

Present: E. Stanny (Chair), J. Hunt, S. Cabaniss, C. Freund, W. Poe, V. Lea, S. Heft (Recorder).

Agenda was approved. **Minutes** of the September 26, 2002, meeting were approved as amended. See those minutes for changes.

Chair's report:

Elizabeth Stanny reported that (1) there has been a request to change the Excellence in Teaching Awards policy/procedures. Discussion will be under other business below; and (2) CFA would like to address FSAC re end of the semester for lectures. CFA and the SSU administration have differing views as to when the semester ends for lecturers for payroll purposes. Victor Garlin will attend a future FSAC meeting to discuss.

Associate Vice President's report:

Judith Hunt reported that (1) CSU does not want to participate in the new golden handshake because enrollment is increasing and the University needs tenured faculty; (2) unemployment for lecturers is still an issue. She will see what other CSUs are doing and will also check with the Chancellor's Office. She believes that lecturers are not hourly employees and therefore should have the same official start and stop date as the rest of the campus. If a lecturer files for unemployment insurance with the California State Employment Development Department, SSU Human Development defers to Academic Affairs, who challenge the claim if the official start and stop dates are not followed. Sometimes the State agrees with the lecturer, and sometimes the State agrees with SSU.

BUSINESS:

- **Emeritus Faculty policy**
 - The policy was approved with the changes FSAC made. Chair will take to the Executive Committee to put on the Senate agenda.
- **Documents Committee charge**
 - After discussion, FSAC agreed that the Chair will send a letter to URTP, Department Chairs, Department RTP committees, School RTP committees, and the Deans, confirming that the Documents Committee shall review documents received by URTP after the due date and then notify all concerned whether URTP can review the documents.
- **SETE Task Force**
 - In a conversation outside FSAC, Brian Jersky, Math Dept. faculty member who specializes in statistics, indicated that there are as many ways to do teaching evaluation as there are universities. That each method has its pros and cons. He stated that one benefit of the SETE form is that you get to see if a person's teaching has improved over time. Bill Poe stated that most of the SETE questions can be forced into the 8 RTP issues and used for review. Since RTP should show progression, the SETE forms are useful. Discussion will continue at a later FSAC meeting.

- **Other business**

- Elizabeth reported that there has been discussion between Susan Kashack and Tom Nolan, director of the Center for Teaching and Professional Development, regarding these awards. Susan believes there should be some changes. Some of these changes are marketing issues and others are substantive. FSAC discussed the suggested changes. No action was taken
- The meeting was adjourned. Next meeting will be October 24, 2002.