

**Academic Senate Minutes**  
September 28, 2017  
3:00 -5:00, Sonoma Valley Room

**Abstract**

Chair Report. Agenda – Approved. Minutes 9/14/17 – Approved. Group Photo. Consent Item: Revision to Economics minor – Approved. President Report. CFA Report. Provost Report. Vice Chair Report. Electronic Agendas for the Senate. Resolution re: EO 1100 & 1110 amended and approved. Staff Rep Report. Questions for the CFO. Questions for the VP of Student Affairs. Associated Students Report. APARC Report. EPC Report. SAC Report. Statewide Senator Report.

**Present:** Carmen Works, Laura Watt, Ben Ford, Richard J. Senghas, Jeffrey Reeder, Catherine Nelson, Sam Brannen, Melissa Garvin, Sakina Bryant, Carlos Torres, Ed Beebout, Joshua Glasgow, Damien Wilson, Florence Bouvet, Jennifer Mahdavi, Laura Krier, Matty Mookeerjee, Mary Ellen Wilkosz, Michelle Jolly, Michael Pinkston, Hope Ortiz, Michael Balasek, Judy Sakaki, Lisa Vollendorf, Joyce Lopes, Elaine Newman, Jason Gorelick, Arcelia Sandoval, Michael Visser, Melinda Milligan, Ron Lopez

**Absent:** Christina Gamboa, Armand Gilinsky

**Proxies:** Matt Benney for Michael Young, Adam Zagelbaum for Michelle Goman

**Guests:** Jaime Russell, Amanda McGowan, Bill Kidder, Katie Musick, *Sonoma State Star* reporter

**Chair Report - C. Works**

C. Works expressed her appreciation for the inspirational Women in Conversation event that she attended recently. She thanked the President for including students on the stage and allowing them to ask questions. She noted that the strategic planning process was beginning and a call for faculty to participate on the strategic planning task force had gone out via email. She said herself, M. Milligan, L. Watt and K. Moranski continue to work on the document that will "bullet point" the major issues of EO 1100. A webinar about EO 1100 will be held tomorrow and they hope some of their questions could be answered during that time. She said the first lunch with herself and the Provost had taken place. She requested ideas for topics for future lunches and those ideas should be sent to her. She noted that ATISS would be sending out a survey next week about Moodle and she asked the Senators to talk to their constituents about learning management systems and Moodle and to encourage everyone to participate in the survey. She said she would be attending the Graduation Initiative meeting in Long Beach with others from the campus and she would stay another night to attend the Campus Senates chairs meeting.

**Approval of Agenda – Approved**

**Approval of Minutes 9/14/17 – Approved**

## Group Photo



**Consent Item: Revision to Economics minor – Approved.**

## President Report – J. Sakaki

*(many thanks for this written report for the minutes – LHK)*

### Presidential Senate Updates 9/28/17

1. Women and Leadership Event: This Press Democrat sponsored event featuring three women (including President Sakaki) was well attended and our students made us proud.
2. Los Cien (local organization supporting Latinos in our community) conference held on campus (9/28/17). President Sakaki and Provost Vollendorf gave welcome remarks.
3. Our first HSI grant was announced this week. ~\$2.75M over five years to prepare future teachers from under-represented groups.
4. Green Music Center board retreat is coming up next week.
5. General thanks to everyone on Senate for the work being done during a busy time of the semester to serve our students well.

## CFA Report – E. Newman

E. Newman reported that there was a tentative agreement between CFA and the CSU. She looked forward to hearing from members about whether they approve of the agreement or not. Personally, she was thrilled. She said this was the first time in her experience that the faculty had an agreement before the contract expired. She thanked everyone in the room and across the CSUs that helped years ago with the Fight for Five which made this agreement possible. She discussed the ratification procedures. She provided the details of the tentative agreement. She noted that two workgroups were being convened between the CSU and CFA. One was focused on intellectual property and academic freedom, and one on the salary structure. CFA was also fighting for better contract articles on workload and improving tenure density. She reminded everyone that to vote on ratification, one had to be a member of the union. The next CFA social will be held on October 4 at Lobos 5:00 – 7:00 p.m. to celebrate the tentative agreement. On October 18, there will be a membership

meeting where questions about the tentative agreement can be addressed. Two members of the bargaining team will be present. The Lecturer rep asked if the SSI increase pertains to lecturers. E. Newman discussed the criteria for lecturers and thought that most lecturers would be eligible.

