

# Student Affairs Committee

10 April 2013, 10:00 am-11:50am Stevenson 1040

**Present:** K. Thompson (Chair, SBE), P. Neville (Student Union), L. Naumann (SOC SCI), L. Vega (EOP/Testing), S. Ayala (EDU), T. Watts (S&T)

**Absent:** N. Lawson (LIB), M. Lopez-Phillips (SA), A&H rep, AS reps

**Guest:** N. Markley (A&F)

## Agenda Approval and Minutes 03/06/13:

- **Agenda approved with no additions.**
- **Minutes approved with no changes.**

## Reports

### Chair's Report (K. Thompson):

- Last meeting cancelled to enable SAC members to attend Title IX event.
- AAS elections – 25% voted; most positions filled except 2-3 positions (including Diversity Senator)
  - Mac Hart, President and Anthony Gallino, Executive Vice President were elected.
- SB 520 still being moved forward in Sacramento.
- M. Fabionar visited the Senate to discuss how the campus should respond when incivilities happen on campus.
- Online SETEs – K. Thompson provided handout discussing implementation of electronic SETEs. Melinda Barnard presented research suggesting that other schools using online SETEs did not see a decline in completion. Online SETES will be piloted in Summer 2013 and fully operational in Fall 2013.
- Chancellor discourages use of “repairing the base” language to return to sustainable levels and ability of AA to mount courses. Discussions in ACT and other committees as to how the university can guarantee students that they will graduate within four years.
- Course Instructional Materials policy passed at the Senate.
- At ExComm, started reviewing a policy for how courses are offered through Extended Ed. Goal is to clarify processes for approval.
- 1000 people signed up to attend Seawolf Day so far. Similar amount of enrollment deposits currently compared to last year (1,800 freshmen).

SA Report (M. Lopez-Phillips): Absent.

### Res Life/CSLIS Report (P. Neville):

- 1) Several relevant task forces created by President's Advisory Committee: Housing/ResLife and Student Life task forces headed by Neil Markley.
  - a. Impetus: Goal is to bring in 500 extra out-of-state students in the next 5 years, but continue to keep targets for in-state students.
  - b. Current state funding is less today than in 1999.
  - c. \$13.5K tuition/out-of-state student (more than state provides; \$10.5K).
  - d. Recruitment effort being discussed; money will need to be allocated for recruitment; goal to have 200 students by Fall 2015 and 100 more every year thereafter.
- 2) Dissolution process for Student Union Corporation continues; has been stalled several times (people going on leave); going through Chancellor's Office and State of California offices.
  - a. Ideally needs to wrap by end of fiscal year (June 30<sup>th</sup>); if not, could incur costs to Corporation.
- 3) Campus Life reorganization – discussing new model for comment and opinion from Student Life staff (community; involvement; leadership; programming) – e.g., infusing Health and Wellness into programming. Hope to have in place by Fall 2013.

Residential/Housing Taskforce (N. Markley): Housing is at 100% capacity for the last several years; where will 500 out-of-state students go? Exploring short vs. long-term solution – build more dorms?

Co-curricular Experience Taskforce (N. Markley): Charge = what programs would we like to see in the co-curricular experience in next 5 years? Not how it will be funded, but what will the programs look like?

Testing/EOP (L. Vega): Testing: Returned from Statewide Testing Officer's Conference – High Schools have been using paper assessments of ELM and EPT; now they want to move to computer-based testing. EOP: Bruce Peterson retires in May but so far it is unclear what will happen afterwards; office is adamant about necessity of having a EOP Director. Received over 1000 applications to EOP (up from 800 last year). Summer Bridge: Lobbied to extend from 2 days to 5 days (week after July 4<sup>th</sup>; coordinating with Orientation and Testing); received funding but at a lower rate so only able to fund 100 students (down from 150 students) for the Summer Bridge program.

ASI Report: None

Liaison Reports:

- Academic Advising Subcommittee (S. Ayala): Report from two meetings ago – Preparing to review last draft of faculty survey on advising. Faculty survey went out to a limited group to pilot it. Guest Pamela Van Halsema (Education) presented marketing strategies about how to effectively use social media to help with advising.
- ATI Committee (S. Ayala): B. Butler had been the ATI chair, but then it was taken over by M. Lopez-Phillips. Decision was made to meet less frequently; smaller subcommittee has met twice (S. Ayala, M. Lopez-Phillips, Barbara Moore, Martha Ezell), but larger committee has not met much at all since beginning of 2012-2013 semester. S. Ayala will be presenting on Universal Design and Assisted Technology to make materials more accessible (April 18, 2013; Salazar 2022; 12 noon).
- Athletic Council (L. Vega): Discussed how will new athletes receive scholarships and how participant are counted on rosters to comply with NCAA. Cohort will attend NCAA forum in Indianapolis. Athlete etiquette dinner was successful (sponsored by Southern Wine and Spirits).
- Fee Advisory Committee (N. Lawson): Absent.
- Scholarship Committee (L. Naumann): 606 completed applications (548 last year); motion passed to increase maximum award from \$3750 to \$5000; faculty reviewed approximately 60 applications. Notification letters will be sent out & next meeting will be on April 19<sup>th</sup>.
- Diversity Subcommittee: None

**Business:**

**1. Proctoring procedures for athletes:**

- D. Dove, Faculty Athletic Representative for SSU, came to discuss procedures for off-campus proctored examinations. Problems: Revised policy has removed "Situation" section which dictates when it is appropriate to request a proctored exam (e.g., absence exceeding 3 days); Revised policy also has language suggesting that student is guaranteed proctored examination whereas original version suggests that it must be worked out with instructor. D. Dove does believe that having a policy in place is important (versus just relying on SSU's Class Attendance Policy)
- Policy suggestions or questions: (1) Under "Instructor's Responsibilities" Section, specify that instructor has authority to determine whether an off-campus proctored examination is appropriate for the particular situation. (2) Does this apply to online courses? (3) Move "Instructor Responsibilities" section right after "Student-Athlete's Responsibilities" section in order to have more logical organization. (4) Have opening statement suggesting that off-campus proctoring is a last resort using such wording as, "In the event that a student has been unable to arrange to take an exam on campus, the student and instructor may agree to an off-campus proctored exam."

Adjourned at 11:30 am

Minutes Respectfully Submitted by L. Naumann