

## Substantive Change Report

### Proposal Information:

Proposal Review Date	November 21, 2019
Institution	California State University, Channel Islands
Type of Substantive Change	Distance Education
Program Name/Location	Master of Science in Nursing
ALO	Jennifer Elizabeth Perry
WSCUC Staff	Karen Graham
Committee Reviewers	Robyn M. Nelson Mitsue Yokota

### Committee Recommendation and Date

### Additional Information<sup>1</sup>

Interim Approval on 11/21/2019	<input checked="" type="checkbox"/> Notification of Implementation <input type="checkbox"/> Federal Site Visit Required <input type="checkbox"/> International Visit Required <input type="checkbox"/> Fast Track <input type="checkbox"/> Non Compliance <input type="checkbox"/> Competency Based Degree <small><sup>1</sup>Items listed above must be fulfilled in order to finalize Substantive Change Approval.</small>
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### Commission Approval and Date (for Institutional Tracking)<sup>2,3</sup>:

Implementation of an approved change must occur within two years of Commission approval. If the change will be implemented more than two years after the approval date, contact your WSCUC Staff Liaison to determine if the change requires re-approval.
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<sup>2</sup> Commission approval of a new degree program signifies that the program is covered by the accreditation of the institution as a whole. Approval by WSCUC should not be represented, in marketing materials or other forms of communication, as program-specific accreditation, such as that bestowed by specialized professional, or programmatic accrediting organizations.

<sup>3</sup> Record the date that the Commission took action on this Substantive Change proposal for your records.

### Findings of the Committee:

#### Commendations:

1. The proposed program clearly supports both student and community needs with flexibility and accessibility.
2. Program faculty are commended for providing a well-organized, logical, and comprehensive proposal with easy access to appendices.
3. The institutional and program leadership commitment for the online modality is demonstrated by the hiring of instructional designers to collaborate with faculty and the faculty support services through the Teaching & Learning Center assisting faculty in course development.

#### Recommendations:


1. Program faculty must continue the development of specific signature assignments within the curriculum which are clearly aligned with Program Learning outcomes. (CFRs 2.2, 2.3, 2.4)

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2. Faculty should ensure that clear instructions for the program portfolio development and are clearly outlined for students. (CFRs 2.1, 2.4)
3. Program faculty should continue refining the syllabi to ensure the consistent inclusion of institutional/course policies and appropriate, best-practice design adaptations to the CANVAS technology platform. (CFR 2.1, 3.5)
4. Program faculty and administration should continue exploring strategies to ensure the integrity and security of online quizzes included in the online modality design. (CFRs 3.5, 4.3)
5. Program faculty should review and refine course rubrics (e.g. Nursing 510 Syllabus) to more clearly define the criteria that demonstrate levels of student performance related to PLOs and points awarded for various levels. (CFRs 2.3, 2.5)

**WSCUC Liaison Signature:**



**Date:** 11/22/2019

**Additional Information (if applicable):**

**Notification of Implementation:**

Under Standard One, it is the institution's responsibility to notify WSCUC when a program begins. You are required to confirm implementation of the program in order for the program or location to be listed on the WSCUC website for purposes of financial aid eligibility verification by the U.S. Department of Education.

Login to the Accreditation Management Portal and mark this program as Active within 30 days of implementation. Failure to report implementation may result in the suspension of financial aid eligibility for enrolled students. Repeated non-compliance with this requirement could also lead to a sanction of the entire institution under Standard One.

**Retain this document and attachments for your permanent records.**