 11, 5pm.

AVP (Barnard):

1. 18 recruitments underway; implemented E-recruit online system, which is working well; all information from candidates submitted electronically, except letters of reference, which are requested only from finalists and sent directly to committees.
2. New Faculty Orientation: PDS
 - a. August orientation went well; PDS will need to decide how to scale it up to accommodate larger group next year; goal is to retain and support new faculty.
 - b. 8 new faculty and 3 visiting faculty received ipad mini and wireless projector; will participate in ongoing evaluation and make presentations later in Spring.
 - c. Four workshops in the fall on topics TBD
3. Pilot Moodle project for online WPAF; 8 candidates, all in 3rd-5th years; one from each school, so all school committees will have a chance to try it out;

date for the final department RTP document to be posted will be the same as the date document goes to candidate.

4. Questions keep coming about how faculty are defined at SSU, especially regarding SSPs; implications in several areas, including emeritus policy.
5. Old adjunct policy from 1975 needs to be reviewed and revised. Refers to volunteer “adjunct research fellows” but is not clear than adjunct is not equal to lecturer.
6. RTP policy needs review and updating to address numerous issues.
7. Sabbaticals – request to have a training for potential applicants. Do we need it?

AFS (pending): n/a

FSSP (Lee): hasn’t met yet

PDS (Beebout):

1. Ann Steckel from Faculty Center gave extensive report of accomplishments and plans
2. New Faculty Orientation went well; four workshops in the fall on topics TBD
3. PDS working on follow up report to last report on faculty development needs and accomplishments
4. Erik Greeney will do a follow up workshop on development opportunities
5. Matthew Callahan may be available to do additional non-tech faculty development workshops.

URTP: none

ASI (George): not much yet except appointments to committees

CFA: none

INFORMATION ITEMS

1. FSSP Annual Report
2. Eligible Emeritus list handed out
3. FSAC annual report draft available on Moodle site; review for discussion and approval next meeting.

BUSINESS ITEMS

1. Subcommittee liaisons:
 - AFS – pending
 - FSSP—Lee
 - PDS –Beebout
 - URTP – ad hoc
 - ASI –George
 - CFA – vacant

2. Excellence in Teaching Award – Holmstrom proposed timeline revision to announce winners at Fall Convocation; would allow greater recognition and ease timelines; policy would need revising to include more generic timelines. Moved/seconded/passed.
3. Memo to RTP Committees – Interpreting electronic SETEs; minor editing changes; to go out in September; from FSAC, to candidates, review committees, deans and department chairs
4. Richard Senghas, Senate Chair, plans for the year; strategic plan; restructuring of senate; convocation themes of reframing issues and recognizing what we've already done; Faculty Conversations will continue with dates coming soon.
5. Draft Strategic Plan Revision; review for discussion next meeting; look at it from FSAC's perspective; what we've done and what we plan to do.

Meeting Adjourned: 2:45

Respectfully submitted by Paula Hammett, 8/28-14