### **Provost Report – L. Vollendorf**

*(many thanks for this written report for the minutes – LHK)*

### **Provost Senate Updates 9/28/17**

#### **1. News from Academic Affairs in service of the entire institution**

- We were pleased to see the news of the tentative CFA agreement. Processing of SSI awards has been completed for the majority of SSU faculty and the SSIs will appear in the 9/29 pay warrant. There are 17 SSU faculty. Those people are being notified today and they will get a separate pay warrant issued by 10/10. Faculty Affairs has an email set up for those who have questions: [facultyaffairs@sonoma.edu](mailto:facultyaffairs@sonoma.edu).
- IT: Departure of CIO Wenrick and opportunity for a 360 review of IT to help us glean insight into where we are and how we might make improvements to services, communications, and overall approach to technology in support of our entire educational enterprise.
- Rollout of Strategic Planning: call for students, faculty, staff just getting started.
- Call for participation in other committees also coming soon, including AVP for Research and Sponsored Programs.

#### **2. Upcoming important items**

- A&F is searching for: Police Chief and Athletics Director.
- Business Process Improvement: we are launching a group with representation from the different divisions to focus on making administrative processes more efficient. We will provide updates over the year.
- WASC: our preparation continues and we will continue to prepare so we can get strong communications out to stakeholders; we are really looking to the senate leadership to help us get students, faculty, and staff participation for the October 24-26 on campus meetings.
- GRADUATION SYMPOSIUM: October. We are sending a team of 8.

GE: we received an exception for a one year delay in full implementation of GE, and I want to say thank you to the Senate leadership for helping move this forward! We have work to do and I am relieved we have more time to do this work together and give it the thought it needs.

### **Vice Chair Report - L. Watt**

L. Watt reported that the Provost visited Structure and Functions to discuss the makeup of the strategic planning task force and how faculty would be appointed.

They also discussed providing guidelines to the subcommittees and standing committees for minute taking. They would be reviewing the Graduate Studies subcommittee charge as the membership of that committee is not included currently in their charge. They were asking the Deans if they had any interest in sending one of them to the Senate. The reason for this request was due to the Academic Coordinating Team (ACT) not meeting this semester and they wanted to provide another venue for faculty governance and the Deans to interact.

### **Electronic Agendas for the Senate - C. Works**

C. Works noted that this was a follow-up on the discussion from the last Senate meeting. She said the faculty governance leadership decided to still provide minimal paper agendas. If members want to use completely electronic agendas, they need to let the Senate Analyst know. If members who agree to use electronic agendas would like an iPad to use during the meetings, they should also let the Senate Analyst know. A member said he supported the use of electronic agendas, but did not support the use of iPads due to environmental and labor concerns about their manufacture.

### **Resolution re: EO 1100 & 1110 - Second Reading - L. Watt, M. Milligan, C. Nelson**

C. Works noted that resolutions from other campuses on this topic were posted to the Dropbox. L. Watt said that they had listened to the first reading and changed the resolution. It was much shorter and they focused it on the concern about the timeline, the lack of consultation and faculty workload. They thought the “cheat sheet” being developed by K. Moranski regarding all the implications of EO 1100 and 1110 for our campus could be attached to the resolution as an appendix. **Motion to amend: change second sentence in second resolved clause: . . .and EO 1110 reflects a lack of commitment. . . to . . . and EO 1110 reflects the *administration's* lack of commitment. Second. Motion to amend amendment: clarify what administration by using Chancellor's office administration. Second. Approved. Motion: change to just *Chancellor's office* lack of commitment. Second. Approved. Amended motion: . . .and EO 1110 reflects the Chancellor's office lack of commitment. . .Approved. A member thought that the objectives of EO 1100 might be contradictory to student's time to graduation. **Motion to include rationale with resolution. Second. Approved. Motion to remove the word *strongly* in the sentence: *Resolved: That the SSU Academic Senate strongly urge Chancellor White to rescind EO 1100 and 1110. Second. Failed. Motion to include appendix referred to above. Second. There was some discussion. Failed. Motion to add new resolved clause between the current second and third resolved clauses - Resolved: That the SSU Academic Senate affirm its commitment to diversity as embodied in the SSU Mission statement and express concern that the implications of EO 1100 threaten that commitment; and be it further. Second. There was some discussion. Vote count - Yes 12; No 12-tie broken by Chair - Approved. Vote on amended resolution - Approved.*****

**REGARDING CSU EXECUTIVE ORDERS 1100 GENERAL EDUCATION BREADTH REQUIREMENTS – Revised August 23, 2017 AND 1110 ASSESSMENT OF ACADEMIC PREPARATION AND PLACEMENT IN FIRST-YEAR GENERAL**

