

# Student Affairs Committee

11 September 2013, 10:00 am-11:50 am Stevenson 1056

**Present:** K. Thompson (Chair, SBE), J. Schulman (SOC SCI), M. Cohen (S&T), L. Vega (EOP/Testing), S. Ayala (EDU), P. Neville (Student Union), M. Lopez-Phillips (SA)

**Absent:** N. Lawson (LIB), R. Lopez (A&H), AS reps

**Agenda approved with one change: Removed 10:30 a.m. time certain because N. Markley was unable to attend.**

**Minutes for 8/28/13 approved**

## Reports

### Chair's Report (K. Thompson):

- SAC's end-of-year report for 2012/2013 went out to the Senate last week.
- AS has not found student representatives for SAC yet. At its upcoming meeting, AS will be discussing a resolution on its election code and a proposal for a reduction in quiet hours in the residential community on Friday and Saturday nights.
- At the Executive Committee, the Provost reported that there were two applications for the Sustainability Director position. There was also a revision proposed to the ENSP Water Resource Mgmt BS and BA.

### SA Report (M. Lopez-Phillips):

- Men's fraternities are in the middle of their fall recruiting campaign. There should be no hazing or any requirements that interfere with in-class performance. Alert M. Lopez-Phillips if you notice any problems.

### Res Life/CSLIS Report (P. Neville):

- Residential Life: move-in day was the smoothest one yet. According to C. Morozumi, the "honeymoon ended" last weekend with an uptick in incidents in the residential communities.
- CSLIS: Sorority rush occurred over Labor Day weekend. Involves trying to match up approximately 450 women with 8-9 sororities. Weekend went well. Two full-time staffers spent the whole weekend assisting.
- Student Union Corp.: Dissolved on 6/30/13.
- Housing: 100% full on move-in weekend.
- Big Nite was funded by AS and A&F with support from Facilities and other staff. Mo Phillips is point person.

### Testing/EOP (L. Vega):

- Testing: Still administering English and Math Placement tests to small numbers of students.
- EOP: Students have been in for their first mandatory advising.

ASI Report: No representatives, so no report.

## Liaison Reports:

- Academic Advising Subcommittee (S. Ayala):
  - Committee is working on providing advising training sessions for faculty. Online video training program being developed that will be accessible from the Advising webpage.
- ATI Committee (S. Ayala):
  - Report due to Chancellor's office in November on SSU's ATI-related procurement, web accessibility, and classroom needs.
  - Newly hired Instructional Designer will likely be working with the ATI committee.
  - Faculty development is needed for ATI at SSU.
- Athletic Council (L. Vega):
  - Encouraging school spirit with 'Noma Nation slogan.
  - Nine local high schools are bringing high school students to campus for events, so those students can get a feel for a college campus.

- Concerns being discussed regarding Tech High School students using the locker rooms – minors and adults in same space is problematic.
- Yvonne Burbank will no longer be the Athletic department's compliance officer. Will be focusing on teaching. Duane Dove will continue to be the Faculty Athletics Representative.
- Confusion about the Exam Proctoring Policy and recommendations from SAC and FSAC on it.
- Fee Advisory Committee (M. Lopez-Phillips reporting for N. Lawson):
  - FAC is reviewing a variety of requests for course fees, equipment, and fund allocations.
- Scholarship Committee (J. Schulman): has not met, so no report.

**Business:**

1. **Determine remaining liaison positions: J. Schulman will be SAC's liaison to the Scholarship Committee**
2. **Report of Administration and Finance reorganization plan for former Student Affairs areas**
  - Discussed the findings of the Fienman-Parrott report and the SAC comprehensive report from Spring 2012.
  - K. Thompson described importance of consultative process and A&F's request for feedback on its proposed plan. N. Markley scheduled to present the plan at next SAC meeting.
  - P. Neville described the chronic underfunded and understaffed state of CSLIS. 110 student organizations five years ago, 175 student organizations now. AS has been providing funding to keep CSLIS going, but AS shouldn't have to pay for that. Hope for the reorganization is to stabilize the budget and to add staffing ultimately.
3. **Review Dispute Resolution Board annual report and recommendation**
  - DRB report showed 1 grade appeal and no student grievances for 2012/2013. Also, there were no cases heard related to cheating/plagiarism.
  - DRB recommended the articulation of guidelines for faculty related to the delivery of timely feedback to students. FSAC will work on this issue. DRB also recommended providing guidelines for students to use when dealing with untimely feedback from instructors, which SAC can consider as a business item. Initially, we'll explore what IS currently available to provide guidance to students, including standard syllabus templates and other policy or procedural documents.
4. **Update from Counseling and Psychological Services (T.C. 11:15 a.m. L. Wyatt and L. Williams)**
  - Lisa Wyatt introduced Laura Williams who will be taking over the Crisis Advocate work from D. Danz. Danz left SSU for a new position. Williams will be the advocate for students dealing with sexual assault, violence, stalking, bias, etc. Idea is to help reestablish students' sense of safety after these types of traumatic events. Crisis Advocate works closely with Joyce Suzuki, SSU's Title IX Coordinator. Williams has been at SSU for four years, progressing from intern to post-doc to counselor, and she has 4 years of advanced training in trauma counseling.
  - CAPS is currently reviewing applications for a full-time counselor with a specialization in trauma counseling.
  - Joe Puentes is working with Greek Life for programming to increase men's awareness of appropriate behavior related to sexual situations. Current data shows that 25% of college women and 4% of college men report being victims of sexual violence.
  - Online training being offered related to veterans on campus. 25-30 minute program helps people understand the unique issues that veterans face when returning from military service. SSU has approximately 75 veterans on campus, but not all veterans self-identify.

Adjourned at 11:50am

Minutes Respectfully Submitted by K. Thompson