

**Academic Senate Executive Committee  
Minutes  
19 March 2014**

Attending: Steve Browne, Mike Holden, Michele Van Hoeck, Scott Powell, Cynthia Trevisan  
Jonathan Fischer, Nael Aly, Gerald Jakubowski, Thomas Cropper, Cadet Marcos Almendras,  
Susan Bigler

- I. Call to Order
  - Called to order at 10:01 AM
- II. Approval of Minutes: Executive Committee, March 5, 2014
  - Minutes will be approved by email.
- III. New business
  - a. ASCSU election – Mike Holden will set it up on Moodle, Steve Browne is expected to be elected as Cal Maritime’s representative.
  - b. Fall 2014 class scheduling issues – Mike Holden distributed a diagram of Junior ME-USCG fall 2014 schedule for committee to view. The time frame of 4:30 – 7:00 PM is reserved for athletics, no classes are to be held then. This forces classes to be scheduled at 7:00 or 8:30 PM, which is not a good time for lectures. Peg Solveson was able to manipulate the scheduling program to make some changes. We need to improve our classroom utilization, because some classrooms go unused at peak periods. We are using new class scheduling software and haven’t discovered its full potential yet.
  - c. Interim Provost and Provost Selection Committee – President Cropper explained the process to appoint an Interim Provost, since we don’t have time to hire a permanent Provost by August. He wants faculty to be very involved in the Provost Search. We will hire a part-time interim Provost in August for about six months to a year. Dr. Gary Reichard is suggested, a retired CSU Executive Vice Chancellor for Academic Affairs who has recently served as interim provost at CSU Dominguez Hills. We had Dr. Herman Lujan as interim provost before Jerry Jakubowski was hired and it worked out well. President asked for AS Ex Comm’s go-ahead to hire Dr. Reichard as interim provost.
  - d. Other issues?
    - i. Provost Jakubowski acknowledged faculty award recipients: Dr. Nipoli Kamdar and Professor Jonathan Fischer are co-recipients for the Outstanding Teacher Award; Dr. Cynthia Trevisan is the recipient of the Outstanding Scholar Award; and Captain Steve Browne is the recipient of the Outstanding Service Award. Congratulations!
    - ii. Meeting was adjourned at 10:49 AM

Upcoming Meetings:

Executive Committee			Academic Senate			
Day	Date	Time	Day	Date	Time	Location
Wednesday	4/2/2014	10 to 11	Tuesday	4/8/2014	11 to 12	TEC 146
Wednesday	4/16/2014	10 to 11				