

## ADVANCED STUDIES DEPARTMENT

## FACULTY

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The Advanced Studies Department provides preparation for educational specializations which require advanced study beyond the teaching credential and maintains credential records for students pursuing programs leading to specialized service credentials in education. It offers the following master of arts degrees: (1) Education with a concentration in administration and supervision, (2) education with a concentration in reading, (3) counseling, and (4) special education with concentrations in the gifted, learning handicapped, or severely handicapped. Information regarding the specialized preparation for administrative services, pupil personnel services, and teachers of specialized education is available in the departmental office.

## COOPERATING PUBLIC SCHOOL DISTRICTS

The professional preparation program of the Advanced Studies Department utilizes the services and facilities of a number of cooperating public school districts and community agencies in the area for assignment of students to specialized field work. Public school teachers, administrators, consultants, and other personnel provide excellent opportunities for students to gain practical experience in pupil personnel, special education, supervisory, and administrative work.

## CREDENTIAL REQUIREMENTS

The State now issues credentials for public school service under the provisions of the Teacher Preparation and Licensing Law of 1970 (the Ryan Act).

*Administrative Services*

Administrative services programs are intended to provide a sequence of courses leading to the *Administrative Services Credential* under the Ryan Act (Educational Code 1314 et al.), or to a Master of Arts Degree with an emphasis on School Administration and Supervision. Both of these programs may be pursued simultaneously to a point near completion. The *Administrative Services Credential* program has the following requirements:

- (1) Possession of a valid teaching credential.
- (2) A minimum of two years of successful, full-time experience in the public schools, or in private schools of equivalent status.
- (3) University graduate standing.
- (4) A grade point average of 3.0 or above on the last 60 units.
- (5) Meet all University requirements for continuing graduate status.

The program of courses for the *Administrative Services Credential* consists of nine, three-unit seminars which involve students in the development of competencies specified by the California Commission for Teacher Preparation and Licensing. These specified seminars are:

- A S 261 Organization for Administration and Support of Education
- A S 262 Seminar in School Principalship
- A S 263 Seminar in Supervision for Improvement of Instruction
- A S 264 Seminar in the Legal Aspects of Education
- A S 266 Seminar in School Finance and Business Administration
- A S 272 Seminar in Advanced Curriculum Evaluation and Development
- A S 273 Field Work in Administrative Services
- A S 275 Seminar in Advanced Techniques of Personnel Administration in Education
- A S 276 Seminar in School-Community Relations and Facilities

Students who wish to be recommended by CSUF, School of Education to the Commission for issuance of the credential in the administrative services area must complete the seminars as specified. Other courses taken at CSUF may not be used as substitutes or equivalents of