

MINUTES OF THE ACADEMIC INFORMATION TECHNOLOGY  
OF THE ACADEMIC SENATE  
CALIFORNIA STATE UNIVERSITY, FRESNO  
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November 10, 2014

Members Present: P. Newell, A. Nambiar, J. Beynon, R. Amarasinghe, , A. Espana-Najera, R. Sanchez (TILT – ex-officio), J. Michael (Technology Services – ex-officio), D. Dutra, T. Siechert, B. Auernheimer, O. Benavides

Members Absent: D. Nef, J. Madrigal (ASI Representative), M. Bach, Kevin Ayotte (Senate Chair)

Guest:

Meeting called to order at 1.06pm by O. Benavides

1. Agenda: MSC to approve the Agenda of November 10, 2014
2. Minutes: MSC to approve the Minutes of October 13, 2014
3. Communication and Announcements
  - O Benavides announced that there is a faculty-driven Academic Conference next week at CO's office - 4 members from each campus will attend the conference - This includes 2 senators - O Benavides and L Kensinger.
5. Technology Services Update – J Michael
  - Office 365 - T Siechert will provide more details about accessibility issues at the next meeting.
  - More updates sent via handout.
  - Campus Network Upgrade.
    - o J Michael thanked everyone involved in the process.

- o Outages can range from 15 minutes to a few hours.
  - o As of Friday (November 07), 27% buildings and facilities have been upgraded and 30% of the 7300 network ports have been updated.
  - o Non-state buildings are not part of this update. TS is working with these units regarding their upgrades.
- J Beynon mentioned that communication to faculty/staff regarding upgrades might be helpful. This includes software upgrades on laptops and tablets.
  - o J Michael will look into this and get back with details.
  - o B Auernheimer mentioned that different colleges have different systems for this. This needs to be worked out with Liaisons.
- O Benavides inquired about wireless network SSID - do we all migrate to Fresno State network and no longer use Bulldogs.
  - o J Michael mentioned that eventually bulldogs SSID will be phased out.
  - o O Benavides inquired if eduroam will be available at that time.
    - J Michael mentioned that eduroam will be available before bulldogs is phased out.
- O Benavides inquired about Google Classroom. He inquired about the issues and support for this.
  - o R Sanchez mentioned that T Siechert will provide better updates in the December meeting regarding accessibility issues.
- O Benavides inquired about [mail.fresnostate.edu](mailto:mail.fresnostate.edu) accounts for faculty.
  - o J Beynon mentioned this is another thing that needs to be communicated to faculty/staff about existence of these accounts.
  - o J Michael mentioned that there was not much communication since the student accounts were migrated to [mail.fresnostate.edu](mailto:mail.fresnostate.edu) . Better communications about these email accounts and their purpose would help.
  - o O Benavides inquired about any option to move/migrate between zimbra to google apps.

- J Michael mentioned that faculty retiring are encouraged to migrate to Google Apps account.
- J Michael mentioned that there are no current plans to migrate Zimbra to Google Apps.

6. TILT/CSALT Update – R. Sanchez

- a. Classroom Services is finishing up a mock classroom in McFisk to test untethered systems. The aim is to get a cross-platform solution.
- b. Winter Intersession support during downtime for Bb upgrades - A stripped-down version of Blackboard is on AWS.
- c. There is a conversation about going digital for RTP process using Pathbrite beginning January for a small group for probationary plans.
  - i. O Benavides inquired about Pathbrite being used for RTP process and the issue of confidentiality.
    - 1. R Sanchez mentioned that 3 faculty have volunteered to go this route.
- d. DISCOVERe Spring - the device for students to be yet determined.
- e. O Benavides mentioned that two classrooms (ED 165 and 169) in Education are going to be redesigned to make them similar to ED 157. The rooms will have laptops instead of desktop.

7. APM 206

- a. Espana inquired if there is a rule about faculty going through training to be eligible for online courses. This is important if departments can convert courses to online.
  - i. O Benavides mentioned that it is the department's decision to make courses online.
- b. P Newell mentioned that under 2, "as well as best practices for technology-mediated instruction" needs to be defined.

- c. P Newell mentioned that under 2b , "in no event shall recorded content of faculty be considered in personnel decisions without faculty consent" - this needs to be rectified.
  - d. P Newell mentioned that under 2b - " as well as IT infrastructural support" - it might be good to " , including infrastructure and IT support".
  - e. P Newell mentioned that there are 2 2b's.
  - f. P Newell mentioned that under 2b - "faculty body" - what is the definition of a faculty body?
  - g. P Newell mentioned under 3b - "course content" - needs to be defined - the course content could specific course, departmental levels etc.
  - h. R Amarasinghe mentioned that cheating is a big issue in online courses.
  - i. J Beynon mentioned that online education is moving away from delivering content and this document seems to be focused on delivering content. It is difficult to quantify how much percentage of the content is delivered online or otherwise.
  - j. J Michael mentioned concerns about "review by technical staff" in 3b.
  - k. B Auernheimer mentioned that face to face instruction and online instruction should be treated similar.
  - l. J Beynon mentioned that there is generally no training required for face to face instruction and requiring similar training for online instruction would be having different expectations for online versus face-to-face instruction.
  - m. P Newell mentioned that it might be good to ask the students feedback about online instruction.
  - n. A Nambiar mentioned that it might be made available to faculty - similar to the Bb module for students.
8. Gerry Hanley - Quality Assurance in Online Instruction
- a. Two services - Quality Matters rubric based in Maryland and QOLT rubric.
  - b. Quality Assurance program allows campuses to obtain funding to support faculty to evaluate their courses using the QM rubric.

- c. CO's office will support 70% for training and remaining can be supported by the grant.
- d. Campuses have a choice to pick one of the two services/rubrics
- e. CO's is providing \$400,000 to support faculty to use one of these rubrics.
- f. Last year 17 campuses applied. Expecting around 22-23 proposals this year.
- g. O Benavides inquired about Online Commission - not related to this
  - i. As of July 1, 2014, Jerry Hanley is leading Cal State Online. The commission was formed to provide recommendation/direction to Executive VP of Academic Affairs in regards to online programs.
  - ii. The commission is a multi-disciplinary, multi-stakeholder group that will provide feedback.

9. Old Business

10. New Business

- a. J Michael mentioned that the Campus Network Upgrade needs to be communicated to the Academic Senate. Would AIT be willing to present this to the Academic Senates? MSC to present at Senate on Nov 17.

Adjourned at 2.33pm