## **EDUCATION WRITTEN COMMUNICATION AND MATHEMATICS/QUANTITATIVE REASONING COURSES**

*Resolved:* That the Sonoma State University (SSU) Academic Senate object to the unworkable timeline for implementation of the revised Executive Order (EO) 1100 General Education Breadth Requirements and the new EO 1110 Assessment of Academic Preparation and Placement in First-Year General Education Written Communication and Mathematics/Quantitative Reasoning Courses; and be it further

*Resolved:* That the SSU Academic Senate further express its concern that the consultation process in both EO 1100 (revised) and EO 1110 reflects the Chancellor's office lack of commitment to the principle of faculty authority to oversee the curriculum embodied in Section 3561(b) of the Higher Education Employee Relations Act (HEERA) and a failure to anticipate the extensive curricular and resource implications of EO 1100 (revised) and EO 1110 prior to their adoption; and be it further

*Resolved:* That the SSU Academic Senate affirm its commitment to diversity as embodied in the SSU Mission statement and express concern that the implications of EO 1100 threaten that commitment; and be it further

*Resolved:* That the SSU Academic Senate convey its concern about the implications particularly for lecturers of the extensive revisions to GE and English and mathematics development courses required by EO 1100 (revised) and EO 1110, including work available and entitlements, and the extra workload on *all* faculty the revisions will cause; and be it further

*Resolved:* That the SSU Academic Senate strongly urge Chancellor White to rescind EO 1100 and 1110 until sufficient evidence-based consultation with Academic Senates in the entire CSU has occurred, consistent with HEERA; and be it further

*Resolved:* That this resolution be distributed to the Board of Trustees, Chancellor White, Executive Vice Chancellor for Academic and Student Affairs Loren Blanchard, the Academic Senate CSU, and campus senate chairs.

### *Rationale*

In August 2017 Chancellor Timothy White issued Executive Order 1100 General Education Breadth Requirements (revised) and Executive Order 1110 Assessment of Academic Preparation and Placement in First-Year General Education Written Communication and Mathematics/Quantitative Reasoning Courses. Both have significant curricular and resource implications for all CSU campuses. Given the extension granted to SSU by the Chancellor's Office for implementation of EO 1100 (revised), those revisions will be required to go into effect in Fall 2019. The deadline for implementation of EO 1110 remains Fall 2018. Even with the extension for EO 1100 (revised), given the significant number of curricular and resource implications of both executive orders, the SSU Academic Senate has serious concerns about the implementation timeline for changes to campus GE programs and the adequacy of consultation with faculty prior to the issuance of the executive orders.

Campuses should have the autonomy and flexibility to design a GE program that serves their mission. Changes should be driven by campus faculty in service of that mission, not the result of an executive order that standardizes campus curriculum to the extent that it threatens campuses' unique identity. SSU is currently undergoing a GE program review guided by its mission and unique identity as a public liberal arts institution. A major part of that effort is to protect the careful integration of major/minor and GE requirements that is a hallmark of our curricular design. Even with the year-long extension for implementation, the time and consultation needed to make the sweeping changes necessitated by the EO 1100 revisions across campus will be massive. Evidence from a similar process at CSU Chico indicates that a timeframe of four to five years is a necessary minimum.

The implementation issues for both executive orders are complex, require deep reflection and careful planning, and raise significant workload concerns. In particular, the implications of the EO 1100 revisions for SSU's GE program are significant and extensive. Every area of SSU GE will be affected. In addition, given their close integration with the SSU GE pattern, programs that address multicultural issues will be significantly affected by the criteria for 3 and 4 unit courses (AMCS, CALS, ENGL, GER, LIBS, NAMS, PHIL, THAR, ECON, SOCI). Many of those majors/minors are in fields that address issues affecting underrepresented students and have a greater proportion of underrepresented students than other majors/minors. And cascading resource and programmatic effects will impact a majority of majors/minors, as well as distinctive aspects of SSU's GE offerings, such as the Freshman Year Experience and Liberal Studies portfolio program.

In addition to workload increases for full-time faculty and staff to make these revisions, SSU will need to address the potential implications for the lecturers—as will the CSU as a whole—who teach the lion's share of GE courses, including loss of work, effects on entitlements, and increased workload to revise existing courses as needed to comply with the revisions.

