

CSUCI Distance Education Overview

CSUCI offers 2 fully online programs. They are both run through the self-support unit, Extended University. At the undergraduate level, EU at CSUCI offers a BS in Business and a BA in Psychology fully online. We also hybrid BS in Nursing degree and a fully online Masters in Nursing degree which includes two embedded certificates.

The recent shift in WSCUC's definition of distance education that required institutions to request and obtain substantive change approval for all academic programs in which 50% or more of the program (units for completion of the program) could be offered through distance education, including general education components, pushed CSUCI to request review for all of our undergraduate programs in May 2022; approvals were received for all requests in June 2022. In the context of the Substantive Change review requirement for programs, WSCUC considers a distance education course to be one in which 50% or more of the instruction and interaction occurs using one or more of the technologies included in the definition of distance education, with the faculty and students being physically separate and pertains to the entire set of courses/units a student undertakes to complete the program.

Online courses and academic programs are approved the same way that in-person courses and programs; i.e. they are approved by the program/department, curriculum committees, and ultimately the Academic Senate.

This folder includes:

1. A list of currently approved online courses and programs,
2. Sample syllabi for online courses,
3. A flowchart from a presentation by the AVP for Academic Programs and Continuous Improvement about the approval process for new programs.

Syllabi for online courses offered in stateside academic programs are reviewed at the same time and using the same process as those for in person and hybrid courses (see [Senate Policy 7.16](#), [the Syllabus Policy](#) and [Senate policy](#) on Listing of Online Course Offerings). Copies of the Required Language and templates compatible with the policy are available on the Faculty Development Canvas page ([Link to the Syllabus Module](#)).

Each of the syllabi offered via program in EU are associated with courses that ensure regular and substantive interaction as students develop their abilities, knowledge, and skills in these courses. CSUCI's Teaching and Learning Innovations unit (TLi) has two learning designers who specialize in course design and UDL in particular, working with faculty via workshops, individual consultation, and design support to create online courses of exceptionally high quality, using the [CSU Quality Online Teaching and Learning Rubric](#). TLi also offers a voluntary [course feedback option](#) for online course peer review. Given Teaching and Learning Innovations' current staffing, project load, and service offerings, the following support is offered to online and blended programs during Fiscal Year 2024 (July 2023-July 2024):

Online Program Preparation

Directors, Chairs, and Teaching Leads for online programs are encouraged to schedule a consultation with the Director of Digital Learning and the TLI Learning Design Lead to discuss considerations for the online program. We can advise on topics like communication, facilitation of group teaching preparation, peer review, etc.

Online Teaching Preparation

- [Chancellor's Office Online Teaching Preparation](#)
- [T.L.C.](#) - on demand, not facilitated
- [OneHE](#)'s catalog of on demand courses

Online Course Development

- [Online course starter kit](#)
- Guides for Online Course Development
- [Academic Technology](#) ←We provide a collection of online teaching & learning tools
- [TLI Knowledge Base](#) - searchable guides and instructions
- [Individual consultation appointments](#)*
 - [Academic Media](#) (e.g., reserve a sound booth)
 - [Learning Design](#) (e.g., brainstorm online engagement strategies)
 - [Accessibility & Inclusive Design](#) (e.g., accessible formatting in Canvas)
 - [Academic Technology](#) (e.g., technical use of tools: Canvas, Zoom office hours, VoiceThread, PlayPosit, Hypothesis, etc.)**Appointments are periodic, not ongoing*

Continuous Improvement

- [CSUCI's Course Review](#)
- [Quality Learning & Teaching rubric](#) - Adopted by the CSU as a quality indicator for online and blended courses
- [Senate Policy SP.14.014 in Online Teaching & Learning](#) - includes recommendations for peer review of online teaching
- Professional development through [TLI's monthly events](#), including webinars/workshops, 5-day workouts, common interest communities, design challenges, and programs.

External Support

We are limited in additional support resources that may be needed to develop and run an online program, but we have relationships with experienced CSUCI colleagues and external vendors who can be contracted for additional support, such as course development, buttons/banners, templates, etc. For more information, contact Lorna Gonzalez.

See [CSUCI's 2023-24 List of Distance Education Courses](#)