

MINUTES OF THE PERSONNEL COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5241 N. Maple Ave., M/S TA 43
Fresno, CA 93740-8027

Office of the Academic Senate
Ext. 8-2743

November 13, 2014

Members Present: B. Tsukimura (Chair), A. Cowgill, K. Forbes, J. Pitt, A. Radford, P. Kingsford (student rep)

Members Excused: M. Caldwell (ex-officio), A. Alexandrou,

Members Absent:

Visitors:

The meeting was called to order by Chair Tsukimura at 9:10 a.m.

1. Agenda - MSC as amended
 - A. Add APM 237 as #5
2. Minutes - MSC to approve the Minutes of 11/6/14.
3. Communications and Announcements
 - A. Personnel Committee "work" is required for the operation of the University, and falls into the 'Domestic Service' category.
 - B. Does this count as the 3 WTU service? Yes BUT – This work is required to be in compliance with the CBA, and without our work (on the Personnel Committee), Unit 3 members would be allowed to grieve.
 - C. The APM and CBA already have provisions for assigned time for exceptional service. New CBA allows banking of assigned time, as Spring semester has already been assigned and students have enrolled in classes.
 - D. Representation on committees not balanced among the colleges, adding assigned time might incentivize senior faculty (with institutional memory) to participate to a higher degree
4. New Business – None

5. APM 237 – Policy on Faculty Responsibility for Accessible Instructional Materials

MSC – Reinsert the deleted sentence at the end of Section II.C

“The party that initiates the use of the instructional material is responsible for making it accessible. Thus, if a program mandates use of particular materials for a given course, the program (rather than the individual faculty assigned to teach the course), is responsible for producing the materials in an accessible format”

And send APM 237 back to Executive Committee for Senate approval.

6. APM 355 (new policy) – Policy on Assigned Time for Exceptional Levels of Service
 - A. MSC to remove section IV from policy
 - B. MSC to waive second reading
 - C. MSC to send to Executive Committee and Senate for approval
7. APM 322 – Policy on the Assessment of Teaching

Faculty request to examine review of part time employees (Social Work)

The review of temporary faculty is contractually mandated by CBA, and the Personnel Committee felt that the way to solve problem is to hire more Tenure/Tenure-track faculty

Agenda for the meeting 11/20/14, **Meeting in Thomas 117**

1. Approval of the Agenda.
2. Approval of the Minutes of 11/13/2014
3. Communications and Announcements
4. New Business
5. APM 322 – Examination of CBA for CBA conflicts
6. APM 337 – Examination of CBA for CBA conflicts
7. APM 360 – Examination of CBA for CBA conflicts
8. APM 361 – Examination of CBA for CBA conflicts