

December 14, 2023

Jessica Lavariega Monforti  
Accreditation Liaison Officer  
California State University, Channel Islands  
One University Drive  
Camarillo, CA 93012

RE: Structural Change Proposal: EdD in Educational Leadership via Distance Education

Dear Jessica:

During its conference call on December 13, 2023, a panel of the WSCUC Substantive Change Committee reviewed the CSU Channel Islands proposal to offer the EdD in Educational Leadership via distance education. This will be the first program offered by professional doctorate level and thus will require structural change review for a new program.

On behalf of the peer review panel, I extend their appreciation to you and your colleagues for the helpful conference call which added clarity and detail to your proposal. The panel commends the institution for the clarity and level of detail on the institution's website to ensure prospective students are aware of services and admission requirements for the proposed program. The panel also commends the quality of the faculty and clear focus of the program curriculum on equity and justice.

The panel has acted to recommend the next step for the structural review which is to proceed to a site visit for this program. The nature and timing of the site visit will be coordinated by Konami Chisholm in consultation with the institution's ALO and the two substantive change panel members who will conduct the site visit.

The primary purpose of site visits under Structural Change is to address institutional capacity to implement the proposed degree as described in the proposal narrative. The site visit will review the major components and support for the program. While the final agenda for the site visit will be constructed in the coming days, the general appointments normally involved in the site visit are:

- ✓ Faculty Governance Leadership (committee and Senate)
- ✓ Admission Director
- ✓ Provost
- ✓ Marketing Personnel
- ✓ Student Services Personnel
- ✓ Library Personnel
- ✓ EdD Chair
- ✓ Master's level students
- ✓ Program Faculty (separate from leadership)
- ✓ Finance Officer

In developing the final agenda for this brief visit, the visitors will likely identify additional individuals or groups with whom they wish to speak and any additional documents they wish to review.

The visiting panelists will write a report of the visit. The findings will be sent to you for correction of errors and will then be reviewed by the panel and, if accepted, the proposal, this letter and the site report will be forwarded to a panel from the Structural Change Committee of the Commission for review. If approved by that committee, the proposal will then be presented to the Commission for final approval.

Please contact me if you have any questions or if I can be of help as the process continues.

Sincerely,



Karen R. Graham, PhD  
WSCUC Associate, Substantive Change

Cc: Richard Yao, President  
Maureen Maloney, WASC Vice President  
Members of the Substantive Change Committee