The call for feedback on the draft EO 1110 came in mid-May 2017, with a mid-June deadline for response. That timeframe coincided with the last week of class, finals week, and graduation. And we understand that in order to meet a self-imposed August 2017 deadline for issuing the revised executive order, the draft revisions to EO 1100 were reviewed over the summer by the Academic Senate CSU (ASCSU) Executive Committee and a work group made up of the current and former chairs and vice chairs of the ASCSU Academic Affairs Committee and the Chancellor's General Education Advisory Committee (GEAC). We appreciate our ASCSU colleagues' due diligence, but both processes were completely inadequate in terms of the quality and extent of feedback, and legitimacy, compared to what an in-depth vetting by the full ASCSU and campus constituencies would convey. The Chancellor's Office's willingness to grant an extension to implement the revised EO 1100 to SSU and at least one other campus is a positive development. But it does not in and of itself mitigate the larger concerns raised by executive orders issued with unrealistic implementation timelines and without adequate consultation with faculty who have the disciplinary expertise and legal responsibility to ensure the quality of the CSU curriculum.

This resolution expresses concern about the short timeline for implementation EO 1100

(revised) and EO 1110; the inadequate consultation with faculty about executive orders with such significant curricular and resource implications; and the impact of the EO 1100 revisions and EO 1110 on our lecturer colleagues. It calls upon Chancellor White to rescind EO 1100 (revised) and EO 1110 until such time as appropriate consultation has occurred.

### **Staff Rep Report - A. Sandoval**

A. Sandoval noted that the staff union was having problems at the bargaining table and requested support from other unions. There was some discussion about a strike. CSUEU does not have a contract. Staff are concerned about safety in buildings, especially the elevators. She asked for guidance in her role as Staff Rep. The Chair offered to meet with the Staff Rep to discuss her role. She noted that she and K. Musick would be meeting with T. Kenber to discuss the creation of a Staff Assembly. The CFA rep offered her support for CSUEU and APC. The Chair noted that there was some statistical analysis about the Stevenson Hall elevator down time and she was very concerned to hear that a student was stuck in the elevator. She said facilities was working on it.

### **Questions for the CFO**

A member asked for an update on the Stevenson Hall asbestos issue and for other buildings. It was clarified that the \$2.5 million was under scrutiny and it was not clear that one state agency could move money to another state agency. SSU planned to appeal the ruling. B. Kidder said the substance of the concerns was something that they all cared about and more communication would be forthcoming. A member asked for an asbestos risk assessment about Nichols and Carson halls. A member asked about the report that custodial staff were asked to clean a room that indicated a hazard. He wondered if the supervisor would face any discipline.

### **Questions for Student Affairs**

A member asked for the timeline for the hires related to GI 2025 initiative. M. Benney responded that they would like to hire right away, but were facing some workspace issues. He thought there could be 5 to 7 hires at the current time. He noted that the specific department allocation from the GI 2025 money has not yet been received.

### **Associated Students Report - J. Gorelick**

J. Gorelick reported that they had filled the Arts and Humanities seat on their Student Senate. He and the Diversity Senator helped lead a workshop in conjunction with Coalition for Community Action on legal observing to help the undocumented community. He would be meeting the President of Undocu Scholars to see what else the AS could do to support undocumented students. The Diversity Senator is also working on a resolution to support undocumented students. He was working on identifying students for the Strategic Planning Task Force. They were also working on a resolution regarding EO 1100 based on the resolution just approved. A member suggested that the student resolution might want to address the increased time to

graduation that appears to be a consequence of EO 1100.

#### **APARC Report - M. Visser**

M. Visser reported that APARC had made final edits to the Program Review template. K. Moranski was working on implementation of the template and S. Johnson was working on embedding data elements into the form. There were no substantive changes to the template. APARC will revisit the form after one complete program review cycle.

#### **EPC Report - M. Milligan**

M. Milligan reported that the GE subcommittee has decided to pause review of any new GE courses or substantial changes to existing GE courses for the rest of the semester. The reason behind this is the need to understand the wider implications of EO 1100. Once everyone understands clearly the implications, then review of new courses, etc. will begin again. She discussed the curricular revisions currently under review by EPC. She encouraged Department Chairs and Curriculum Committee chairs to start any program revisions right away. It was clarified that information gained from the webinar about EO 1100 would be shared with the Senate.

#### **SAC Report - R. López**

R. López reported that SAC heard a presentation about the Business Degree Completion program which would be delivered at the College of Marin. SAC enthusiastically supported the program.

#### **Statewide Senators - J. Reeder, C. Nelson**

J. Reeder reported that Governor Brown just appointed a new Faculty Trustee to the Board of Trustees. Romey Sabalius from San Jose State University will be the new Faculty Trustee. He said that SSU resolution would now join other CSU campuses who have also passed resolutions regarding EO 1100.

#### **Adjourned.**

*Minutes prepared by L. Holmstrom – Keyes*