



# VENTURA COUNTY COMMISSION FOR WOMEN

Human Services Agency

4601 Telephone Road, Suite 117

Mailing Address: 4245 Market Street, Suite 201, Ventura 93003

Ventura, CA 93003

(805) 658-4193

[www.vchsa.org/cfw/](http://www.vchsa.org/cfw/)

Minutes – April 7, 2007

## COMMISSION MEMBERS:

### DISTRICT I

Cecilia Fargo  
Diana Goodrow  
Debbi Steele

### DISTRICT II

Shoshana Brower  
Lee Riggan  
Mary Pallant

### DISTRICT III

Sharon Hillbrant  
Nancy Lee Phillips  
Elvia Guizar

### DISTRICT IV

Jan Lawrence  
Vacancy  
Vacancy

### DISTRICT V

Ina Howard  
Ruth Ann McAllister  
Vacancy

A regular meeting of the Ventura County Commission for Women was held in the Commission office at the Human Services Agency, 4601 Telephone Road, Suite 117, Ventura, on Saturday, April 7, 2007. The Vice Chair called the meeting to order at 9:15 a.m.; the secretary was present.

CALL TO ORDER

Present were Vice Chair Mary Pallant, Recording Secretary Lee Riggan, Past Chair Diana Goodrow, and members Sharon Hillbrant, Elvia Guizar, Ruth Ann McAllister, and Nancy Lee Phillips.

ROLL CALL

The Vice Chair read the VCCW Mission Statement.

MISSION

By general consensus the agenda was adopted as presented. There was no public comment.

AGENDA

Nancy Lee Phillips moved that the minutes be approved as corrected. The motion passed.

MINUTES

Ruth Ann McAllister, Treasurer reported that the VCCW bank balance was \$388.24. The Treasurer's Report was received and filed.

TREASURER'S REPORT

Correspondence received.

CORRESPONDENCE

Elvia Guizar reported on the VCCW website hosted by Ventura County. The County staff will provide training after which Elvia will begin posting the VCCW newsletter, minutes, and agenda.

WEBSITE

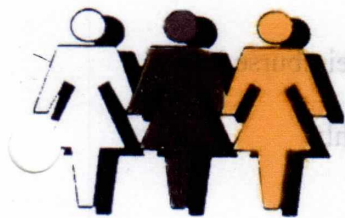
Mary Pallant reported that the Cal WORKs Mentoring "Friends of CW United for Success" training will take place in June. She will introduce the mentoring project at the Forum Luncheon as a project resulting from the Forum and others will be invited to become mentors.

CAL WORKS MENTORING

Elvia Guizar reported that the Promotoras y Promotores Foundation would be glad to be in the collaborative and is interested in seeing the final proposal and one Promotora is interested in working on the project. She will meet with Jan to work on the needed changes in the proposal. Elvia reported on the progress of PYPF, the upcoming training program, the curriculum development, the Health Screening held at Oxnard College attended by several 100 people.

TSPP PROJECT





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Diana Goodrow reported on the ACCW and CAWA project, "Cut It Out" ([cutitout.org](http://cutitout.org)). Sharon Hillbrant will obtain brochures for the April Luncheon. Ruth Ann McAllister will bring the "Cut It Out" Program to the April 13 "Ventura County Partnership For Safe Families & Communities" at CDR. Members were asked to bring copies for their beauty salons. Diana distributed the CCSW Public Policy Agenda and Proposal to the Governor and State Legislature 2007-2008 Session booklet to members. The CAWA website was recommended for Research and Conference Guides. The Institute for Women's Policy Research ([www.iwpr.org](http://www.iwpr.org)) was recommended for their report on "The Status of Women in Your County." Diana will attend the Retreat at Asilimar to plan the 2007 Convention to be held in Los Angeles. Diana reported that a Co-Regional Representative needed to be appointed to CAWA.

#### ACCW & CAWA REPORT

Mailing of 274 cards for the April Luncheon was completed at a cost of \$70, \$30 more than planned due to not using VCCF on the return address. Registrations are still required with payment at the door in order to plan for the food.

#### APRIL LUNCHEON UPDATE

Diana Goodrow reported that the Women's Forum is planned for April 2008. The focus will be "Is there no longer the gender gap in Education and what actions can we take from there?"

#### WOMEN'S FORUM

Nancy Lee Phillip moved that her resignation as chair of VCCW be accepted. Diana Goodrow seconded the motion. With no objections, the motion was passed. As per Bylaws Sec. 5.1.E. the Vice Chair, Mary Pallant, will fill the seat through the remainder of the term. Present and voting yes were: Elvia Guizar, Diana Goodrow, Ruth Ann McAllister, Nancy Lee Phillips, Sharon Hillbrant, Mary Pallant, Lee Riggan.

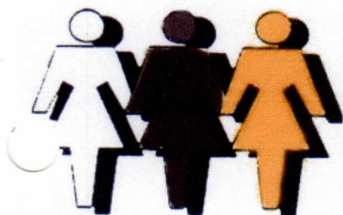
#### NEW CHAIRWOMAN

Nancy Lee Phillips moved that Elvia Guizar be elected to fill the office of Vice Chair through the remainder of the term. Diana Goodrow seconded the motion. With no objections, the motion passed. Elvia replaces Nancy for District III on the Executive Committee. Present and voting yes were: Elvia Guizar, Diana Goodrow, Ruth Ann McAllister, Nancy Lee Phillips, Sharon Hillbrant, Mary Pallant, Lee Riggan.

#### ELECTION OF VICE CHAIR

By consensus a Committee was appointed to prepare a draft of the Standing Rules to be presented at the next meeting. Named to

#### STANDING RULES



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the Committee were Mary Pallant, Sharon Hillbrant, and Lee Riggan.

The Chair led discussion on the 2006-2007 Project Planning Table. By general consensus minor adjustments to the plans were made.

2006-2007  
PROJECT  
PLANNING  
TABLE

After much discussion by general consensus the Chair was directed to announce Commission openings at the April Luncheon. Ruth Ann McAllister, District V, announced her resignation due to a schedule conflict over the next 12 months. Nancy Lee Phillips volunteered to serve as Treasurer for the balance of the term.

DISTRICT V  
COMMISSIONER  
RESIGNATION

By general consent the May Agenda items are to also include: Appointment of the Treasurer; Creation of the Advisory Board; Report on ACCW Retreat; Forum Luncheon; Teleconferencing.

MAY  
AGENDA

Several announcements were presented: 1) Multicultural Women of Achievement; 2) Elvia Guizar's son returning from Iraq.

ANNOUNCEMENTS

The meeting adjourned at 11:45 p.m.

ADJOURNMENT

Lee Riggan, Secretary

Approved as  
Printed/Corrected  
on \_\_\_\_\_

4/7/07 VCCW

<u>Attendance</u> cents/mile)	<u>Mileage</u>	<u>Hours</u>	<u>Expenses</u> (Mileage = 44.5
1. Nancy Lee Phillips 30	4		\$ 12.00
2. Sharon Hillbrant 50	6		\$ 26.00
3. Diana Goodrow 110	15		\$ 35.00
4. Ruth Ann McAllister 30	6		\$ 10.00
5. Lee Riggan 60	6		\$ 10.00
6. Mary Pallant 60	9		\$ 29.00
7. Elvia Guizar 20	6		\$ 10.00
Totals:	360	52	\$132.00