

Curriculum Committee Agenda

Tuesday, October 13, 2020

11:00-12:15 PM

Zoom

I. Agenda and Minutes

- * Approval of Agenda for Tuesday, October 13, 2020
- * Approval of Minutes from Tuesday, September 8, 2020

II. Old Business

- * **CCR 03/20-07 HUM 400 Ethics** – Eliminates requirement of HUM 400 Ethics. Allows any upper division Area C Humanities to fulfill graduation requirements.
- * **CCR 03/20-08 LAW 315 Admiralty Law** – Addition of 1 unit. Course would change from a 2-unit course to a 3-unit course.
- * **CCR 03/20-09 DL 109 Industrial Equipment and Safety** – Course designation changes from DL 109 to NAU 109, course changes from a lab to a lecture, and units and WTUs change.
- * **CCR 09/20-01 NAU 102 Navigation I** – Course units reduced from 4 to 3.
- * **CCR 09/20-02 NAU 102L Navigation I Lab** – Course units increased from 0 to 1.
- * **CCR 09/20-03 NAU 300 Celestial Navigation** – Course units reduced from 4 to 3.
- * **CCR 09/20-04 NAU 300L Celestial Navigation Lab** – Course units increased from 0 to 1.
- * **CCR 09/20-05 NAU 302 Advanced Navigation** – Course units reduced from 3 to 2.
- * **CCR 09/20-06 NAU 302L Advanced Navigation Lab** – Course units increased from 0 to 1.
- * **CCR 09/20-07 NAU 410 License Seminar** – Course units reduced from 3 to 2.
- * **CCR 09/20-08 NAU 410L License Seminar Lab** – Course units increased from 0 to 1.
- * **CCR 09/20-09 ENG 120L Marine Engineering Lab** – New course
- * **CCR 09/20-10 NAU 325 Cargo Vessel Operations** – Contents of NAU 325 Cargo Vessel Operations and MGT 310 Port and Terminal Management are merged into one course.
- * **CCR 09/20-11 NAU 435 MT Capstone** – New course

III. New Business

- * **CCR 10/20-01 NAU 103 Introduction to Marine Transportation** – Course updated to become an Area E course.

IV. Brief Discussion Topics

- * Draft of Revised Curriculum Change Request Form
- * ~~Draft of Checklists for Curriculum Change Requests~~
- * **Wil Tsai** – ME Department Upcoming CCRs

M-I-N-U-T-E-S
Curriculum Committee
Tuesday, October 13, 2020, 11:00 AM
Zoom

Present: Amy Parsons (Chair), Amber Janssen, Jeff Ward, Christine Isakson, Alex Parker, Dianne Meredith, Scott Green, Bets McNie, Tony Snell, David Perry, Shari Smiljanic-Villa (Non-voting), Kevin Mandernack (Non-voting), Don Maier (Non-voting), Graham Benton (Non-voting) and Pat Harper (Non-voting)

Absent: Julia Odom (Non-voting), Mike Tressel (Non-voting) and Lina Neto (Non-voting)

Guests: Dan Weinstock, Tamara Burbach, Fred Reiman, Deborah Ceryes, Sam Pearson, Wil Tsai, Steve Browne, Colin Dewey and Maggie Ward

The meeting was called to order at 11:04 AM.

I. Approval of Agenda and Minutes

- * Amy called for approval of the agenda for October 13, 2020, with the following notification: CCR 09/20-01 through CCR 09/20-08 will be discussed and voted upon at the same time. The Draft of Checklists for Curriculum Change Requests will not be discussed at this meeting. Bets motioned for approval; Christine seconded the motion. The agenda was unanimously approved, 10-Yes/0-No.
- * Amy called for approval of the minutes from September 8, 2020. Alex asked that his concerns that comparisons to other maritime academies, as well as feedback from industry partners were not provided, be added. Kevin asked that his concerns that fundamental skills, such as quantitative reasoning and critical thinking, were removed from the proposed MT curriculum changes, be added. Dianne motioned for approval, with corrections; Scott seconded the motion. The minutes were approved 10-Yes/0-No.

II. Old Business

- * **CCR 03/20-07 HUM 400 Ethics** – Eliminates requirement of HUM 400 Ethics. Allows any upper division Area C Humanities to fulfill graduation requirements. Graham stated that another course must be found where the learning outcomes will be reached. Colin replied that ethical awareness will be reached in the capstone course. Bets motioned for approval; Christine seconded the motion. The unanimous vote was 10-Yes/0-No.
- * **CCR 03/20-08 LAW 315 Admiralty Law** – Addition of 1 unit. Course would change from a 2-unit course to a 3-unit course. Dianne commented that GSMA is happy with the change to 3 units. Christine motioned for approval; Scott seconded the motion. The unanimous vote was 10-Yes/0-No.
- * **CCR 03/20-09 DL 109 Industrial Equipment and Safety** – Course designation changes from DL 109 to NAU 109, course changes from a lab to a lecture, and units and WTUs change. Bets motioned for approval; Alex seconded the motion. The unanimous vote was 10-Yes/0-No.

The following courses were discussed and voted upon as a group since the course units for each was the only change. None of the course content has changed. The lecture and lab for each course are co-requisites. Scott suggested that the MT Dept. have a policy regarding re-takes should a student fail the lecture but pass the lab, and vice-versa. Dianne stated that it shouldn't be inflexible.

- * **CCR 09/20-01 NAU 102 Navigation I** – Course units reduced from 4 to 3.
- * **CCR 09/20-02 NAU 102L Navigation I Lab** – Course units increased from 0 to 1.
- * **CCR 09/20-03 NAU 300 Celestial Navigation** – Course units reduced from 4 to 3.
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- * **CCR 09/20-05 NAU 302 Advanced Navigation** – Course units reduced from 3 to 2.
- * **CCR 09/20-06 NAU 302L Advanced Navigation Lab** – Course units increased from 0 to 1.
- * **CCR 09/20-07 NAU 410 License Seminar** – Course units reduced from 3 to 2.
- * **CCR 09/20-08 NAU 410L License Seminar Lab** – Course units increased from 0 to 1.

Scott motioned for approval; Dianne seconded the motion. The unanimous vote was 10-Yes/0-No.

- * **CCR 09/20-09 ENG 120L Marine Engineering Lab** – New course. This lab supports NAU 120 Marine Engineering.

Christine motioned for approval; Scott seconded the motion. The unanimous vote was 10-Yes/0-No.

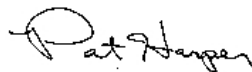
- * **CCR 09/20-10 NAU 325 Cargo Vessel Operations** – Contents of NAU 325 Cargo Vessel Operations and MGT 310 Port and Terminal Management have been merged into one course.

On the CCR, four courses that are prerequisites for NAU 325 were accidentally listed as co-requisites. This error will be corrected.

Bets motioned for approval, with edits; Scott seconded the motion. The vote was 9-Yes/0-No. Alex Parker was not able to vote due to losing his Zoom connection right before the vote.

- * Don thanked everyone and stated that this would probably be David Perry's last meeting due to his reassignment by the Navy.
- * The meeting was adjourned at 12:17 PM.

Respectfully submitted,



Pat Harper, Secretary