

Ventura County Commission for Women

Draft Minutes Regular Meeting

July 23, 2012, 6:30 p.m.

VCCW Office

4601 Telephone Rd. Suite 117 Ventura, CA 93003

1. Call to Order/Mission Statement

A regular meeting of the Ventura County Commission for Women was held in the Commission office at the Human Services Agency, 4601 Telephone Road, Suite 117, Ventura, CA 93003, on Monday, July 23, 2012. The Chair Lee Riggan called the meeting to order at 6:30 pm and read the VCCW Mission Statement.

2. Roll Call

Present were Chair Lee Riggan, Vice Chair Diana Goodrow, Treasurer Jan Lawrence, Nancy Lee Phillips, Elvia Guizar, Ruth A. Funk, Shanté Morgan-Durisseau, Debra Bagley, and Carmen Hurd.

Absent –Ana Christina Flores, Rosandra Esquivel, Joni Holling and Corresponding Secretary Ina Howard.

Also Present were guests: Ventura County Supervisor & Chair John C Zaragosa who arrived at 7p.m., K & M Enterprises Consultants, Kara Hillock and Lisa Bauquier Studley and photographer Jesus Merino with Merino Production.

- 3. Adoption of Agenda** It was moved by xx and seconded by xx to adopt the agenda as corrected. The motion passed by unanimous voice vote with no abstentions.

- 4. Public Comments** No public comments were presented.

- 5. Election of Officers** Commissioner Jan Lawrence reported that the Executive Committee recommended the following slate of officers:

Chair- Lee Riggan

Vice Chair- Kitty Dill

Treasurer- Jan Lawrence

Corresponding Secretary- Carmen Hurd

Recording Secretary- Diana Goodrow

It was moved by Commissioner Jan Lawrence, by direction of the Committee, to approve the Slate of Officers. In the affirmative were: Elvia Guizar, Carmen Hurd, Jan Lawrence, Diana Goodrow, Kitty Dill, and Lee Riggan. In the negative were: Nancy Lee Phillips, Shante' Morgan-Durisseau, and Ruth Funk. In abstention was: Debra Bagley. The motion passed and the Slate of Officers for 2012-2013 was approved.

- 6. Installation of Officers for 2012-2013** was conducted by Ventura County Supervisor & Chair of the Ventura County Board of Supervisors John C. Zaragosa. Supervisor Zaragoza was presented with a Certificate of Appreciation for conducting the installation.

- 7. A 10 minute recess** was called during which the group photograph was taken.

Reconvened at 7:10 p.m.

- 8.** The 2012-2013 Chair, Lee Riggan, reconvened the meeting at 7:10 p.m. Donations were accepted from the commissioners to share in the expense of the photograph; these funds of \$40, by direction of the Chair, were donation to the Commission.

- 9.** Commissioner Debra Bagley moved that the Commission revisit the process of selection of officers, and it was seconded by Commissioner Jan Lawrence, and included the establishment of the Ad Hoc

committee to be chaired by Debra Bagley, with members Jan Lawrence, Shanté Morgan-Durisseau and Diana Goodrow. The motion passed unanimously by voice vote with no abstentions.

10. Approval of Minutes By general consent the June 25, 2012 minutes were tabled to the next regular meeting.

11. Discussion/Presentations

- a. Federal Employed Women (FEW) & Navy Exchange Request for Assistance was addressed by Commissioners Carmen Hurd and Diana Goodrow. The FEW postponed their request for a speaker. The request from Navy Exchange Women Group's for a speaker was postponed until September with the date to be determined. The Commissioners will follow up.
- b. Issues Presentation was introduced by Commissioner Lee Riggan. This is an idea of addressing community, agency, or government issues by bringing the issue to a commission meeting on a regular basis (perhaps 2 to 4 times a year) in a more formalized manner. (See Agenda Item 10.b written report) One example given was having a speaker in opposition to the Hooter's Restaurant. Issues could also be presented by a panel. After much discussion it was decided by general consensus that the Agenda Item, "Ambassadors Reports" be changed to or be the location for "Issue Presentation." Commissions were encouraged to bring an issue to share to next meeting.
- c. Annual Report to Board of Supervisors Draft. There was a review and discussion of the Annual Report as completed at this time. Commissioner Jan Lawrence indicated that she will be editing the bios to meet the approximately 200 word required. It is still to be determined whether a Power Point presentation at a Board of Supervisor meeting will be necessary.

