

**From:** Elizabeth Stanny <stanny@SONOMA.EDU>  
**Date:** Thu Apr 22, 2004 1:01:13 PM US/Pacific  
**To:** Laurel Holmstrom <laurel.holmstrom@SONOMA.EDU>  
**Subject:** FW: FSAC minutes 4-15-04

FSAC Minutes  
April 15, 2004  
1:00 - 3:00 Sue Jameson Room

Present: Elizabeth Stanny, Catherine Freund, Geoffrey Skinner, Judith Hunt, Helmut Wautischer, John Wingard, Carmen Works.

Meeting began 1:05 p.m.

Approval of Agenda: Approved.

Approval of Minutes: No minutes attached.

Reports:

E. Stanny reports that the lobbying policy was presented to and approved by the Academic Senate. The intellectual property policy was presented to the Senate, but changes to the policy will be necessary.

No reports by J. Hunt.

Business Items:

Item 1, Conflict of Interest policy:

T. Apolloni and C. Tasker presented a draft of the policy. Some minor observations were noted by the committee members, but no changes to the text had been suggested. It is understood that the policy regulates financial aspects, including intellectual property, but it does not regulate research content.

The policy was approved unanimously.

Item 2, Course outline policy:

After some corrections, the syllabus policy was approved unanimously.

Attachment of "Policy on Course Outline Information."

Adjourned 1:55 p.m.

Respectfully submitted by Helmut Wautischer.