

student who does not qualify at this time has the responsibility for initiating the procedure in the Graduate Office when he has removed deficiencies.

7. Formulation of a departmentally approved contract program of graduate study for the master's degree.
8. As soon as possible after the completion of steps 1 through 7, submission to the Graduate Office of a properly signed petition for advancement to candidacy, including the proposed contract program.

PROGRAM REQUIREMENTS

The program requirements for the master of arts and master of science degrees assume substantial undergraduate preparation in the field. See division and department statements in this catalog or in the *Graduate Bulletin* for particulars. A student lacking this preparation will find it necessary to exceed the minimum requirements indicated below.

The contract program for the master's degree is a coherent pattern of (1) courses specified for an approved field of concentration and (2) additional courses selected to meet the student's particular needs. It consists of at least 30 units completed after the bachelor's degree and within seven years just preceding the granting of the master's degree. Only graduate courses (200 series) and such upper division courses (100 series) as are recommended by the divisions or departments and approved by the Committee on Graduate Study are acceptable on the unit requirement. In individual cases and subject to departmental approval, 300 series courses may be applied under special circumstances toward unit requirements of master's degree programs for which the course work is appropriate. Other courses are counted in calculating the student's study load, but cannot be counted toward the unit requirement for the master's degree. The total contract program must include the following:

1. At least 24 units of the program must be Fresno State College residence credit, 6 units of which must have been taken on the Fresno campus prior to enrolling for the thesis or project or for a seminar alternative to the thesis.
2. Of the 30 units for the degree, not more than 6 units may consist of any combination of student teaching, extension courses, or transfer credit. Student teaching credit is not ordinarily used on master's degree programs. In unusual circumstances, if student teaching is demonstrably appropriate to a program, up to 3 units of such work may be approved by the Committee on Graduate Study.
3. Up to 8 units of work earned at Fresno State College during the session in which the bachelor's degree is granted may be applied toward the 30 units for the master's degree, provided the work so applied is formally identified at the time of filing the application for the bachelor's degree, and provided neither the courses nor the units are used in any way to meet bachelor's degree requirements.
4. At least 12 units must be in courses designed primarily for master's degrees (numbered in the 200 series). Some majors require more than 12 units of 200 series course work.
5. At least 10 units must be completed after advancement to candidacy. Work taken during the semester of advancement may apply on this requirement.
6. Appropriate course work from a field other than the major may be required at the discretion of the major department.
7. Appropriate provision must be made for a thesis, a project, or, when permitted, a seminar alternative.

It is the student's responsibility to complete the specific courses listed on his contract program. Once a contract program has been approved by the Committee on Graduate Study, it may be changed only on the written request of the student and his department or division adviser and with the approval of the Graduate Office. Forms for requesting such program adjustment are available in the Graduate Office.