12. Action Items

- a. **Issues Presentation:** By general consensus it was agreed that the Agenda Item, "Ambassadors Reports" be changed to or be the location for "Issue Presentation."
- b. Annual Report Concept: It was moved by Shanté Morgan-Durisseau and seconded by Debra Bagley to approve the Annual Report Concept submitted by Lee Riggan with recommended corrections. The motion passed unanimously.

13. Executive Officers' Reports

- a. Treasurer, Commissioner Jan Lawrence, reported no change in the checking account.
- b. Corresponding Secretary report was included in the Vice Chair's Report
- c. Vice Chair and Advocacy Representation Report on CAWA, RRN, ACCW, NACW, and Ventura County Women's Forum Collaborative provided her written report.
- d. Chair provided her written report and discussed the need for hard copy and the cost of publication of the Status of Women and Girls Report.

14. Committee Reports.

a. Public Relations Committee:

- 1) News release KCLU Radio News Release submitted by Kitty Dill announced on Radio today July 23, 2012; Newspapers are to follow. Commissioner Kitty Dill requested that she receive information as soon as possible. about what will be discussed at next meeting in order to issue notices in the newspapers at least 3 weeks in advance. Notice will be made in local papers of upcoming Commission meeting. Kitty Dill informed the Commission that she will be out of town and will be unable to attend the October 2012 meeting.

b. Status of Women and Girls

- 1) Focus groups are scheduled for July 25, July 26, July 30, and July 31, 2012 and also a Teen Focus Group on August 8, 2012. Commissioners will be observing. Refreshments are to be provided by Commissioners.
- 2) Expert List: The Commissioners were asked to recommend a list of potential experts to review the study material and make recommendations by the deadline of August 8, 2012.
- 3) Women's Legacy Fund Luncheon is October 10, 2012. The K & M Enterprises consultants will be providing a draft of the Study at the August 27th meeting. The first few weeks of September will be devoted to finalizing the Report.
- 4) Ventura County Board of Supervisors presentation will be given with support from K

& M Enterprises Consultants. It is recommended that we schedule this meeting in late September or October 2 or 9th. Chair Lee Riggan will make arrangements for a date certain, and will also clarification on the VCCW's part in the Women's Legacy Fund Luncheon.

c. K and M Enterprises Consultants Kara Hillock and Lisa Bauquier Studley reported on the work accomplished and requested the third payment.

d. Recognition Fundraising Committee Chair Elvia Guizar reported that VCCW has received approval from VCCF to serve as the Fiscal Sponsor. They will be receive a fee of 7% of the funds raised. The Committee will continue the planning needed for the March 2013 event.

15. Consent Agenda Items.

a. It was moved by Commissioner Diana Goodrow and seconded by Shante' Morgan-Durisseau to approve the Progress Report. The motion passed unanimously and there were no abstentions.

b. It was moved by Commissioner Shante' Morgan-Durisseau and seconded by Commissioner Jan Lawrence to approve the third payment \$3800 to the K & M Enterprises. The motion passed unanimously and there were no abstentions.

16. There were no Commissioners' District & Ambassadorship Reports.

17. Commissioners Comments, Announcements, & Future Agenda Items:

a. Commissioners directed that the August agenda set aside an hour for the Study on the Status of Women and Girls update.

b. Announcements:

1) Commissioners Debra Bagley and Shante' Morgan-Durisseau announced the "Sparkle" Delta Red Carpet Movie, August 17, at Plaza 14, Oxnard is a Scholarship Fundraiser..

2) Ventura County Women's Forum Collaborative will hold its Forum, "Women's Rights are Human Rights – Obstacles & Opportunities" at CLU on September 8, 2012.

3) WIN/CAWA Equality Day Conference will be in San Francisco August 26, 2012; Commissioner Diana Goodrow plans to attend.

4) SCORE event Wednesday, July 25, will be attended by Commissioner Kitty Dill.

5) Ventura County Prayer Breakfast, September 22, 9 a.m. to 1 p.m. at Marriott Courtyard, Oxnard announced by Commissioners Debra Bagley & Shante Morgan Durrisseau..

6) August 25th County Health Fair at the Mexican Consulado will be attended by Commissioner Elvia Guizar, R.N..

18. Upcoming Events:

a. The next VCCW Regular Meeting will be August 27, 2012 at the Camarillo Police Department 3701 Las Posas Rd. Camarillo, CA 93010 at 6:30 P.M.

19. Adjournment: By general consensus the meeting was adjourned at 9:35 p.m.

Submitted by

Diana Goodrow
Recording Secretary